

**MINUTES  
WINSTON-SALEM URBAN AREA  
TECHNICAL COORDINATING COMMITTEE (TCC)  
JULY 16, 2019  
2:00 P.M.  
SECOND FLOOR, CONFERENCE ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Margaret Bessette, Assistant Planning Director, CCPB  
Cary Gentry, Senior Environmental Specialist, FCOEAP  
Dan Corder, Village Administrator, Village of Tobaccoville  
Scott Buffkin, Manager, Village of Clemmons  
Kelly Bennett, Project Planner, Forsyth County  
Pat Ivey, Division 9 Division Engineer, NCDOT  
Scott Snow, Manager, Town of Walkertown  
Chris Jensen, Engineer, Town of Kernersville  
Scott Leonard, Planner, Davidson County  
Mark Kirstner, Director of Planning, PART  
Donna Woodson, General Manager, WSTA  
J. Hank Graham, Acting Planning Development Coordinator, WSDOT  
Joe Geigle, Community Planner, FHWA  
Daryl Vreeland, Urban Area Coordinator, NCDOT

**PRESIDING:** Jeffrey Fansler, Vice Chairman, WSDOT

**STAFF PRESENT:**

Andy Bailey, Western Piedmont Group Supervisor, NCDOT  
Fredrick Haith, Division 9 Planning Engineer, NCDOT  
Phillip Craver, Division 9 Corridor Development Engineer, NCDOT  
Richard Jones, Transportation Manager, Davidson County  
Jordan Payne, Senior Environmental Specialist, FCOEAP0  
Heather Curry, Analyst, Budget  
Matthew Burczyk, Transportation Project Planner, WSDOT  
Byron Brown, Transportation Principal Planner, WSDOT  
Brenda King, Financial Manager, WSDOT  
Kelly Garvin, Transportation Engineer, WSDOT  
Evan Koff, Transportation Planner, WSDOT

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**OTHERS:**

Nasser Rahimzadeh, Planning Director, Village of Clemmons

Doug Duffey, Davidson County Senior Services  
Richard Virgo, Engineer, NCDOT  
George Boules, Engineer Associate, NCDOT

**1. Public Comments**

Doug Duffey, 211 Colonial Drive, Thomasville, NC, Davidson County Senior Services expressed his thanks for the opportunity to apply for Section 5310 grant funding.

**Action Items**

**2. Consideration of the May 16, 2019 TCC Meeting Minutes**

Presented by Vice-Chairman Jeff Fansler.

MOTION: Chris Jensen moved approval of the minutes.

SECOND: Margaret Bessette

VOTE:

FOR: Unanimous

AGAINST: None

**3. Consideration of Supplemental Transportation Planning (PL) Grant Funding for Fiscal Year 2019-2020 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization.**

Presented by Hank Graham.

- On April 1, 2019, NCDOT distributed supplemental funding allocation for Transportation Planning (PL) grant funds in the amount of \$196,254 to the Winston-Salem Metropolitan Planning Organization (MPO).
- On March 21, 2019, the Transportation Advisory Committee (TAC) approved \$664,478 in Total PL funds.
- The Supplemental PL funding allocation provides a total of \$727,836 in PL federal allocation requiring \$181,959 in local match for a total of \$909,795 in Total PL funding to be programmed as shown on the attached table.
- The Village of Clemmons recently made a request to utilize \$40,000 of Transportation Planning (PL) grant funds to complete a Bicycle and Pedestrian Plan.
- The Village's contribution of \$10,000 for the local match will provide a total of \$50,000 for their plan.

MOTION: Margaret Bessette moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

**4. Consideration of an amendment to the Winston-Salem Urban Area Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) to adjust Surface Transportation Block Grant Direct Attributable (STBG-DA) and Flex funding for three (3) select projects in the Village of Clemmons.**

Presented by Kelly Garvin.

- The Village of Clemmons is requesting additional funding for the Highway 158 Sidewalk and Yadkin River Greenway, Phase I project.
- At the request of the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) staff, the Village of Clemmons reviewed their list of approved STBG-DA/STBG Flex projects and is seeking to delete two previously selected projects with lower priorities to fund this project.
- The Village is proposing to delete the following projects totaling \$630,400 in STBG-DA and STBG-DA Flex funds:
  - Pedestrian Improvements at the following locations: Lewisville-Clemmons Road and Allegacy Way; US 158/Middlebrook Drive/Lewisville Clemmons Road; Fair Oaks Drive and Harper Road; Lewisville-Clemmons Road and Stadium Drive (\$360,000); and
  - Sidewalk Project on US 158 from the Stadium Dr. intersection to the Kinnamon Village Shopping Center (\$270,400).
- The TAC approved \$1,296,800 in STBG-DA/STBG Flex funds on March 19, 2015 for the Highway 158 Sidewalk and Yadkin River Greenway, Phase I project.
- The utility phase of this project produced a higher cost than initially estimated. As a result, the Village of Clemmons is requesting an additional \$630,400 in STBG-DA/STBG Flex funds.
- The new estimate for the project is now \$2,638,000 (\$2,110,400 in STBG-DA/STBG Flex and \$527,600 in local match).
- The approval of this funding will also amend the 2018-2027 MTIP and be sent to NCDOT to modify the State Transportation Improvement Program (STIP).

MOTION: Chris Jensen moved approval.

SECOND: Margaret Bessette

VOTE:

FOR: Unanimous

AGAINST: None

**5. Consideration of the Federal Transit Administration (FTA) Fiscal Year 2019 Section 5307 (Job Access and Reverse Commuting, JARC) grant awards for eligible recipients and amending the Winston-Salem Urban Area Metropolitan Transportation Improvement Program (TIP).**

Presented by Byron Brown.

- Byron Brown distributed an updated copy of the Winston-Salem Urban Area Public Transportation Program Section 5307, Job Access Reverse Commuting (JARC) Grants –

Applicant Scores and award recommendations list for Federal Transit Administration (FTA) projects.

- The Winston-Salem Urban Area is a direct recipient of the Section 5307 grant funds from the Federal Transit Administration (FTA) grant program.
- For the 2019 Fiscal Year, the Transportation Advisory Committee allocated \$55,000 of those funds to be used for Job Access Reverse Commute (JARC) programs.
- In order to award these funds, the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) held a 30-day call for projects between May 6<sup>th</sup> and June 6<sup>th</sup> and conducted an applicant workshop on May 20<sup>th</sup>.
- WSUAMPO staff received two applications for the JARC, Section 5307 funding.
- Applications were reviewed by the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO) which is in accordance with the WSUAMPO guidelines for this competitive selection process.
- The next steps include review and approval by the Transportation Advisory Committee (TAC), then City of Winston-Salem City Council, programming and amending the urban area's Metropolitan Transportation Improvement Program (MTIP) and the State's Transportation Improvement Program (STIP); and then submission to FTA.

MOTION: Donna Woodson moved approval.

SECOND: Chris Jensen

VOTE:

FOR: Unanimous

AGAINST: None

**6. Consideration of the Federal Transit Administration (FTA) Fiscal Year 2019 Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) grant awards for eligible recipients and amending the Winston-Salem Urban Area Metropolitan Transportation Improvement Program (TIP).**

Presented by Byron Brown.

- Byron Brown distributed an updated copy of the Winston-Salem Urban Area Public Transportation Program Section 5310, Enhance Mobility of Seniors and Individuals with Disabilities Grants – Applicant Scores and award recommendations list for Federal Transit Administration (FTA) projects.
- The Winston-Salem Urban Area is a direct recipient of the Enhanced Mobility of Seniors and Individuals with Disabilities, Section 5310, Federal Transit Administration (FTA) grant programs.
- This federal program assists eligible entities in meeting the transportation needs of disabled and elderly populations in the MPO area.
- For the 2019 Fiscal Year, there was \$363,729 available for Section 5310 funding.
- In order to award these funds, the WSUAMPO held a 30-day call for projects between May 6<sup>th</sup> and June 6<sup>th</sup> and conducted an applicant workshop on May 20<sup>th</sup>.
- WSUAMPO staff received six applications for Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities funding.

- Applications were reviewed by the Greensboro Urban Area Metropolitan Planning Organization (GUAMPO) which is in accordance with the WSUAMPO guidelines for this competitive selection process.
- The next steps include review and approval by the Transportation Advisory Committee (TAC), then City of Winston-Salem City Council, programming and amending the urban area's Metropolitan Transportation Improvement Program (MTIP) and the State's Transportation Improvement Program (STIP); and then submission to FTA.

A brief discussion ensued regarding fund reallocation.

MOTION: Mark Kirstner moved approval.

SECOND: Pat Ivey

VOTE:

FOR: Unanimous

AGAINST: None

### **Information Items for Future Action**

#### **7. Review of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP).**

Presented by Byron Brown.

- The Winston-Salem Urban Area Metropolitan Transportation Improvement Program (MTIP) is a listing of all the projects programmed for the Winston-Salem Urban Area.
- This list of projects is a subset of the Metropolitan Transportation Plan and must match the State's Transportation Improvement Program.
- Amendments, modifications and deletions of projects requires our MTIP to be modified to capture those changes.
- As required by the MPO's Public Participation policy, the amendments and modifications were available for public review for 30 days from July 10 thru August 10, 2019.
- This item will come back in September for approval.

### **Information Items**

#### **8. Review of the Request to Swap Surface Transportation Block Grant – Direct Attributable (STBG-DA) Funds For Surface Transportation Block Grant (STBG) Any Area or Flex Funds.**

Presented by Kelly Garvin.

- Every two years the WSMPO awards STBG-DA funds to projects selected through the biennial call for projects.
- Because these funds are not yet obligated, the overall funding authority granted by the Federal Government to the North Carolina Department of Transportation is adversely affected.

- The NCDOT has a desire to seek opportunity for more funding authority during a federal funding Redistribution in August.
- To accomplish this, NCDOT is requesting to swap some of the WSUAMPO's available balance of STBG-DA funds with STBG-Any Area or Flex. NCDOT would then obligate the STBG-DA funds to active projects before September 2019 which then opens the state up to potentially receive more funding authority for the new fiscal year.
- Swapping the funds would not affect any award amounts to projects the TAC has approved. Because the STBG-DA and STBG funds have the same rules, all projects approved can proceed as proposed.
- The WSUAMPO was also awarded \$2,747,847 in Highway Infrastructure Program Funds on March 15, 2019. These funds are part of the Department of Transportation Appropriations Act, 2019, title I of division G, Public Law (Pub. L.) 116-6.
- The funds were sub-allocated to activities in urbanized areas with population over 200,000 and for the elimination of hazards and the installation of protective devices at railway-highway crossings in such areas.
- The NCDOT would like to include this amount in the swap there by giving the MPO more flexibility in the use of these funds.

### **MPO Staff Reports (Enclosed)**

#### **9. a. STBG-DA and TAP-DA Projects Update**

Presented by Kelly Garvin.

- A Winston-Salem Urban Area MPO STBG-DA/FLEX Project Update spreadsheet was provided to TCC members with their agenda books.
- This will be a recurring item for review and discussion.
- Staff will reach out to municipalities with items on the handout to update this information on a regular basis.

#### **b. NCDOT Division 9 Transportation Projects Update**

Presented by Fredrick Haith.

- On July 25, the Town of Lewisville will hold a meeting on the Great Wagon Road Project. It will be from 4 – 6 pm at the Lewisville Town Hall.
- Fred encouraged members to review/update the Winston-Salem Urban Area MPO STBG-DA/FLEX Project spreadsheet as that information will be used by NCDOT.
- The US 52/Main Street area of Business 40 may possibly be open by this fall.
- Six of the nine bridges in the Business 40 project have been reopened.

#### **c. NCDOT Transportation Planning Update**

Nothing new to report.

#### **d. Piedmont Triad Regional Council of Governments Update**

Nothing new to report.

**e. Forsyth County OEAP Air Quality Update**

Presented by Cary Gentry.

- Cary Gentry distributed a Forsyth County Office of Environmental Assistance and Protection handout.
- Applications are open for State Bicycle and Pedestrian Planning Grants.

**f. Bicycle and Pedestrian Facilities Projects Update**

Presented by Matthew Burczyk.

- Registration is open for the 2019 NC BikeWalk Summit, which will be held in Winston-Salem November 8 – 9.
- Mark Fenton, a national expert on creating walkable communities is scheduled to offer a pre-conference training session on conducting walking audits on November 7.
- Registration information is available on BikeWalk NC website at <https://www.bikewalknc.org/nc-bikewalk-summit/>.

**g. Winston-Salem Transit Authority (WSTA) Update**

Nothing new to report.

**h. Piedmont Authority for Regional Transportation (PART) Update**

Presented by Mark Kirstner.

- Mitigation strategies are still underway to address the Business 40 closure.
- Three PART routes of been changed to accommodate the Business 40 closure.

**i. Davidson County Transportation**

Nothing new to report.

**j. Title VI Compliance Update**

Nothing new to report.

**k. MPO Calendar of Activities**

Presented by Jeff Fansler.

- The North Carolina American Planning Association Conference will be held October 8 - 11, 2019 in Wilmington, NC.

## **l. Legislative Update**

Presented by Evan Koff.

- House Bills 82 and 131 have been ratified.
- Senate Bill 605 has been ratified.

## **m. Ethics Liaison**

Nothing new to report.

Margaret Besette requested that members interested in receiving the TCC agenda as a digital copy only notify her.

## **10. Next Meeting/Adjourn Meeting**

- Next TCC meeting will be September 19, 2019

ADJOURNMENT 2:33 pm.