



**Minutes**  
**Forsyth County Historic Resources Commission**  
**Historic Marker Committee**  
**October 19, 2022**  
**5:00 p.m.**  
**Bryce A. Stuart Municipal Building**  
**City-County Planning Board Large Conference Room, 3<sup>rd</sup> Floor**  
**100 East First Street, Winston-Salem**

Members Present: Cheryl Harry; C.J. Idol; Alanna Meltzer-Holderfield; Janet Shill; Annette Wilson

Members Absent: Robert Leak; C. LeAnn Pegram; W. Noah Reynolds; Artie Sparrow

Staff Present: Heather Bratland, Michelle McCullough

### **I. WELCOME AND INTRODUCTIONS**

Ms. Bratland welcomed the members of the marker Committee. The members introduced themselves and described their roles on the Committee and interest in its work.

### **II. REVIEW OF RULES OF PROCEDURE**

Ms. Bratland reviewed the revised Rules of Procedure, which incorporated feedback from the Deputy City Attorney. The following changes were presented:

- 1.Revision into Rules of Procedure
- 2.Set the number of Committee members from the Commission at four (4)
- 3.Set the number of Committee members from the community at three (3)
- 4.Established *ex officio* seats for a member of the African American Heritage Initiative Committee and a member of the Human Relations Commission
- 5.Established duties for the Chair, Vice-Chair, and Secretary, and a time for elections
- 6.Specified that the Secretary shall be a member from the Commission
- 7.Specified the procedures for calling and canceling meetings
- 8.Established attendance procedures, quorum, and voting requirements
- 9.Established a procedure to amend the Committee Rules of Procedure

### **III. SCORING CRITERIA DISCUSSION**

The Committee reviewed scoring worksheets from the Town of Wake Forest; Virginia Department of Historic Resources; Fairfax County, Virginia; Texas Historical Commission; Nebraska's Historic Marker Equity Program; and Ohio Historical Markers. The Commission also reviewed the types of sites and historical themes covered by the current marker program. The Committee reviewed and discussed the current scoring criteria and made the following revisions:

- 1.For the 2024 and future marker cycles, removed individuals as a category eligible for award
- 2.Created point minimums for each set of priorities that must be achieved for a marker to be awarded
- 3.Added under priority one the criteria that the "marker has the potential to educate the public."

4. Added under priority two the criteria that the “marker topic is broadly significant to the history of Forsyth County or Winston-Salem.”
5. Added under priority three the criteria that the marker “topic fills a gap in the narratives covered by existing historic markers”
6. Clarified the language of other criteria

#### **IV. WAUGHTOWN FREEDMEN’S SCHOOL UNVEILING**

Saturday, October 29 at 3:00 p.m.; intersection of Waughtown and Colony Streets

#### **V. FOR THE GOOD OF THE ORDER**

***NEXT MEETING: November 15, 2022 at 5:00 p.m.***