

A. Organization & Contact Information

Case Id: 10596
Name: The Wells Center - 2020/21
Address: *No Address Assigned

Completed by thewellscenter@gmail.com on 11/20/2019 5:29 PM

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

The Wells Center

A.2. Project/Program

Women in Transition

A.3. FY 2020-21 Funding Request Amount

\$5,000.00

A.4. Agency's Total Operating Budget

\$39,000.00

A.5. Mailing Address

PO Box 11313 Winston-Salem, NC 27106

A.6. Project/Program Location Address

3106 York Place Drive Walkertown, NC 27051

A.7. Organization Website

Thewellscenter.org

A.8. Year 501(c)(3) status obtained

2002

A.9. Organization Fiscal Year

July 1-June 30

A.10. Federal Tax ID Number

52647

A.11. Federal DUNS Number

42-154-05

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Reverend Peggie Wells, Executive Director

A.13. Email

thewellscenter@gmail.com

A.14. Phone

(336) 972-1031

CONTACT

A.15. Name, Title

Reverend Peggie Wells

A.16. Email

thewellscenter@gmail.com

A.17. Phone

(336) 972-1031

BOARD CHAIR

A.18. Name

Dr. Keith Wheeler

A.19. Term Expiration

10/31/2020

A.20. Email

wheeler4truth@gmail.com

A.21. Phone

(614) 432-6744

B. Project Overview

Completed by thewellscenter@gmail.com on 11/20/2019 5:29 PM

Case Id: 10596

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Address: *No Address Assigned

B. Project Overview

Please provide the following information

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

The Wells Center, Inc. (TWC) requests funds for its Women in Transition Program (WIT) to reduce the recidivism of incarcerated adult women in Forsyth County Detention Center (FCDC) also known as the Jail. Funds will be utilized to continue the current Mentor Component Volunteer Coordinator (MC) who oversees volunteers providing support to women prior to, and after, release from the Forsyth County Jail, as well as expenditures for the women's many needs. Mentors meet with the women weekly while incarcerated, then upon release provide them with emotional support, assisting with transportation and basic needs to support a successful reentry to the community. The MC will continue to recruit, train and oversee mentor activities, payment for items to meet the women's basic needs including toiletries, obtainment of vital records, shoes, materials needed for employment, bus transportation, etc.; The MC, through received SOAR funding, is increasing the supervision and support to the existing mentors, along with the purchase of the important basic needs for the women; funding will also contribute to software needed to more effectively track participant activities and outcomes.

2019 has been a year of momentum for TWC that will continue into 2020. TWC Women in Transition began operations in 2017, with dedicated volunteers led by Rev. Peggie Wells, the founder and Executive Director (ED), a volunteer herself, and no paid staff. Rev. Wells is the only female Chaplain for Forsyth Jail & Prison Ministries (FJPM) who is located at the Jail. A Board member volunteers (assisted by Rev. Wells) to prepare the women for release by teaching a 7 Habits on the Inside program, a curriculum designed to help incarcerated women make better conscious decisions and understand and believe in their own potential. A trained and certified TWC volunteer (assisted by Rev. Wells) is teaching a Trauma Recovery & Healing Curriculum to women in the FCDC. Following its first 7 week session, evidence shows it is a desperately needed and effective program. Those who complete the 7 Habits and Trauma Recovery/Healing programs are matched with available mentors, prioritizing women closest to release, who help the transition for women gaining housing, meeting basic needs, employment and resisting criminal activity. Weekly, they provide support, transportation and needed referrals for women after their release. A support group for participants on the outside will begin in early 2020.

Goals are a successful transition of women into the community from FCDC, an increased public safety as further crimes are not committed, and remaining out of jail.

Objectives for 2020-2021 include increasing the number of mentors to twenty, each matched with 2 justice-involved women for up to 3 months, totaling approximately 120 women. Of the 120 women participants who are released, 90% will stay crime free and gain employment.

Currently 10 trained mentors provide support to a total of 14 women, supported by SOAR funds; 80 women are projected to be served by the end June, 2020. City funds are being utilized to leverage other funding to create a comprehensive research-based model with frequent, intensive support during the first months after release. This is

designed to facilitate positive relationships and strengthen the capacity of TWC, all supported by recent gender specific research for justice-involved women.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

TWC WIT Mentor Component mentees (participants) must complete the 7 Habits and Trauma Recovery (Healing) curriculum while in the FCDC. Women in Jail are informed of the Mentor program, offered through the TWC, upon completion of the 7 Habits and the Trauma Recovery Programs. The Mentor Component selects those closest to release into the community to gain regular and compassionate support by the trained volunteer mentors, supervised and supported by the Mentor Coordinator. City funding will enable WCI to continue to pay a part-time mentor coordinator supervising and training of the mentors, expanding the number of mentors to 20, during the grant year, to be matched with 40 participants, at a time. The Executive Director and MC will share the mentor recruitment responsibilities.

WIT participants will benefit from the Mentor Component, along with other planned parts of the more comprehensive WIT Program, that include 7 Habits on the Outside, continued Trauma Recovery/Healing groups post-release, a faith-based support group, a space for developing supportive relationships with each other and a Success Coach that will offer intensive support during the first months of the women's release. Participants will have the following beneficial outcomes:

- Increased emotional stability and self esteem
- Employment
- Health needs met
- Acquisition of essential records (birth certificate, drivers license, etc)
- Referrals for substance abuse, other mental health treatment
- Transitional housing leading to permanent housing
- Re-unification with family members, in particular children
- Better access to transportation
- Positive relationships that provide needed support

The City SOAR funding, in addition to their direct support of women achieving the above, is a stepping stone for TWC to gain other grant and donated financial support to achieve the desired participant outcomes.

B.3. How many participants on average will be served at any one time? What is the maximum number that can be served at any one time? What is the unduplicated total number of participants to be served during the program year?

On average, the number of participants that the WIT Mentor Component will serve, at a time, will be 40 women, during the 2020--2021 grant year. The maximum number that can be served at one time is 50 women. The projected unduplicated number of participants to be served during the 2020-2021 grant year is 80 women. After release from Jail, the average length of time that the mentors will stay involved with a participant is 4 months. In addition to the goal of increasing the number of women served through the existing TWC WIT Mentor Component, the additional goal is increasing the success of those participants by increasing the comprehensiveness of the Program in addition to the Mentor Component.

NEED (7 POINTS)

B.4. Describe the population(s) to be served. Describe the key demographic and economic characteristics of the clients to be served.

The target population is incarcerated adult women in poverty, approximately 85% African American, most with substance abuse or dual mental health diagnoses, most who are caretakers for children, without a living wage and little education. They are incarcerated in the Forsyth County Detention Center (FCDC).

Since 1980 the number of women in US prisons has increased by 700%; between 2000 and 2013, women in local jails have increased 44% (National Resource Center for Justice Involved Women (NRC)). One quarter of women released from prison have a new arrest within six months (NRC). NC is one of four states where the growth of women in prison has outpaced that of men (2018 Prison Policy report). According to the NC Division of Prisons, 3,636 women entered prison between 9/1/18 and 8/31/19. Also, FC ranked fourth highest in NC for women exiting Jail from 9/1/18-8/31/19, totaling 2,293 of 61,252 released statewide (FCDC records). Since early 2000s, research has been conducted indicating that justice-involved women's experiences within and outside incarceration vary significantly from men's, (NRC Because Gender Matters). Factors in women's criminal activity include domestic abuse, trauma, substance abuse and poverty. Research indicates women need and thrive in a safe, and respectful environment, with positive relationships; and when substance abuse, trauma and other mental health issues are holistically addressed, upon release, with frequent contacts and support (Ramirez). These needs are currently only addressed through the programs and activities that Rev. Wells provides within the Jail, in her role as a Forsyth Prison and Jail Ministries Chaplain, and the activities, relationships and support provided by the TWC volunteer mentors, under the supervision and direction of the City-funded Mentor Coordinator and Rev. Wells, the Executive Director, a volunteer herself.

B.5. Describe the unmet need that the proposed project/program seeks to address. Why does the population described above need the proposed assistance? Include data supporting the need.

The WCI executive director sees first hand the number of women in Jail, in her role as a Forsyth Jail & Prison Ministries Chaplain, as well as the lack of resources in jail, and community resources, upon their release. There are few if any community resources specifically for previously incarcerated women other than the WIT Mentor Component.

Availability of community resources for this population is the following:

- 1). A residential rehabilitation transitional house, with a capacity to serve a maximum of 6 women, identified as having a substance abuse history with stays of 30-90 days;
 - 2). The Salvation Army has a shelter for homeless persons, and there are other service providers for homeless and/or substance abusing persons, some that serve women.
 - 3). The StepUp Program has recently begun providing services for incarcerated women as well as incarcerated men.
- Therefore, there is a huge deficit of specific supportive resources and programming for women offenders/ex-offender transitioning back into the community and private organizations charge fees that are prohibitive for this population.

Research in the last 10 years regarding women's very distinctly different characteristics and needs, when justice-involved, validates the comprehensive plan of TWC for women, upon their release from Jail. The realization that some of TWC quantified outcomes are overly ambitious, validates the need for resources in addition to mentoring. A large percentage of women return to prison during the first 6 months after their release; therefore, a prioritized position to gain is a Success Coach, who will have frequent contacts per week with TWC participants, utilizing Cognitive Behavioral Therapy, among other approaches to keep the recently released women on track, during the first 3 months. The Trauma Recovery/Healing Group, pre-release has been added due to statistics of domestic violence and other trauma. According to the Vera Institute for Justice, women in jail or prison have typically experienced some kind of gender-based trauma throughout their lives; eight out of ten survived domestic partner abuse, and most, sexual violence. With additional funding being requested, to match with the City funds, a post-release Trauma

	<ul style="list-style-type: none"> - Women acquire employment, participate in WIT post-release groups. - Women attend substance abuse groups, if needed - Comprehensive needed resources are added as funding is required - Success Coach has frequent contacts w/women after release for up to 3 months using CBT therapy. 			
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C.6. FY 18-19 Program Accomplishments

Eight volunteers are currently matched with 14 WIT participants and supervised by a part-time Mentor Coordinator. 2 participants have obtained employment.

A contract grant writer and contract book keeper have been hired through donations. A Trauma Recovery/Healing class, pre-release, is being taught by a certified volunteer and assisted by the Executive Director of TWC and will continue 7 week sessions four times a year. A more involved Board representing numerous professions is in place and actively involved in supporting TWC. A plan is in place to request and obtain funding from numerous funders, individual donors and organizations . A search for a free location for post-release activities and relationship building is underway; successful fundraising and friend-building is underway. The part-time Mentor Coordinator, funded by the City, is creating more stability among mentors and the women they are matched with. The City expenditures for the direct client needs are being well utilized to help the women, upon release meet basic and health needs, and gain employment and housing.

C.7. FY 20-21 Key Objectives

Key objectives for 2020-2021 include simultaneously accomplishing the following:

- 1). Increase the number of participants that receive pre and post release WIT services and resources.
- 2) Increase the number of volunteer mentors who are trained, matched and retained, matched with WIT participants.
- 3) Increase the post-release activities available to the participants to have a more effective comprehensive research-based model through the acquisition of additional funding to be added to that of the City.
- 4). Acquire a space for the activities to take place that is welcoming to the participants and conducive to their building positive relationships.
- 5) Increase the number of WIT participants that gain housing, employment and are reunited with their children.
- 6) Increase the number of WIT participants that stay crime free and remain out of prison.

D. Organizational Capacity

Completed by thewellscenter@gmail.com on 11/22/2019 8:38 AM

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D. Organizational Capacity

Please provide the following information

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

Mission: We are the community bridge for positive outcomes for women who have been imprisoned, and strive to be the most effective resource in helping women successfully re-enter the community, increase community safety and decrease recidivism.

The WIT Program currently has a Mentor Component pre and post-release for justice involved women. Women who have completed 2 programs on the inside, are chosen to be matched with volunteer mentors. The 2 programs are; 7 Habits on the Inside, taught by Rev. Wells in her position as a Chaplain for Forsyth Jail and Prison Ministries at the Forsyth County Detention Center; and a Trauma Recovery/Healing program taught by a certified TWC volunteer (assisted by Rev. Wells).

The Mentor Component, overseen and managed by the Mentor Coordinator, assisted by the Executive Director, recruits volunteer mentors, trains them and matches each with one or two incarcerated women. Mentors weekly meet with the women providing support, a positive relationship, offering transportation to appointments and help them find employment.

Mentors access the funds to provide needed items, documents, clothing to the women upon their release. The average time a mentor actively spends time with the participants is around 3 months. A support group and continuing education for the mentors and participants will begin in early 2020. A range of supportive services are planned for post-release upon the receipt of Z Smith Reynolds Progress Funds and funds from the Women's Fund, leveraged by City funds. The goal is a comprehensive research-based program in a place conducive to relationships and positive change.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

Since late 2017.

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

The Wells Center, Inc. "Women in Transition" already provides a huge public service to the citizens of Winston-Salem/Forsyth County. Women who are incarcerated in the Forsyth County Jail have had no dedicated resources/programs to help them prepare for release from Jail and re-enter the community. Research (US Department of Justice) shows that without supportive services to prepare for release by developing a plan, and have supportive services in place upon re-entry, they are highly likely to commit additional crimes and return to Jail or Prison.

The 7 Habits curriculum taught by an experienced volunteer and Chaplin Wells, creates a change in attitude and motivation of the participants regarding their release; having a mentor to help plan for entering the community and gain resources significantly decreases the probability of criminal activity and substance abuse, which is very prevalent with that population. Therefore, community safety is increased. Additionally, as women gain employment and housing, they are contributing positively to the tax base and becoming positively involved in communities.

STRUCTURE (5 POINTS)

D.4. In the chart below, list key personnel involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Executive Director	Helps assist in teaching programs on the inside of the Forsyth County Jail. Meets with numerous women daily, and assists them with their emotional, spiritual and physical needs on the inside within her role as Chaplin of Forsyth Jail and Prison Ministries.	20	0.00 %
Mentor Coordinator	Holds weekly meetings with Mentors, and reviews mentor reports and help determine ongoing needs of the mentee participants. Recruits new mentors and trains/equips them.	10	100.00 %
Spiritual Program Coordinator	Helps teach the 7 Habits on the inside program A total of 4 seven week long programs are taught each fiscal year. Significant preparation is required between each program	2	0.00 %
Certified Trauma Recovery Facilitator	Facilitates the Trauma Recovery/Healing program in the Forsyth Jail. A total of 4 seven week long programs are taught each fiscal year. Significant preparation is required between each program.	2	0.00 %
Certified Health Coach	Assists the Mentor Coordinator in equipping the mentors with important "tools" to increase their skills, and self care, in dealing with the mentee participants ongoing challenges and emotional needs	2	0.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Reverend Peggie Wells	Executive Director	\$0.00	0.00 %
Keith B. Wheeler, PhD	Chair, Board of Directors	\$0.00	0.00 %
Lisa Cline, MD	Recording Secretary	\$0.00	0.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool.

TWC, a nonprofit heading by an African American woman that serves women, most who are of color is very conscious of, and aligned, with the principle of diversity of race and gender.

Please enter the total number of Full-Time Positions and Employees you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers					0	0
Professionals					0	
Technicians						
Office/Clerical						
Laborers/Service Workers						

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers					1	
Professionals				2	1	
Technicians						
Office/Clerical						
Laborers/Service Workers						

D.8.

Attach a list of all Board Members AND compensation (other than per diem) *Required

TWC_BOD Directory 2019.docx

D.9. Number of full Board meetings held during the last twelve months

4

D.10. Number of Board's Executive Committee meetings held during the last twelve months

4

ABILITY (5 POINTS)

D.11. Describe the implementation or operational plan to get the proposed project/program up and running in a timely manner. Describe any key contingencies on which the startup depends. Please upload any maps, milestones, etc. to "F. Required Documents."

The WIT Program is already up and running; there will be no obstacles to immediately operating with future City funding as the position and other expenditures are already in place. If funding is not received, it will slow down operations. Other planned services and resources, in addition to the existing ones funded by the City, are contingent on acquiring the needed grant funding being requested.

D.12. How do your policies and procedures (including marketing, outreach, eligibility determination and appeals) ensure fair and equal access to the benefits of the program to all persons who seek to participate?

Participants are chosen who complete the two curricula in Jail, 7 Habits and Trauma Recovery/Healing programs, to determine justice-involved women's motivation to stay crime free and not return to incarceration. The classes are open to any women in FCDC and each must go through an interview process to be chosen for the programs offered on the inside of the Forsyth Jail.

E. Cost Effectiveness

Case Id: 10596

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Address: *No Address Assigned

E. Cost Effectiveness

Please provide the following information

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
Program Services	\$30,300.00	\$8,900.00	\$45,000.00
Fundraising	\$2,000.00	\$0.00	\$0.00
Management and General	\$6,700.00	\$3,200.00	\$10,000.00
	\$39,000.00	\$12,100.00	\$55,000.00

Expenditures by Category	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
Employee Salaries and Wages	\$2,500.00	\$0.00	\$0.00
Employee Benefits	\$0.00	\$0.00	\$0.00
Facility Rent and Utilities	\$0.00	\$0.00	\$3,600.00
Training and Conference Registration	\$2,000.00	\$2,000.00	\$0.00
Membership and Dues	\$200.00	\$200.00	\$0.00
Travel and Transportation	\$1,000.00	\$1,000.00	\$3,000.00
Grants to Individuals and Organizations	\$0.00	\$0.00	\$0.00
Contracted Fundraising Services	\$2,000.00	\$0.00	\$0.00
Goods Purchased for Resale	\$0.00	\$0.00	\$0.00
Other Contracted Services	\$4,500.00	\$4,500.00	\$29,420.00
Other Operating Expenditures	\$26,800.00	\$4,400.00	\$18,980.00
Capital Outlay	\$0.00	\$0.00	\$0.00
	\$39,000.00	\$12,100.00	\$55,000.00

Revenues by Category	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
City of Winston-Salem	\$5,000.00	\$5,000.00	\$5,000.00
Forsyth County	\$5,000.00	\$0.00	\$0.00
State of North Carolina	\$5,000.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$0.00
Admissions/Program Revenues/Sales	\$10,000.00	\$0.00	\$0.00
Memberships	\$0.00	\$0.00	\$0.00
Donations	\$4,000.00	\$7,100.00	\$10,000.00

Foundation Grants	\$10,000.00	\$0.00	\$40,000.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
	\$39,000.00	\$12,100.00	\$55,000.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

Other Expenditures: direct client needs (clothing, housing, documents, medical, employment). Housing costs are a specific need, as TWC attempts to place women in some type of "healthy" monitored facility instead of them returning to a potentially "toxic" home environment or just a shelter. There are a few choices available for women in Forsyth County, and TWC is collaborating with other agencies/non-profits to find places the women might stay from 3 weeks up to 90 days. Housing in this regard costs anywhere from \$125 per week to \$175 dollars per week. This housing need alone will run in excess of \$5,250 for just 10 women staying 3 weeks. TWC is also working with other agencies to attempt to get housing donated for this purpose. Personal needs, obtaining vital documents, food and transportation is also costly and could easily exceed \$1400 throughout the fiscal year.

Other Revenue: Donations, no federal funds

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2019	SOAR Funding	\$5,000.00

E.3. Please complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Part-time staff, direct client expenses, % of software	\$5,000.00	\$50,000.00	donations, foundations
	\$5,000.00	\$50,000.00	

E.4. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

The only different line item is a small percentage of the cost of client tracking software. If the full amount is not received, it could immediately impact the oversight of the existing Mentor Component and access of participants to items essential for their reentry; efforts would be made to find additional donors for those expenses.

SUSTAINABILITY (7 POINTS)

E.5. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

The immediate goal of TWC WIT Program is to use City Funds to leverage other foundation funds, most immediately, Z Smith Reynolds Progress Funds and the WS Women's Fund, to create identified resources that are recommended for a successful comprehensive gender specific reentry program for women. Other foundation funding will be explored and requested if encouraged, including Mary Reynolds Babcock and Kate B Reynolds Charitable Trust. Acquiring those funds, will significantly increase the limited capacity of TWC; the next step will be applying for NC Governors Crime

Commission Funds and US Department of Justice Second Chance Funds. Continued donors will be sought to increase their financial support , both individuals and organizations.

BARRIERS (3 POINTS)

E.6. Describe any potential barriers to the project implementation and how you plan to overcome them.

If funding requested is not received, it will impact the overall success of the program for its participants; the program will continue but the identified important resources for a challenging population staying crime free will impact the recidivism rate negatively.

AVERAGE COST (5 POINTS)

E.7. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	\$5000
Number proposed to be served for the year:	Up to 120
Average City funds per beneficiary:	\$42
Proposed funds from all sources:	\$55,000
Number proposed to be served for the year:	Up to 120
Average total funds per beneficiary:	\$458

F. Required Documents

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Completed by thewellscenter@gmail.com on 11/22/2019 8:40 AM

F. Required Documents

Please provide the following information

Documentation

Code of Conduct/Conflict of Interest Policy *Required

Wells Center Conflict of Interest Policy 2019.docx

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

2018 WELLS CENTER 990.pdf

Organization By-Laws *Required

TWC_ByLaws_ FINAL COPY 11 19 2019 .docx

Articles of Incorporation *Required

TAX EXEMPT EIN# (1) The Wells Center.pdf

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

TWC_ BOD and Staff Code of Ethics.docx

IRS 501(c)3 Designation Letter *Required

TWC_501(c)3.pdf

Audited financial statements or a third-party review *Required

Financial Audit.docx

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

North Carolina Secretary of State Search Results.pdf

Other

TWC_Executive Director Job Description.docx

Mentor Coordinator Job Description.docx

G. Community Development Only

Completed by thewellscenter@gmail.com on 11/22/2019 8:40 AM

Case Id: 10596

Name: The Wells Center - 2020/21

Address: *No Address Assigned

G. Community Development Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Ranges of Income	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

3. Explain how services will assist participants in reaching objectives of the proposed project/program. Describe the policies or procedures for follow-up after participants leave the proposed project/program.

H. Construction/Rehab Only

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Case Id: 10596

Name: The Wells Center - 2020/21

Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project. **

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

1. Describe the proposed project, including any plans. If the project is approved, we will need a detailed work write-up.

2. Provide a projected timeline for the proposed work.

3. Describe how the project will be managed, including the contractor procurement process.

4. Describe the target market, including any special populations to be served.

5. Describe the services or program you plan to provide.

6. Describe the property management plan.

7. List the development team members.

8. Describe the financial capability of the sponsor/owner organization, including submission of the organization's operating budgets, agency audits, and Form 990s for the prior three years, unless already submitted to the City.

9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govmt Funding
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Documentation

Market study or other analysis to verify the need for the project.

**No files uploaded

Development costs that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

Operating Budget

***No files uploaded*

Form 990

***No files uploaded*

I. Emergency Shelter Only

Case Id: 10596

Name: The Wells Center - 2020/21

Address: *No Address Assigned

Completed by thewellscenter@gmail.com on 11/22/2019 8:40 AM

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project. **

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by thewellscenter@gmail.com on 11/22/2019 8:41 AM

Case Id: 10596

Name: The Wells Center - 2020/21

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project. **

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by thewellscenter@gmail.com on 11/22/2019 11:57 AM

Case Id: 10596

Name: The Wells Center - 2020/21

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Peggie A. Wells

Electronically signed by thewellscenter@gmail.com on 11/22/2019 11:57 AM