



**Minutes  
Forsyth County Historic Resources Commission  
October 5, 2022  
4:00 p.m.  
Bryce A. Stuart Municipal Building  
Arnold G. King Public Meeting Room, 5<sup>th</sup> Floor  
100 East First Street, Winston-Salem**

MEMBERS PRESENT: Kaky Berry, Chair; C.J. Idol, Vice-Chair; Scott Binkley; Edwin Bouldin; Chad Gadberry; Janet Shill; Tina Thacker

MEMBERS ABSENT: Emma Haney, Veronica Kromm, LeAnn Pegram, Noah Reynolds, Nicole Townsend-Green

STAFF PRESENT: Heather Bratland; Michelle McCullough; David Reed  
Deputy City Attorney Jerry Kontos

**I. APPROVAL OF MINUTES**

A. Approval of September 7, 2022, Minutes

MOTION by Mrs. Shill to approve the September 7, 2022, minutes.

Second: Mr. Idol  
Vote: Unanimous

**II. CERTIFICATE OF APPROPRIATENESS APPLICATIONS**

A. Erik Skarzynski, Old Salem Museums & Gardens, Applicant  
920 South Church Street, Winston-Salem  
House  
Old Salem Historic District #99  
Noncontributing  
Request: Demolition of a noncontributing building  
COA2022-085

Staff Comments: Ms. McCullough presented the staff report. She also presented a map showing the location of the property and photographs of the property.

Staff Findings

Commission staff finds that the project is not incongruous with the character of the Old Salem Historic District because:

- 1) The applicant proposes to demolish the building, and N.C.G.S. §160D-949(a) prohibits denial of an application for a certificate of appropriateness authorizing the demolition of a building within Old Salem. Per the *Old Salem Historic District National Historic Landmark Boundary and Documentation update application*, the building post-dates that period of significance and does not contribute to the character of the Old Salem. (*Demolition*, Old Salem Standard 2)

Staff Recommendation

Based on the preceding finding, staff recommends that the Commission approve COA2022-085 located at 920 South Church Street (PIN 6835-31-3734), within the Old Salem Historic District, with the following conditions:

- 1) Demolition shall be delayed for three hundred sixty-five (365) days or until the applicant has submitted to Commission staff detailed photographic documentation of the interior and exterior of the structure, whichever comes first;
- 2) The applicant shall clear the lot of all construction debris and maintain the lot after demolition;

- 3) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;
- 4) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and
- 5) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

Public Comment

Speaking in Favor of the Application: Erik Skarzynski, Director of Facilities for Old Salem Museums & Gardens, 600 South Main Street, Winston-Salem, applicant.

Speaking in Opposition to the Application: None.

Commission Discussion

Chair Berry closed the public hearing. The Commission discussed the application.

Commission Findings of Fact

Mr. Idol moved that, based upon the evidence presented in the application and during the public hearing, the Commission find that the proposed project is not incongruous with the character of the Old Salem Historic District because:

- 1) The applicant proposes to demolish the building, and N.C.G.S. §160D-949(a) prohibits denial of an application for a certificate of appropriateness authorizing the demolition of a building within Old Salem. Per the Old Salem Historic District National Historic Landmark Boundary and Documentation update application, the building post-dates that period of significance and does not contribute to the character of the Old Salem. (Demolition, Old Salem Standard 2)

Second: Ms. Shill  
Vote: Unanimous

Certificate of Appropriateness

Ms. Shill moved that based on the preceding findings of fact, the Commission approve application number COA2022-085 for work at the noncontributing house located at 920 South Church Street, Winston-Salem, within the Old Salem Historic District.

Second: Mr. Binkley  
Vote: Unanimous

- B. Ben Masterson, Old Salem Museums & Gardens, Applicant  
225 West Street, Winston-Salem  
Old Salem Historic District #62  
Contributing  
Request: Installation of fencing and gates  
COA2022-086

Staff Comments: Ms. McCullough presented the staff report. She also presented a map showing the location of the property and photographs of the property.

Staff Findings

Commission staff finds that the project is not incongruous with the character of the Old Salem Historic District because:

- 1) The applicant proposes to remove the post and rail fence that is currently along the west side of the lot and replace it with the same vertical board fence as the Single Brothers' Garden. The new fence will be constructed of pine boards 82.5" tall, with 6"x6"x6' oak posts at 8' intervals and horizontal 2"x4" pine/oak rails at 14", 42",

and 70" from the ground. The vertical pine boards will be a random width no less than 6" and have a saw tooth decoration cut into the top. The fence will continue around the corner along the south edge of the lot, along West Street, on the inside of the existing sidewalk. The fence line on the east side of the restroom building will be extended to the fence line that runs perpendicular to the garden fence, which will complete the visual screen around the horticulture work yard. The existing fencing in this area currently has vertical boards that are squared at the top and the new fencing will match this fencing in style and size. A wood gate will be installed along the curb to the southwest of the restroom building. The gate will be a double 9' wooden gate built in mortise and tenon framed construction as the gates built for the Boys School. However, the tops will be flat, not arched. They will be the same height as the adjacent fence. A gate will be installed between the work yard and the Single Brothers' House garden where there previously existed a gate. This gate will be simple board and joined frame construction built to the same height as the fence, with an opening of 5'. Fences and gates in this area are appropriate since it was originally part of the garden area for the Single Brothers' House. Historically in Salem, agricultural areas were fenced. The fences proposed will either match the existing fencing or be constructed in a material, style, and manner that are appropriate for a garden area as seen in paintings of the area from the period of significance. (*Fences*, Old Salem Standard 4, 5, 6, 7, and 10)

### Staff Recommendation

Based on the preceding finding, staff recommends that the Commission approve COA2022-086 located at 225 West Street (PIN 6835-22-6894), within the Old Salem Historic District, with the following conditions:

- 1) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;
- 2) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and
- 3) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

### Public Comment

Speaking in Favor of the Application: Ben Masterson, Manager of Restoration for Old Salem Museums & Gardens, 600 South Main Street, Winston-Salem, applicant.

Speaking in Opposition to the Application: None.

### Commission Discussion

Chair Berry closed the public hearing. The Commission discussed the application.

### Commission Findings of Fact

Ms. Thacker moved that based upon the evidence presented in the application and during the public hearing, the Commission find that the proposed project is not incongruous with the character of the Old Salem Historic District because:

- 1) The applicant proposes to remove the post and rail fence that is currently along the west side of the lot and replace it with the same vertical board fence as the Single Brothers' Garden. The new fence will be constructed of pine boards 82.5" tall, with 6"x6"x6' oak posts at 8' intervals and horizontal 2"x4" pine/oak rails at 14", 42", and 70" from the ground. The vertical pine boards will be a random width no less than 6" and have a saw tooth decoration cut into the top. The fence will continue around the corner along the south edge of the lot, along West Street, on the inside of the existing sidewalk. The fence line on the east side of the restroom building will be extended to the fence line that runs perpendicular to the garden fence, which will complete the visual screen around the horticulture work yard. The existing fencing in this area currently has vertical boards that are squared at the top and the new fencing will match this fencing in style and size. A wood gate will be installed along the curb to the southwest of the restroom building. The gate will be a double 9' wooden gate built in mortise and tenon framed construction as the gates built for the Boys School. However, the tops will be flat, not arched. They will be the same height as the adjacent fence. A gate will be installed between the work yard and the Single Brothers' House garden where there previously existed a gate. This gate will be simple board and joined frame construction built to the same height as the fence, with an opening of 5'. Fences and gates in this area

are appropriate since it was originally part of the garden area for the Single Brothers' House. Historically in Salem, agricultural areas were fenced. The fences proposed will either match the existing fencing or be constructed in a material, style, and manner that are appropriate for a garden area as seen in paintings of the area from the period of significance. (*Fences*, Old Salem Standard 4, 5, 6, 7, and 10)

Second: Mr. Gadberry  
Vote: Unanimous

#### Certificate of Appropriateness

Mr. Idol moved that based on the preceding findings of fact, the Commission approve application number COA2022-086 located at 225 West Street (PIN 6835-22-6894), within the Old Salem Historic District, with the following conditions.

- 1) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;
- 2) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and
- 3) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

Second: Ms. Shill  
Vote: Unanimous

- C. Andrew Brown, Applicant  
500 Factory Row, Winston-Salem  
John Ackerman House  
Local Historic Landmark # 77  
Request: After-the-fact painting of window trim  
COA2022-087

Staff Comments: Ms. McCullough presented the staff report. She also presented a map showing the location of the property and photographs of the property.

#### Staff Findings

Commission staff finds that the project is not incongruous with the character of the Local Historic Landmark because:

- 1) The painting of the outbuilding's trim protects the wood around the windows from moisture damage and hides the metal rain drip edge at the roof. The white paint is compatible with the Landmark house with regard to texture, color, and surface finish. The combination of unpainted siding and painted trim on the outbuilding is compatible with, but differentiated from the Landmark building, which has siding and trim painted a creamy white color. (*New Construction and Reconstruction*, Landmark Standards 7 and 8)

#### Staff Recommendation

Based on the preceding finding, staff recommends that the Commission approve COA2022-087 located at 500 Factory Row (PIN 6835-23-1471), Local Historic Landmark #77.

#### Public Comment

Speaking in Favor of the Application: Andrew Brown, applicant, 500 Factory Row, Winston-Salem, owner.

Speaking in Opposition to the Application: None.

#### Commission Discussion

Chair Berry closed the public hearing. The Commission discussed the application.

Commission Findings of Fact

Ms. Shill moved that based upon the evidence presented in the application and during the public hearing, the Commission find that the proposed project is not incongruous with the character of the Local Historic Landmark because:

- 1) The painting of the outbuilding’s trim protects the wood around the windows from moisture damage and hides the metal rain drip edge at the roof. The white paint is compatible with the Landmark house with regard to texture, color, and surface finish. The combination of unpainted siding and painted trim on the outbuilding is compatible with, but differentiated from the Landmark building, which has siding and trim painted a creamy white color. (*New Construction and Reconstruction*, Landmark Standards 7 and 8)

Second: Mr. Idol  
Vote: Unanimous

Certificate of Appropriateness

Mr. Bouldin moved that based on the preceding findings, the Forsyth County Historic Resources Commission hereby approves COA2022-087 for work at 500 Factory Row (PIN 6835-23-1471), Local Historic Landmark #77.

Second: Mr. Binkley  
Vote: Unanimous

- D. Bud Clark, West End Renaissance Residence Development LLC, Applicant  
260 Glade View Court, Winston-Salem  
West End Historic Overlay District #621  
Noncontributing  
Request: Construction of a single-family house  
COA2022-089

Staff Comments: Ms. Bratland presented the staff report. She also presented a map showing the location of the property and photographs of the property.

Staff Findings

Commission staff finds that the project is not incongruous with the character of the West End Historic Overlay District because:

- 1) The applicant proposes to construct a single-family house on a lot on the west side of Glade View Court that sits approximately 40’ above Carolina Avenue. The setback, spacing, and orientation of the house on the lot are compatible with those of nearby buildings that contribute to the character of the West End. The site has already been partially graded and disturbance will be minimal. The site character, topography, and vistas and views will not be substantially altered. The site does not have any character-defining site features. (*New Construction*, West End Standards 1-3)
- 2) The 2 story on basement height, rectilinear form, hipped roof, and 4-bay width of the house are compatible in height, form, size, scale, massing, proportion, and roof shape with surrounding buildings that contribute to the special character of the West End. The doors and windows are arranged asymmetrically with paired French doors and single and triple three-over-one windows at the basement; an open porch with triple three-over-one window and a French door and an enclosed porch with two triple windows on the first floor; and a quadruple window on the second floor. The sidewalls use an asymmetrical arrangement of banked and single three-over-one windows mixed with fixed and casement windows, which is typical for secondary facades. The spacing, placement, scale, orientation, proportion, and size of the window and door openings is compatible with surrounding buildings that contribute to the special character of the West End. (*New Construction*, West End Standards 4-5)
- 3) The proposed windows are aluminum clad wood windows with simulated divided light muntins that use permanently applied interior and exterior grilles. These window details are the same as those required for replacement windows on contributing structures in the West End. The proposed doors are constructed from wood in a French door style, which is found commonly in the West End. The material, proportion, pattern, and details of the windows and doors are compatible with surrounding buildings that contribute to the special character of the West End. (*New Construction*, West End Standard 6)

- 4) The proposed house will be clad with Pinehall Brick's Tidewater series at the basement, painted, smooth finished Hardie Artisan lap siding on the main body of the house, and Certaineed Landmark series asphalt shingles. Painted Hardie fiber cement products will also be used for soffit and trim details. Porch railings with square balusters will be constructed from Perennial Wood, a treated Southern pine, and painted. Square, paired porch posts are a resin and marble dust composite and will be painted. Porch decking will be square-edge Trex. Garage doors will be steel with a factory-finished paint and glass windows. The light fixtures are designed in a Craftsman style with metal cages and frosted glass lanterns. The materials and finishes are compatible with, yet discernable from, historic materials and finishes found in surrounding historic buildings in terms of composition, scale, module, pattern, detail, texture, and finish. (*New Construction*, West End Standards 7-8)

#### Staff Recommendation

Based on the preceding findings, staff recommends that the Commission approve COA2022-089 located at 260 Glade View Court (PIN 6825-76-3519), within the West End Historic Overlay District, with the following conditions:

- 1) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;
- 2) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and
- 3) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

#### Public Comment

Speaking in Favor of the Application: Marty Marion of Metropolis Architecture PLLC, 370 Marshall Street, Winston-Salem, architect.

Speaking in Opposition to the Application: Ashley Merrill, 252 Glade View Court, Winston-Salem, neighbor.

#### Commission Discussion

Chair Berry closed the public hearing. The Commission discussed the application.

#### Commission Findings of Fact

Mr. Idol moved that based upon the evidence presented in the application and during the hearing, the Commission find that the proposed project is not incongruous with the character of the West End Historic Overlay District because:

- 1) The applicant proposes to construct a single-family house on a lot on the west side of Glade View Court that sits approximately 40' above Carolina Avenue. The setback, spacing, and orientation of the house on the lot are compatible with those of nearby buildings that contribute to the character of the West End. The site has already been partially graded and disturbance will be minimal. The site character, topography, and vistas and views will not be substantially altered. The site does not have any character-defining site features. (*New Construction*, West End Standards 1-3)
- 2) The 2 story on basement height, rectilinear form, hipped roof, and 4-bay width of the house are compatible in height, form, size, scale, massing, proportion, and roof shape with surrounding buildings that contribute to the special character of the West End. The doors and windows are arranged asymmetrically with paired French doors and single and triple three-over-one windows at the basement; an open porch with triple three-over-one windows and a French door and an enclosed porch with two triple windows on the first floor; and a quadruple window on the second floor. The sidewalls use an asymmetrical arrangement of banked and single three-over-one windows mixed with fixed and casement windows, which is typical for secondary facades. The spacing, placement, scale, orientation, proportion, and size of the window and door openings is compatible with surrounding buildings that contribute to the special character of the West End. (*New Construction*, West End Standards 4-5)
- 3) The proposed windows are aluminum clad wood windows with simulated divided light muntins that use permanently applied interior and exterior grilles. These window details are the same as those required for

replacement windows on contributing structures in the West End. The proposed doors are constructed from wood in a French door style, which is found commonly in the West End. The material, proportion, pattern, and details of the windows and doors are compatible with surrounding buildings that contribute to the special character of the West End. (*New Construction*, West End Standard 6)

- 4) The proposed house will be clad with Pinehall Brick's Tidewater series at the basement, painted, smooth finished Hardie Artisan lap siding on the main body of the house, and Certaineed Landmark series asphalt shingles. Painted Hardie fiber cement products will also be used for soffit and trim details. Porch railings with square balusters will be constructed from Perennial Wood, a treated Southern pine, and painted. Square, paired porch posts are a resin and marble dust composite and will be painted. Porch decking will be square-edge Trex. Garage doors will be steel with a factory-finished paint and glass windows. The light fixtures are designed in a Craftsman style with metal cages and frosted glass lanterns. The materials and finishes are compatible with, yet discernable from, historic materials and finishes found in surrounding historic buildings in terms of composition, scale, module, pattern, detail, texture, and finish. (*New Construction*, West End Standards 7-8)

Second: Ms. Shill  
Vote: Unanimous

### Certificate of Appropriateness

Mr. Binkley moved that based on the preceding findings, the Forsyth County Historic Resources Commission hereby approves COA2022-089 for work at 260 Glade View Court (PIN 6825-76-3519), within the West End Historic Overlay District, with the following conditions:

- 1) The applicant shall receive, prior to commencement of the work, all other required permits or permissions from governmental agencies;
- 2) Commission staff shall review and approve any revisions or deviations to any portion of the as-submitted work, that qualifies as a minor work, prior to commencement of that portion of the project; and
- 3) The applicant shall submit the Certificate of Appropriateness Request for Certification of Completed Work form and photo documentation of the completed project to HRC staff within ten (10) days of its completion.

Second: Mr. Bouldin  
Vote: Unanimous

### III. **MINOR WORK REPORT**

No comments or questions on the Minor Work Report.

### IV. **OTHER NOMINATIONS/PUBLIC HEARINGS**

#### A. Local Historic Landmark Designation Application

1. Coan-Gray House  
1121 Arbor Road, Winston-Salem

Ms. McCullough, presented the staff report. She also presented a map showing the location of the property and photographs of the property.

### Staff Findings

#### Statement of Significance

The Coan-Gray House possesses special local architectural significance due to its refined Georgian Revival-style design rendered by Charles Barton Keen's Philadelphia-based firm. The remarkably intact residence erected by Fogle Brothers Construction Company occupies a sizable prominent corner lot in Reynolda Park, where winding roads, deep setbacks, and dense landscaping create estate like settings for an eclectic mixture of finely detailed dwellings commissioned from nationally recognized architects. Although abodes influenced by those of American and European country estates are plentiful in Winston-Salem, with Tudor, Georgian, and Classical Revival styles being the most typical throughout the city's early- to mid-twentieth-century subdivisions, the Coan-Gray House is distinguished by its scale, sophisticated execution, and setting. The spacious residence encompasses a two-and-one-half-story, five-bay-wide,

brick main block; shorter two-story, weatherboarded, T-shaped east and west wings; and a one-story weatherboarded east kitchen wing that butts the one-and-one-half-story brick garage. The exterior displays Georgian Revival stylistic elements often specified by Keen's firm: red brick and white weatherboarded and painted-brick walls, a green Ludowici-Celadon tile roof, molded cornices, gabled dormers, multi-pane double-hung and casement wood windows and French doors, and operable louvered wood shutters. Distinctive classical elements include the pedimented wood primary entrance surround surmounted by a round-arched double-hung multi-pane window embellished with keystone and impost blocks, full-height rear porch supported by square posts, and the west wing's north porch with slender Tuscan columns. On the interior, the formal spaces-reception hall, dining room, and living room-are embellished with classical cornices, door and window surrounds, and mantels. Single-and double-leaf raised panel wood doors and wood framed multi-pane French doors and transoms retain original hardware. Intact finishes include random width quarter-sawn oak floors, smooth plaster walls and ceilings, ornamental plaster cornices, paneled wainscoting, and molded baseboards, chair rails, and cornices. The reception hall stair railing comprises slender turned balusters capped by a molded wood handrail that terminates in a spiral on the bottom step. The period of significance is 1928, the dwelling's construction date.

(Taken from Heather Fearnbach, Coan-Gray House Local Historic Landmark Application 7/29/2022)

The current owners are seeking Local Historic Landmark designation for the complete exterior and interior of the Coan-Gray House and the complete exterior and interior of the attached garage/apartment, and site in order to recognize the property's architectural significance. A list of the character-defining features is found in the application on pages 35-37.

#### Integrity

The Coan-Gray House possesses the seven qualities of historic integrity: location, setting, feeling, association, design, materials, and workmanship.

#### **Location, Setting, Feeling and Association**

The dwelling maintains integrity of location as it stands on its original site. Although the planting and hardscape configuration has evolved, the 2.29-acre property provides appropriate estate-like surroundings in keeping with the dwelling's Georgian Revival-style character, thus allowing for integrity of setting, feeling, and association.

#### **Design, Material, and Workmanship**

The Coan-Gray House retains integrity of design, material, and workmanship. The 1928 exterior displays Georgian Revival stylistic elements often specified by Charles Baron Keen's firm: red brick and white weatherboarded and painted-brick walls, a green Ludowici-Celadon tile roof, molded cornices, gabled dormers, multi-pane double-hung and casement wood windows and French doors, and operable louvered wood shutters. Distinctive classical elements include the pedimented wood primary entrance surround surmounted by a round-arched double-hung multi-pane window embellished with keystone and impost blocks, full-height rear porch supported by square posts, and the west wing's north porch with slender Tuscan columns.

On the interior, most rooms in the main block east and west two-story wings retain original volumes and finishes. The formal spaces-reception hall, dining room, and living room-are embellished with classical cornices, door and window surrounds, and mantels. Single-and double-leaf raised panel wood doors and wood framed multi-pane French doors and transoms retain original hardware. Intact finishes include random width quarter-sawn oak floors, smooth plaster walls and ceilings, ornamental plaster cornices, paneled wainscoting, and molded baseboards, chair rails, and cornices. The reception hall stair railing comprises slender turned balusters capped by a molded wood handrail that terminates in a spiral on the bottom step. The second-floor bathrooms in the east and west wings retain original medicine cabinets, square white-ceramic-tile wainscoting, hexagonal-green-ceramic floor tile, and white porcelain fixtures, towel bars, shelves, and toothbrush and soap holders. Modification such as the 2011 service wing renovation, carpet installation, and remodeling of two bathrooms in the house as well as the apartment bathroom were sensitively executed.

(Heather Fearnbach, Coan-Gray House Local Historic Landmark Application 7/29/2022)

#### Staff Recommendation

Staff recommends Local Historic Landmark designation of the complete exterior and interior of the Coan-Gray House and the complete exterior and interior of the attached garage/apartment of the Coan-Gray House; along with the entire tax block and lot upon which it sits. (Tax Block 1311A, Lot 006A, PIN 6826-34-8264).

#### Public Comment

Speaking in Favor of the Application: Arthur Jay Everette, 1121 Arbor Road, Winston-Salem, NC, Owner, appeared to present testimony and evidence in support of the application.



Speaking in Opposition to the Application: None

Commission Discussion

The Commission discussed the application.

Commission Recommendation

Ms. Thacker moved that the Commission find that the Coan-Gray House, 1121 Arbor Road, is of special significance in terms of its architectural importance and possesses integrity of design, setting, workmanship, materials, feeling, and association; and recommend to the Winston-Salem City Council that it find the qualifying elements exist, as set forth in the Local Historic Landmark Designation Application and report, on file with the Forsyth County Historic Resources Commission, which is incorporated herein by reference, and designate as a Local Historic Landmark the complete exterior and interior of the house and the complete exterior and interior of the attached garage/apartment and all of Tax Block 1311A, Lot 006A (PIN 6826-34-8264) that is highlighted on the map.

Second: Ms. Shill  
Vote: Unanimous

- B. National Register Nomination Review  
Downtown Winston-Salem Historic District – NRAC on October 13, 2022

V. **COMMITTEE REPORTS**

- A. Historic Marker Committee

- 1. October 19, 5:00 p.m.: Evaluation of scoring criteria in person
- 2. October 29, 3:00 p.m.: Waughtown Freedmen’s School unveiling event at Waughtown and Colony Streets

Ms. Thacker volunteered to be the HRC speaker at the event.

- 3. November 15, 5:00 p.m.: 2023 Marker applicant presentations and evaluation on Zoom

- B. Education Committee

- 1. October 18, 4:00 p.m. in person
- 2. Preservation North Carolina Conference registration and volunteer confirmation

- C. Other Committees

- 1. Diversity, Equity, and Inclusion Committee: October 12, 4:00 p.m. in person

VI. **STAFF REPORT**

- A. Annual Environmental Review Report

Ms. Bratland reviewed the 2022 annual Environmental Review Report that was sent to the North Carolina State Historic Preservation Office as required by the Programmatic Agreement between the City of Winston-Salem and Forsyth County with the North Carolina State Historic Preservation Office.

- B. Bethabara Historic Structures Report completed, FY2021 CLG Grant

Ms. Bratland reviewed the Bethabara Historic Structures Report and reviewed the notice regarding a call for application for Save American Treasures Grants. Mr. Idol moved that the Commission write a letter to the Board of Trustees for Historic Bethabara Park recommending they apply for a Save American Treasures Grant.

Second: Ms. Thacker  
Vote: Unanimous

C. School of Government Training on December 1

Ms. Bratland announced that Ms. Berry, Ms. Pegram, Mr. Bouldin, Ms. Haney, and Mr. Reynolds had been registered for the training and should have received emails with information on accessing the training.

VII. **FOR THE GOOD OF THE ORDER**