









## C. Strategy and Performance

Completed by [jan.kelly@samaritanforsyth.org](mailto:jan.kelly@samaritanforsyth.org) on 11/19/2019  
11:18 AM

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

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### C. Strategy and Performance

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Please provide the following information

#### STRATEGY (5 POINTS)

**C.1. The City of Winston-Salem adopted the [2017-2021 Strategic Plan \(2019 Update\)](#) as a guiding document to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council. Indicate which of the City's strategic focus areas your program aligns with best (select one):**

Livable Neighborhoods

**C.2. Select the service area(s) that your project/program relates to:**

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

#### PERFORMANCE (15 POINTS)

**C.3. Explain the plan for monitoring and evaluating the project/program. Also include the steps that will be taken if original goals provided in C.5. are not achieved.**

Samaritan will track nights of shelter and numbers served through the Homeless Management Information System (HMIS). Samaritan has run at or near capacity since opening in 1988, so we expect goals to be achieved. The Board of Directors reviews these numbers on a monthly basis and could discuss any needed steps to improve, if necessary.

**C.4. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.**

The Agency Administrator assists with data entry so that shelter counselors can focus on thorough completion of intake paperwork and having personal contact with guests for referrals. In 2018, the team developed new procedures and a paperwork checklist (beyond the existing ESG checklist) to improve consistency and quality of data gathered from guests. The agency administrator runs routine reports to check for errors, make corrections, and identify areas in need of improvement. Reports include:

of 2

- Entry/exit report in HMIS to compare results with bed roster - weekly
- CAPER report to monitor program performance and data-quality performance - monthly
- ART Report 0315 - Program Daily Census to determine how many nights of shelter have been provided for reporting program performance to Samaritan's Board and for Neighborly/ESG reports – monthly

**C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.**

**- Include at least three goals and performance measures.**

**- One of the performance measures must include the unduplicated number of participants served.**

Stated Program Goals	Program Activities in Support of Goals	FY 18-19 Previous Year Results	FY 19-20 Current Year Projected Results	FY 20-21 Next Year Anticipated Results
Operate a temporary, emergency homeless shelter for men, ages 18+.	Provide nightly check in along with breakfast and dinner.	Provided 24,161 nights of shelter to 707 different men.	Samaritan is on track to provide over 25,000 nights of shelter to 650 different men. First quarter results show 7,852 nights of shelter to 295 different men (July - September 2019).	Samaritan will provide over 25,000 nights of shelter to 650 different men.
Samaritan will provide over 25,000 nights of shelter to 650 different men.	Complete VI-SPDAT forms for new guests, provide leadership for community assessment, collaborate with ESR Housing Specialist.	Eighty-seven guests moved to positive housing destinations.	Samaritan projects that 80 guests will move to permanent housing. First quarter results show 32 guests moving to housing (July - September 2019).	Samaritan's goal is to move 100 guests to positive housing destinations (15% increase over FY19 results).
Maintain efficiency in providing services.	Utilize both paid staff and volunteers as well as donated food.	The cost for night of shelter and two meals was \$25.95.	Samaritan is on track to provide a night of shelter and two meals for approximately \$25.	Samaritan's goal is to maintain the cost for a night of shelter and two meals between \$25.00-\$26.00.

**C.6. FY 18-19 Program Accomplishments**

In addition to the accomplishments highlighted above, Samaritan remained mission-focused to help homeless people in our community.

In 2019, Samaritan received the Joel and Claudette Weston Award for Excellence in Non-Profit Management. This competitive award, presented to only one Forsyth County agency every other year, recognizes efficiency, competence, fiscal integrity, innovation and program effectiveness. Samaritan was recognized for continuing innovative approaches for serving our guests after moving to a new facility. Thanks to donations from a capital

campaign, Samaritan has no ongoing debt service which means that resources can be allocated toward guest services.

The building was designed for bed bug prevention. All new guests have all belongings heat-treated in a clothes dryer or hot box to kill bed bugs. Samaritan provides four healing beds within our shelter which are designed for homeless men who have been released from the hospital for recovery at home or for those in need of bed rest due to illness.

Samaritan looks for opportunities to use our space effectively. Wake Forest Law students hold regular expungement clinics to clear up criminal records for better jobs and housing. Volunteers operate a weeknight computer lab for guests to look for jobs and housing as well as to keep in touch with their families. Five AA/NA meetings are held at Samaritan weekly. Additional space at Samaritan allows for outside groups to provide resources or services for guests: food stamp certification, voter registration, health screenings, haircuts and new housing orientation for the community intake center.

Staff longevity continues to be important in fulfilling our mission. Shelter staff experience means that staff have knowledge of guest history, excellent rapport and high trust levels. This increases the likelihood that guests will follow through on referrals to services and housing. Experience also brings greater knowledge of available community resources so that more targeted referrals can be made.

Samaritan's Strategic Plan (2016) outline plans for the retirement of the assistant director and executive director, who had both served for 20+ years. Willis Miller, assistant director, retired in December 2018. The plan called for Sonjia to remain for at least one year after the transition, and she will retire in June 2020. The Board has been planning for the transition for several years and has appointed a search committee to manage the process. A public announcement about Sonjia's retirement will take place sometime in the spring. Samaritan has taken significant time to prepare for a thoughtful, meaningful and seamless transition.

Since the early 1990s, a formerly homeless man has served on our Board of Directors.

### **C.7. FY 20-21 Key Objectives**

During 2020-21, Samaritan Ministries will provide over 25,000 nights of shelter to more than 650 different men and move 100 guests to positive housing destinations.

## D. Organizational Capacity

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:39 AM

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

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### D. Organizational Capacity

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Please provide the following information

#### MISSION (5 POINTS)

**D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?**

The mission of Samaritan Ministries is providing food, shelter and hope through Christian love. Our programs include:

- (1) Samaritan Soup Kitchen (1981) provides a free, nutritious lunch 365 days of the year to anyone in need. In 2018, we provided 144,889 meals to the community. At least 50% of Soup Kitchen guests experience homelessness (individuals and families).
- (2) Samaritan Inn (1988) provides shelter, breakfast and dinner to 70 homeless men, 365 nights a year. In 2018, we provided 24,188 nights of shelter to 662 different men.
- (3) Project Cornerstone (1995) is a substance abuse recovery program for 10 homeless men.

In addition to our programs, Samaritan collaborates with others to provide services for people experiencing homelessness:

In partnership with Wake Forest Baptist Division of Faith & Health Ministries, Samaritan houses the Empowerment Project, a street outreach program for homeless people. Empowerment provides case management and connects homeless adults and families experiencing mental health struggles or substance use disorders to resources.

United Health Centers operates a free medical clinic from Samaritan's facility every Thursday. The clinic is available to shelter guests and other individuals and families in the community for no charge and without appointments.

ESG Funding for Samaritan's emergency shelter helps advance the mission of Samaritan Ministries because it enables us to provide food and temporary shelter for homeless men. It is an essential part of the Continuum of Care in Winston-Salem.

#### FUNCTION (5 POINTS)

**D.2. How long has your organization been in operation?**

Samaritan Soup Kitchen began in 1981, Samaritan Inn in 1988 and Project Cornerstone in 1995.

**D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?**

Samaritan Inn/Shelter benefits the City of Winston-Salem and its citizens by providing a safe place for homeless men to live temporarily. This gives some of our poorest and most vulnerable citizens dignity and respect, enhancing their quality of life.

Samaritan has been consistently identified as a well-run and clean shelter in our community as well as for our



effective use of a volunteer-based approach. Each evening, a shelter counselor is supplemented by 10 volunteers -- a volunteer check-in leader, a volunteer dinner leader and eight volunteers who spend the night in the shelter to serve dinner and breakfast and assist with security. In 2018, 2,481 shelter volunteers contributed 33,493 hours of service, the equivalent of 17 full-time staff members.

Samaritan receives a broad-base of financial and volunteer support from the community with over 3,000 people contributing their time annually.

Samaritan is unique because we provide lunch to anyone in need. Approximately 50% of Soup Kitchen guests are homeless individuals who may reside at Samaritan, other shelters or on the street. The Soup Kitchen presents an opportunity for referrals, particularly for those who do not reside in shelters due to mental health issues.

**STRUCTURE (5 POINTS)**

**D.4. In the chart below, list key personnel involved in the proposed project/program.**

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Shelter Manager	Manage night-time shelter operations and conduct night-time operations two nights per week. Provide limited case management services including guest intake, guest housing plans, case reviews, house meetings and crisis intervention. Complete intake forms and enter HMIS data. Supervise shelter staff. Hold weekly daytime meetings with guests regarding housing assistance.	40	0.00 %
Senior Staff Counselor	Conduct night-time operations two nights per week. Provide limited case management services including guest intake, guest housing plans, case reviews, house meetings and crisis intervention. Complete intake forms and enter HMIS data. Hold weekly daytime meetings with guests regarding housing assistance.	40	0.00 %
Staff Counselor	Conduct night-time operations two nights per week. Provide limited case management services including guest intake, guest housing plans, case reviews, house meetings and crisis intervention. Complete intake forms and enter HMIS data. Hold weekly daytime meetings with guests regarding housing assistance.	40	0.00 %
Staff Counselor (part-time)	Conduct night-time operations one night per week. Provide limited case management services including guest intake, guest housing plans, case reviews, house meetings and crisis intervention. Complete intake forms and enter HMIS data.	14	0.00 %

**D.5. List all executive staff and their compensation (other than per diem).**

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Sonjia Kurosky	Executive Director	\$99,190.43	0.00 %

Shonta Fleming	Assistant Director	\$67,734.68	0.00 %
Derrick Newkirk	Soup Kitchen Manager	\$62,103.07	0.00 %
Jan Kelly	Development Director	\$73,091.24	0.00 %

**D.6. Attach an organizational chart**

**Organizational Chart \*Required**

Org Chart 10-10-19.pdf

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

**Describe the hiring process and how it is structured to provide the most diverse candidate pool.**

Samaritan advertises for positions in a variety of print and on-line publications: Winston-Salem Journal, PiedmontHelpWanted.com, NC Center for Non-Profits, and professional organizations. In addition, we network within the community through churches, United Way, other shelters, etc. Applicants respond with a resume. We do not ask for nor do we track ethnicity or age in the application process.

**Please enter the total number of Full-Time Positions and Employees you have in the table below**

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	2	0	1.75	1	0
Professionals	0	3	0	3	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	0	0	0
Laborers/Service Workers	0	1	0	1	1	0

**Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below**

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	0	0	0	0	0
Professionals	0.4	0.3	0	0.5	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	0.625	0	0
Laborers/Service Workers	0	1.4	0	0	0.15	0

**D.8.**

**Attach a list of all Board Members AND compensation (other than per diem) \*Required**

Board List 2019-2020 for ESG.pdf

**D.9. Number of full Board meetings held during the last twelve months**

10

**D.10. Number of Board's Executive Committee meetings held during the last twelve months**

2

**ABILITY (5 POINTS)**

**D.11. Describe the implementation or operational plan to get the proposed project/program up and running in a timely manner. Describe any key contingencies on which the startup depends. Please upload any maps, milestones, etc. to "F. Required Documents."**

The shelter remains operational year-round, 365 nights per year, so there are no start-up issues.

**D.12. How do your policies and procedures (including marketing, outreach, eligibility determination and appeals) ensure fair and equal access to the benefits of the program to all persons who seek to participate?**

Samaritan operates a low barrier shelter, and admission is based on vulnerability, using Community Intake Center and ESG VI-SPDAT forms. Guests who check in and obtain a bed may stay up to 90 days (120 days in winter months). Guests must be 18+ years old and male. As part of its commitment to being a low-barrier and housing-focused emergency shelter, Samaritan Inn rarely terminates assistance. When assistance does have to be terminated (i.e., violence, drug possession), referrals to other community resources are always made. Being clean and sober is not a requirement for admission to Samaritan Inn. Shelter counselors place a high priority on guest safety during the admission process.

During admission, a Staff Counselor completes required documentation and an assessment. Guests are encouraged to follow through with recommended referrals. If a guests has limited English proficiency, or a communication impairment, a translator will be provided within 24 hours. All new shelter admissions are referred at the time of intake to an in-house case review which is held twice monthly. Case review begins the process of linking guests to resources for housing and other resources.

Samaritan has a grievance procedure in place. If a guest is dissatisfied with a Staff Counselor's decision, he may appeal it within 48 hours to the Shelter Manager in person, over the phone, or in writing. Alternative shelter referrals are given at the time of any violation. If a guest wants to appeal the Shelter Manager's decision, he must attend Case Review, which is held the 1st and 3rd Wednesday of each month at 4:00 pm. This is a meeting for guests and shelter staff to focus on solutions. If the grievance remains unsolved, a guest may contact the Winston-Salem Human Relations Department. Contact information is provided on a handout posted at Samaritan and reviewed with each guest at check in.

Samaritan complies with the letter and spirit of the Fair Housing Act that prohibits housing discrimination against persons based upon race, color, religion, national origin, sex, familial status, and disability. Samaritan's building was constructed in 2014 as ADA compliant and it is our policy to remain accessible to people with disabilities.

## E. Cost Effectiveness

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:51 AM

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### E. Cost Effectiveness

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Please provide the following information

#### BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
Program Services	\$1,163,160.32	\$1,163,160.32	\$1,198,055.13
Fundraising	\$148,776.32	\$148,776.32	\$153,239.61
Management and General	\$40,575.36	\$40,575.36	\$41,792.62
	<b>\$1,352,512.00</b>	<b>\$1,352,512.00</b>	<b>\$1,393,087.36</b>

Expenditures by Category	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
Employee Salaries and Wages	\$724,000.00	\$724,000.00	\$745,720.00
Employee Benefits	\$272,500.00	\$272,500.00	\$280,675.00
Facility Rent and Utilities	\$127,443.00	\$127,443.00	\$131,266.29
Training and Conference Registration	\$2,000.00	\$2,000.00	\$2,060.00
Membership and Dues	\$1,100.00	\$1,100.00	\$1,133.00
Travel and Transportation	\$5,500.00	\$5,500.00	\$5,665.00
Grants to Individuals and Organizations	\$0.00	\$0.00	\$0.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$0.00	\$0.00	\$0.00
Other Contracted Services	\$0.00	\$0.00	\$0.00
Other Operating Expenditures	\$219,969.00	\$219,969.00	\$226,568.07
Capital Outlay	\$0.00	\$0.00	\$0.00
	<b>\$1,352,512.00</b>	<b>\$1,352,512.00</b>	<b>\$1,393,087.36</b>

Revenues by Category	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
City of Winston-Salem	\$20,963.00	\$20,963.00	\$22,011.00
Forsyth County	\$0.00	\$0.00	\$0.00
State of North Carolina	\$24,795.00	\$24,795.00	\$27,020.00
Federal Government	\$44,878.00	\$44,878.00	\$44,878.00
Admissions/Program Revenues/Sales	\$0.00	\$0.00	\$0.00
Memberships	\$0.00	\$0.00	\$0.00

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Donations	\$1,046,320.00	\$1,046,320.00	\$1,076,007.68
Foundation Grants	\$70,000.00	\$70,000.00	\$73,500.00
Interest and Investment Income	\$137,156.00	\$137,156.00	\$141,270.68
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$8,400.00	\$8,400.00	\$8,400.00
	<b>\$1,352,512.00</b>	<b>\$1,352,512.00</b>	<b>\$1,393,087.36</b>

**Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.**

Other operating expenses include: fundraising, IT/computer expenses, office supplies, postage, accounting expenses, investment fees, audit, board operations, laundry/linen, case management, shelter supplies, food, kitchen supplies, waste removal and volunteer management. Other revenue: reimbursement for space costs by Wake Forest Baptist Health. Federal government revenue source is FEMA.

**E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.**

Year	Funding Source	Funding Amount
2018	City ESG	\$21,235.00
2017	City ESG	\$20,212.00
2016	City ESG	\$20,846.00
2015	City ESG	\$17,065.00
2014	City ESG	\$12,034.00
2018	State ESG	\$24,939.00
2017	State ESG	\$24,686.00
2016	State ESG	\$24,388.00
2015	State ESG	\$26,012.00
2014	State ESG	\$26,012.00

**E.3. Please complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program.**

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Utilities	\$7,011.00	\$7,011.00	Contributions
Food	\$15,000.00	\$15,000.00	Contributions
	<b>\$22,011.00</b>	<b>\$22,011.00</b>	

**E.4. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.**

Samaritan's request is similar to prior years and includes similar activities. We continue to make progress together toward ending chronic homelessness. New faces come to Samaritan's shelter every day, and it is important for our community to provide for the most basic needs of food and shelter.

**SUSTAINABILITY (7 POINTS)**

**E.5. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.**

Samaritan annually receives donations from a wide variety of funders. Our revenue for 2018-19 includes: individuals/major gifts (45%), special events (18%), churches (10%), government (7%), endowments (9%), foundations & corporations (9%) and other (2%). While we rely on charitable giving every year to make our budget, we have a proven track record of running a balanced budget for more than ten years.

The board's development committee develops an annual strategy for fundraising which includes appeal letters, newsletters and special events. Subcommittees work on special events -- SAM & Eggs Fundraising Breakfast, Penny Campaign and Tour de Llama Cycling Event. Additional subcommittees target solicited major gifts from individuals, engaging millennials as donors and volunteers, involving church volunteers and reaching out to the corporate community.

**BARRIERS (3 POINTS)**

**E.6. Describe any potential barriers to the project implementation and how you plan to overcome them.**

Samaritan is fortunate to have a five year old facility in order to increase our capacity to serve hungry and homeless people. The Board of Directors will continue to monitor staffing levels. Any loss of government funding could become a barrier, and Samaritan would have to raise additional funds from the community to meet the need.

**AVERAGE COST (5 POINTS)**

**E.7. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)**

Proposed funds from the City for this project:	\$22,011
Number proposed to be served for the year:	650
Average City funds per beneficiary:	\$33.86
Proposed funds from all sources:	\$44,022
Number proposed to be served for the year:	650
Average total funds per beneficiary:	\$67.73

## F. Required Documents

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:58 AM

**Case Id:** 10754

**Name:** Samaritan Ministries - City ESG - 2020-21 -

**Address:** \*No Address Assigned

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## F. Required Documents

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Please provide the following information

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### Documentation

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**Code of Conduct/Conflict of Interest Policy \*Required**

Samaritan Ministries Conflict of Interest Policy (rev. 8.3.19).docx

**Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. \*Required**

Form 990 6-30-19.pdf

**Organization By-Laws \*Required**

By-laws updated March 2013.pdf

**Articles of Incorporation \*Required**

Samaritan Articles of Incorporation.pdf

**Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) \*Required**

Samaritan Ministries Personnel Policies.pdf

Non Discrimination and other shelter policies (1).docx

Financial and Procurement Policies.pdf

**IRS 501(c)3 Designation Letter \*Required**

501(c)(3).pdf

Audited financial statements or a third-party review **\*Required**

Audit 6-30-19.pdf

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

**\*Required**

Certificate of Existence 2019.pdf

Other

*\*\*No files uploaded*



## G. Community Development Only

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:58 AM

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

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### G. Community Development Only

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\*\* Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).\*\*

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

**1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.**

Ranges of Income	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

**2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants**

**3. Explain how services will assist participants in reaching objectives of the proposed project/program. Describe the policies or procedures for follow-up after participants leave the proposed project/program.**

## H. Construction/Rehab Only

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:58 AM

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

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### H. Construction/Rehab Only

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\*\* Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.\*\*  
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

1. Describe the proposed project, including any plans. If the project is approved, we will need a detailed work write-up.
2. Provide a projected timeline for the proposed work.
3. Describe how the project will be managed, including the contractor procurement process.
4. Describe the target market, including any special populations to be served.
5. Describe the services or program you plan to provide.
6. Describe the property management plan.
7. List the development team members.
8. Describe the financial capability of the sponsor/owner organization, including submission of the organization's operating budgets, agency audits, and Form 990s for the prior three years, unless already submitted to the City.
9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govmt Funding
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### Documentation

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Market study or other analysis to verify the need for the project.

\*\*No files uploaded

Printed By: Hope Ann Walsch on 1/29/2020

**Development costs that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.**

*\*\*No files uploaded*

**Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.**

*\*\*No files uploaded*

**Operating Budget**

*\*\*No files uploaded*

**Form 990**

*\*\*No files uploaded*

# I. Emergency Shelter Only

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:59 AM

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

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## I. Emergency Shelter Only

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\*\* Complete this section only if you are requesting funds for an Emergency Shelter project. \*\*

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

### Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	<b>\$0.00</b>

### Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$7,011.00
Food	\$15,000.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	<b>\$22,011.00</b>

## J. Rapid Rehousing and HMIS Only

Completed by jan.kelly@samaritanforsyth.org on 11/19/2019  
11:59 AM

Case Id: 10754

Name: Samaritan Ministries - City ESG - 2020-21 -

Address: \*No Address Assigned

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### J. Rapid Rehousing and HMIS Only

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\*\* Complete this section only if you are requesting funds for a Rapid Rehousing project.\*\*

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

#### Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

#### Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

#### HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	<b>\$0.00</b>	<b>\$0.00</b>

## Submit

Completed by [jan.kelly@samaritanforsyth.org](mailto:jan.kelly@samaritanforsyth.org) on 11/21/2019 4:02 PM

**Case Id:** 10754

**Name:** Samaritan Ministries - City ESG - 2020-21 -

**Address:** \*No Address Assigned

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## Submit

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I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Sonjia Kurosky

Electronically signed by [jan.kelly@samaritanforsyth.org](mailto:jan.kelly@samaritanforsyth.org) on 11/21/2019 4:02 PM