

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
OCTOBER 18, 2018
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

John Ferguson, Vice Chairman, Board of Commissioners, Davie County
Denise D. Adams, Council Member, City of Winston-Salem
Allen Joines, Mayor, City of Winston-Salem
Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
John Wait, Mayor, Village of Clemmons
Fleming El-Amin, Commissioner, Forsyth County
Mark Baker, Mayor, Village of Tobaccoville
Mike Horn, Mayor, Town of Lewisville
Jenny Fulton, Alderman, Town of Kernersville
Allen Todd, Mayor, Town of Wallburg
John Byrum, Mayor, Town of Midway
Randy Mendenhall, Mayor Pro-Tem, Town of Walkertown
Mike Wells, Member, NC Board of Transportation

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Margaret Bessette, CCPB
Donna Woodson, WSTA
Toneq' McCullough, WSDOT
Pat Ivey, NCDOT
Aaron King, City-County Planning
Hank Graham, WSDOT
Byron Brown, WSDOT
Kelly Garvin, WSDOT
Fred Haith, NCDOT
Matthew Burczyk, WSDOT
Cary Gentry, FCOEAP
Jordan Payne, FCOEAP
Tom Hillis, FCOEAP
Jeff Hatling, Town of Kernersville

RECORDING SECRETARY: Evan Koff, WSDOT

OTHERS: Phillip Summers, Wake Forest School of Medicine

Mayor Williams read the Ethics Awareness and Conflict of Interest Statement.

- Mayor Williams recognized Transportation Planner Evan Koff as the alternate recording secretary.
- Toneq' McCullough introduce Donna Woodson, the incoming Winston-Salem Transit Authority (WSTA) General Manager. Donna Woodson has been in transportation since 1997, including serving as the operations director for Greensboro Transit Authority.
- Margaret Bessette introduced Aaron King, the new City-County Planning Director. Aaron is a native of Winston-Salem and is excited about the challenges and opportunities of the future.

1. Citizen Comments

- Phillip Summers: Thanked the WSDOT staff for getting the WSTA bus route information onto Google Transit. Using this data, Mr. Summers conducted an analysis showing transit travel times to two high use health locations in Winston-Salem from a variety of locations throughout the city. Mr. Summers advocated for increased accessibility and reduced travel time to these kinds of institutions.

Action Items

2. Consideration of the July 19, 2018 TAC Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Allen Todd moved approval of the minutes.

SECOND: Denise D. Adams

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Winston-Salem Urban Area Metropolitan Planning Organization's Prioritization 5.0 Division Needs Local Point Assignments

Presented by Kelly Garvin.

- As part of NCDOT's Strategic Prioritization Process 5.0, the NCDOT has released their preliminary scores for projects evaluated for the 2020-2029 State Transportation Improvement Program (STIP). Projects that were not selected in the Statewide and Regional Impact categories are considered in the Division Needs category. Projects in this category are scored and ranked based on quantitative and qualitative criteria per the Winston-Salem Urban Area MPO (WSUAMPO) adopted methodology.
- The WSUAMPO has a pool of 1800 local input points at the Division Needs category. The maximum number of points that can be applied to any given project at each level is 100.

- MPO staff evaluated the projects in accordance to the TAC approved qualitative and quantitative criteria. The highest ranked Division Need project in each mode (Highway, Bicycle and Pedestrian, Public Transit, and Aviation) received 100 points. Each TAC member had the opportunity to assign points. MPO staff and the NCDOT Division 9 Office coordinated and strategically assigned the remaining local input points.
- Staff recommends that points assigned to Bicycle/Pedestrian project (SPOTID B171808) by the Village of Clemmons should be assigned to the WSTA bus shelter project (SPOTID T171873).
- Staff recommends that points assigned to the Bicycle/Pedestrian project (SPOTID B171476) by the Town of Lewisville should be assigned to the Stratford-Ebert Connector project (H170976).

Comment: Lewisville would support reallocating the points from B171476 as long as the project they are assigned to does not negatively impact the likelihood of H170700 receiving funding
 Staff Response: There are no guarantees that the NCDOT SPOT office will or will not support a project.

MOTION: Allen Joines moved approval.

SECOND: Fleming El-Amin

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of Transit Performance Measures and Targets for Winston-Salem Urban Area Metropolitan Planning Organization to be incorporated into the 2040 Metropolitan Transportation Plan

Presented by Byron Brown.

- MPOs are required to develop and report transit performance targets as per Title 23, Section 134 of the United States Code and the Final Rule on Transit Asset Management (TAM) published by the Federal Transit Administration (FTA) on July 26, 2016.
- MPO staff recommends supporting the TAM targets adopted by each provider agency, which will be incorporated into the WSUAMPO 2040 Metropolitan Transportation Plan (MTP).
- Providers within the WSUAMPO had the opportunity to participate in the state’s TAM Plan; only Davidson County Transportation elected to do so.

MOTION: Fleming El-Amin moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of Letter of Support for Davidson County Transportation (DCT) for North Carolina Department of Transportation’s Federal Transit Administration Section 5310 funding

Presented by Byron Brown.

- NCDOT Public Transportation Division (PTD) administers the application and selection process for the allocation of the FTA 5310 grant, which goes to fund the transportation needs of low-income, disabled, and elderly populations.
- Davidson County Transportation is only eligible for MPO funding for services provided within an urbanized area (UZA) within the WSUAMPO boundary. To fund services in other geographic locations that are 5310 applicable, DCT must apply for funding through the State's Section 5310 funding program.
- The item is a letter of support acknowledging the WSUAMPO's support in DCT attempting to secure funding through the State's Section 5310 funding program for services outside of the MPO's UZA.

MOTION: Denise D. Adams moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

Inserted Action Item - Supporting Davie County's Application to the NCDOT for a Pedestrian Planning Grant

Davie County wants to submit an application to NCDOT for a Pedestrian Planning Grant. The application is due November 15, 2018. The application must include a resolution of support from the MPO. A draft resolution was provided to the members at their places. At their meeting earlier in the afternoon, the TCC voted to recommend that the TAC consider and approval the resolution at the TAC meeting today.

MOTION: Dan Besse moved to bring item to floor

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

MOTION: John Wait moved approval of the resolution

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

- 6. Review of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)**

Presented by Byron Brown

- The Fiscal Year (FY) 2018-2027 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2040 Metropolitan Transportation Plan (MTP) and match the FY 2018-2027 State Transportation Improvement Program (STIP).
- The amendments were available for public review between September 7, 2018 and October 10, 2018. No public comments were received.

7. Review of Endorsement of Targets for Performance Measures for Asset Conditions (PM2) and System Reliability (PM3) established by North Carolina Department of Transportation and (NCDOT) and Amendment to the 2040 Metropolitan Transportation Plan

Presented by Evan Koff.

- Parts of MAP-21 and the FAST Act prioritize efficient investments when applying for and spending federal transportation funds through a data driven approach
- On May 18, 2018 NCDOT established and submitted their performance measures (PM) and targets for asset condition (PM2) and system reliability (PM3), which were established through a series of group meetings, webinars, and email communications between winter 2017 and spring 2018.

Question 1: Why were the no comments received?

Answer 1: Staff submits paper documents to the local libraries and posts all of the information online, while marketing the documents through print and social media.

Question 2: It seems like the State is lowering the standards across the board, why is that?

Answer 2: It was explained to staff that the investment at the State level is currently working towards decreasing the sharpness of the downward trend.

Denise Adams commended the State for setting data driven targets, and reminded the rest of the board that the funding for these kinds of projects starts at the national level.

8. Business 40 Information

Presented by Toneq' McCullough.

- PART and WSTA will implement the strategies to reduce congestion, including adding additional buses to existing routes and establishing park and ride lots, along with express bus service.
- Business 40 will have its soft closure on November 11, 2018 and first day of closure will be November 12, 2018.

Question 1: (1) Are the new schedules for WSTA routes up on the website, and (2) can there be a summary news release on the website as well?

Answer 1: Some of the schedules are up, but there are slight modifications to be completed. Those will be completed by the end of next week. A summary on the website can be done.

Comment 1: Commended the citizen engagement part of the Business 40 project and the vote to close the highway completely rather than closing lanes over an extended period.

Staff Reports (Presentation by Staff at Request of TAC Only)

9. MPO Staff Reports

- a. NCDOT Division 9 Transportation Projects Update** (Pat Ivey)
- b. NCDOT Transportation Planning Update** (James Upchurch)
- c. Forsyth County OEAP Air Quality Update** (Cary Gentry)
Cary Gentry introduced the new air awareness coordinator, Tom Hillis.
- d. Bicycle and Pedestrian Facilities Projects Update** (Matthew Burczyk)
- e. Winston-Salem Transit Authority (WSTA) Update** (Morgan Simmons)
- f. Piedmont Authority for Regional Transportation (PART) Update** (Scott Rhine)
- g. Title VI Compliance Update** (Kelly Garvin)
- h. MPO Calendar of Activities** (Byron Brown)
November 2, 2018 is the full day Winston-Salem Bicycle Summit.
- i. Legislative Update** (Evan Koff)
- j. Ethics Liaison** (Margaret Bessette)

10. Next Meeting/Adjourn Meeting

- The next TAC meeting will be November 15, 2018.

ADJOURNMENT 4:57 pm