



Bryce A. Stuart Municipal Building  
Suite 328, 100 E. First Street  
Winston-Salem, NC 27101  
P.O. Box 2511  
Winston-Salem, NC 27102-2511

Phone: (336) 727-2624  
Fax: (336) 747-9428

## SMALL HOME DAY CARE REQUIREMENTS

**Definition** Small Home Daycare provides care for three (3) to five (5) pre-school age children, plus up to three (3) additional school age children. Care must be provided on a regular basis at least once per week, for more than four hours per day.

**Permits Required/Process** Evaluation of Structure- \$150.00 - An evaluation is required so that the Building Inspector can inspect and evaluate the proposed Small Home Day Care space for minimum building code requirements. Once the Evaluation is approved, a copy of the evaluation form will be given to the owner/operator and a copy should be submitted to the State of North Carolina.  
**\*Note:** any deficiencies must be corrected by obtaining the necessary permits

Zoning Permit- \$100.00 - A Zoning Permit is required so that the Zoning Inspector can ensure compliance with the indoor and outdoor play area requirements specified in the UDO. There is a two hundred square foot minimum for indoor area. There is an 800 square feet minimum for the outdoor play area; this area must be enclosed with a four feet minimum security fence. Once the inspection is approved, an approval letter will be given to the owner/operator and a copy should be submitted to the State of North Carolina.

Building/Trade Permit(s) - cost to be determined - If the Evaluation reveals issues that must be corrected, additional building and/or trade permits may be necessary. Once the permits have been obtained and the work is completed, you must call for an inspection. Once passed, a copy of the completed evaluation form will be given to the owner/operator and a copy should be submitted to the State of North Carolina  
Scheduling Inspections:

**Scheduling inspections** To request inspections, please call 336-727-2624; you will need your permit number(s) to schedule an inspection.

**Other requirements** Licensure by the State of North Carolina

For additional information, please contact the  
Winston-Salem/Forsyth County Inspections Department at: 336-727-2624