

A. Organization & Contact Information

Case Id: 10694
Name: Veterans Supportive Services - 2020/21
Address: *No Address Assigned

Completed by harryvcos@gmail.com on 11/16/2019 4:40 PM

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

HARRY Veterans Community Outreach Services d/b/a
HARRY VCOS

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Ciat Shabazz

A.2. Project/Program

Veterans Supportive Services

A.13. Email

harryvcos@gmail.com

A.3. FY 2020-21 Funding Request Amount

\$25,000.00

A.14. Phone

(336) 624-3254

A.4. Agency's Total Operating Budget

\$110,000.00

CONTACT

A.15. Name, Title

Ciat Shabazz

A.5. Mailing Address

897 Peters Creek Parkway Suite 102 Winston-Salem, NC
27103

A.16. Email

harryvcos@gmail.com

A.6. Project/Program Location Address

897 Peters Creek Parkway Suite 102 Winston-Salem, NC
27103

A.17. Phone

(336) 725-3410

A.7. Organization Website

www.harry4you.org

BOARD CHAIR

A.18. Name

Alexander Ly

A.8. Year 501(c)(3) status obtained

August 2009

A.19. Term Expiration

01/15/2021

A.9. Organization Fiscal Year

January - December

A.20. Email

lyc@quotetosave.com

A.10. Federal Tax ID Number

26-3110530

A.21. Phone

(336) 997-7100

A.11. Federal DUNS Number

969289912

B. Project Overview

Completed by harryvcos@gmail.com on 11/16/2019 6:17 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

B. Project Overview

Please provide the following information

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

HARRY VCOS is seeking City Funding to offset our operating budget and programmatic emergency assistance provided to veterans in need. HARRY VCOS volunteer staff assess/address the specific urgent needs of the veteran and identifies pathways to strengthen the veteran and/or spouse inclusive of active duty service members. HARRY VCOS in cooperation with the veteran stakeholder, thru our advocacy, work to improve outcomes for veterans seeking benefits from the Veterans Benefits Administration (VBA) and Veterans Healthcare Administration (VHA). HARRY VCOS assist veterans to easily identify resources available to them, voice their opinions and provide valuable input and responsiveness to the regulations that govern the delivery of their benefits. HARRY VCOS goal is to be responsive to the health, social, economic and total well being of the men/women who have and continue to serve in our Armed Services.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

HARRY VCOS provides Supportive Emergency Services to veterans and/or their eligible family member. Veterans access our services by way of Agency referral or self referral. Services include but are not limited to emergency transportation, food, clothing, assistance with utilities, minor house repairs and purchase of small household appliances are provided in order to ensure a healthy and wholesome and stable household for veterans transitioning to homelessness to permanent housing . In an effort to ensure the stability of the veteran, assistance with co-pays for medical specialist and psychiatric treatment is available.

B.3. How many participants on average will be served at any one time? What is the maximum number that can be served at any one time? What is the unduplicated total number of participants to be served during the program year?

Referrals for emergency assistance is processed every Monday-Wednesday-Friday. Referrals from agencies average 3-5 weekly and self referrals are daily. Assistance, if approved for maximum assistance, is granted yearly due to funding constraints. There is a 5% unduplicated number of veterans that are not served due to their emergency needs far exceeds our budget.

NEED (7 POINTS)

B.4. Describe the population(s) to be served. Describe the key demographic and economic characteristics of the clients to be served.

HARRY VCOS target population is veterans and/or an eligible family member whom reside within the Triad. The number of veterans that seek our services are at 47% median income, 40% are below median income and 13% are at poverty level.

B.5. Describe the unmet need that the proposed project/program seeks to address. Why does the population described above need the proposed assistance? Include data supporting the need.

Veterans experience undue hardship as they await the adjudication of their claim for earned benefits from Department of Veterans Affairs Benefits Administration. Although the administration is aggressively taking action to reduce the backlog of claims the backlog persists. Miscalculations and delays in delivery of benefits and medical treatment are exacerbating the veteran's financial and mental health issues. Thus it creates a financial hardship and unstable quality of life for the veteran and their families thus can have devastating consequences.

31% of Vietnam veterans, as many as 10% of Gulf War (Desert Storm) veterans and 11% of veterans of the war in Afghanistan suffer from PTSD;

an average of 20 veterans a day died from suicide; Veteran households participate in SNAP less than non-Veteran households;

there were 7.2 million working age Veterans who participated in the labor force (out of 9.4 million working age Veterans), of those in the labor force, almost 341,000 (or 4.7 percent) fell below the official poverty level; the working-poor rate of women Veterans (7.1 percent) was almost 3 percentage points higher than that of men Veterans (4.4 percent) and the working-poor rate for Veterans with a disability is 7.9 percent compared to 4.4 percent for those with no disability.

COLLABORATION (6 POINTS)

B.6. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?

Referring agencies that collaborate with HARRY VCOS to provide services include Kernersville/Salisbury VAMC; Salvation Army/Goodwill Industries Supportive Services for Veterans & Military Families; Triad Veterans & Military Resource Coalition and agencies within the CoC Governance Council. HARRY VCOS initiative includes a working relationship with collaborating agencies that provide housing, educational, healthcare, employment services to our veterans. This relationship strengthens the ability to ensure our veterans have a good quality of life as a result of their sacrifice to our country.

C. Strategy and Performance

Completed by harryvcos@gmail.com on 11/22/2019 12:08 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

C. Strategy and Performance

Please provide the following information

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem adopted the [2017-2021 Strategic Plan \(2019 Update\)](#) as a guiding document to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council. Indicate which of the City's strategic focus areas your program aligns with best (select one):

Service Excellence

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Explain the plan for monitoring and evaluating the project/program. Also include the steps that will be taken if original goals provided in C.5. are not achieved.

Detailed quarterly reports reflecting number of clients served, type of assistance requested and/or approved along with the revenue disbursed is filed and available for review. Veterans who have received benefits and have opted to become active members participate in community and advocacy projects are engaged in monthly meetings to discuss action plans and ways to implement initiatives to improve their comrades quality of life. Membership officers are engaged in local and VA agency meetings to further advocacy and/or provide input in VA governmental initiatives. Should HARRY VCOS find itself unable to successfully serve our veterans during their time of desperate need to avoid an unhealthy and/or emergency crisis we longer can be viewed as a viable safety net for the men/women whom served our country.

C.4. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

HARRY VCOS maintains a daily log of referrals, self and/or agency, and scheduled intake appointments of veterans

requesting and/or referred for emergency assistance. Federal Privacy law is strongly adhered to along with the FOI Act. Identifying each veteran and/or an eligible family need during intake determines the resources needed to best assist the client. The services might include assistive technology, education, housing, and employment which would open communication with our collaborative. Follow-up is documented, recorded and stored in secure file room .

C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

- Include at least three goals and performance measures.

- One of the performance measures must include the unduplicated number of participants served.

Stated Program Goals	Program Activities in Support of Goals	FY 18-19 Previous Year Results	FY 19-20 Current Year Projected Results	FY 20-21 Next Year Anticipated Results
Emergency Assistance: Provide monetary assistance to veterans facing financial hardship and is in need of food, clothing, utility bill payment, co-pays for medical to include prescriptions, transportation to medical appointments and minimal assistance for minor house repairs.	Peer Intake Case Manager provides one-on-one mentoring and submits request for processing for assistance needed.	Provided emergency assistance to 113 veterans all of which met income criteria. 30% of veterans were females with children.	Provide minimal emergency assistance to an increased number, 113 plus and additional 37, to total 150 veterans. Services are available once a year if maximum funds are requested.	Will continue to provide minimal emergency assistance to a minimum of 150 vets with no client duplication.
Supportive Services: Work with veterans to ensure they maintain a good quality of life. Educate, disseminate information, and assist veterans with identifying resources available to them.	Peer mentor assesses and prioritizes veterans health needs and/or services that improve quality of life for the veteran. Veterans are engaged in monthly meetings that improve their mental stability. Veterans engage in workshops, honor events and forums. Site is a safe zone for veterans who are	Veterans were seen for intake and consultation 208 times. 21 Veterans were counseled and referred to the VA Benefits claims representative at the Regional Benefits Administration.	Will continue to work with 200 veterans to engage them in community, inter generational activities, workshops/forums and honor activities. Ensure the 21 veterans receive their benefits.	Work with 220 veterans to increase their engagement in community, inter generational, workshops/forums and honor activities. Eliminate the number of veterans in need claims assistance.

	lonely and in need of peer support.			
Advocacy: Addressing issues that impede the speedy delivery of earned compensable benefits to the veteran.	HARRY VCOS aligns with collaborative veteran organizations that organize to strategically address systemic issues faced by Veterans locally and nationally.	5 Membership officers, stakeholders along with 229 from various organizations routinely meet to strategically address veterans concerns/issues.	Continue to collaborate with veterans, caregivers and collaborative partners to enhance the interaction of veterans and expand the needed resources to improve quality of life.	Continue to advocate for Veterans Benefits Administration to continue to make strides in performance improvements for timely and equitable delivery of benefits.

C.6. FY 18-19 Program Accomplishments

VA Benefits Administration has made available a specific representative to ensure speedy claims processing. HARRY VCOS refers vets to specific individual to expedite process. HARRY claims representative successfully ensured the delivery of long awaited earned benefits to 4 veterans whose claims were in appeal for years. HARRY VCOS has been interviewed by the Washington D.C. Office of General Counsel and is being considered to be an Accredited veteran organization. HARRY VCOS was recipient of National Montford Point Marines Award for service to veterans and received Certificate of Appreciation for service to veterans from Regional Buffalo Soldiers unit. HARRY VCOS was represented at Veterans Action Council Conference in Indianapolis, Indiana , visited the VA Pension Center in Philadelphia, participants in the Veterans Town Hall & Resource Fair in Kernersville, NC , participants in Southern Region Organizers & Leaders Round Table discussion, hosted 2 major Healthcare workshops with facilitators from Baptist Health Stitch Center for Healthy Aging & Alzheimer's Prevention and Veteran's Benefits Administration Adjudication Judge.

C.7. FY 20-21 Key Objectives

Continue to collaborate with veterans, caregivers and collaborative partners to enhance the interaction of veterans and expand the needed resources to improve quality of life. Continue to advocate for Veterans Benefits Administration to continue to make strides in performance improvements for timely and equitable delivery of benefits. Work with 220 veterans to increase their engagement in community, inter generational initiative, workshops/forums and honor activities. Eliminate the number of veterans in need of claims assistance.

D. Organizational Capacity

Completed by harryvcos@gmail.com on 11/22/2019 12:34 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

D. Organizational Capacity

Please provide the following information

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

The mission of HARRY VCOS is to provide to veterans and members of our armed services a compassionate network of veterans, family, friends and concerned members of the community that are responsive to the health, social, economic and total well being of the men/women who have and continue to serve in our Armed Services.

HARRY VCOS outreaches to veterans to identify those in need of Supportive and Emergency Services. HARRY VCOS assesses the specific urgent needs of the veteran and identifies pathways to strengthen the veteran and/or spouse of an active duty armed services member. Services include but are not limited to emergency transportation, food, clothing, assistance with utilities, minor house repairs and purchase of small household appliances are provided in order to ensure a healthy and wholesome and stable household the veteran. In addition, in an effort to ensure the stability of the veteran, assistance with co-pays for medical specialist and psychiatric treatment is available.

Temporary financial housing assistance is provided to veterans on an emergency basis pending their entry into one of the many housing assistance programs i.e. transitional housing, rapid rehousing and/or SSVF (Supportive Services for Veterans and Families).

HARRY VCOS initiative and services sets HARRY VCOS apart from the traditional Veterans Service Organizations and provides for more extensive services that are easily accessed and delivered efficiently and timely utilizing a holistic approach to delivery of service.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

HARRY VCOS was recognized by the State of NC in 2008 and became recognized by the IRS as a 501 (C)(3) not-for-profit charitable organization in September 2009.

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

HARRY VCOS aligns with the city's updated 2017-2021 Strategic Plan focus area Service Excellence, Appendix 1 (Poverty Thought Force Alignment to Strategic Plan to include Health/Wellness, Housing/Homelessness, Jobs & Workforce Development, Education & Life Skills and Hunger & Food Insecurity. HARRY VCOS initiatives enhance the quality of life for our veterans by addressing the aforementioned. Our Supportive Services to include Emergency Assistance has proven to be instrumental in preventing evictions, utility service termination, addressing veterans healthcare issues, assisting in providing wholesome healthy food for veterans with special diets and working with collaborative agencies that provide VASH housing vouchers and identifying educational benefits. All of the aforementioned make the City of Winston-Salem a wholesome place that our veterans call their home as we as a community ensure their service to our country was not in vain and we appreciate them.

STRUCTURE (5 POINTS)

Printed By: Hope Ann Walsch on 1/27/2020

D.4. In the chart below, list key personnel involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Admin. Asst./Nurse/Peer Mentor	Manages daily incoming calls for service. As a Ret. Army Major and nurse serving as a peer mentor, assesses and prioritizes veterans health needs and/or services that improve quality of life for the veteran and/or an active duty service member to include their eligible family member.	30	50.00 %
P/T Office Assistant	Inputs data and assists Admin. Assistant in scheduling client appointments.	15	10.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Ciat Shabazz	Executive Director	\$0.00	0.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

Collaboration Network.docx

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool.

Employee hiring process is attached under D.8

Please enter the total number of Full-Time Positions and Employees you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers						
Professionals					1	
Technicians						
Office/Clerical						
Laborers/Service Workers						

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers						
Professionals						

Technicians						
Office/Clerical			1			
Laborers/Service Workers						

D.8.

Attach a list of all Board Members AND compensation (other than per diem) *Required

- BOARD OF DIRECTORS DIRECTORY -1.doc
- EMPLOYEE HIRING PROCESS - Copy.doc
- NON DISCRIMINATION EQUAL OPPORTUNITY POLICY.doc

D.9. Number of full Board meetings held during the last twelve months

12

D.10. Number of Board's Executive Committee meetings held during the last twelve months

9

ABILITY (5 POINTS)

D.11. Describe the implementation or operational plan to get the proposed project/program up and running in a timely manner. Describe any key contingencies on which the startup depends. Please upload any maps, milestones, etc. to "F. Required Documents."

HARRY VCOS is fully operational with minimal funding. HARRY VCOS has garnered support from the VA Benefits Administration as well as the many collaborative partners who value our commitment to service our veterans. HARRY VCOS does what they can, when they can, where they can for any veteran or active duty inclusive of their family member with what we have.

D.12. How do your policies and procedures (including marketing, outreach, eligibility determination and appeals) ensure fair and equal access to the benefits of the program to all persons who seek to participate?

HARRY VCOS delivery of service focuses on 6 core elements; inclusiveness of all veterans who have served to protect our freedoms, we are community driven thus we outreach to any/all who have and continue to serve in our Armed Services, we are integrated and do not discriminate due to branch of service, race, age, gender, sexual preference and/or income. Our website includes a drop down for any person interested in accessing our services can email us or contact our office.

E. Cost Effectiveness

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Completed by harryvcos@gmail.com on 11/22/2019 1:02 PM

Address: *No Address Assigned

E. Cost Effectiveness

Please provide the following information

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
Program Services	\$42,600.00	\$42,600.00	\$42,600.00
Fundraising	\$7,500.00	\$7,500.00	\$7,500.00
Management and General	\$59,900.00	\$59,900.00	\$59,900.00
	\$110,000.00	\$110,000.00	\$110,000.00

Expenditures by Category	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
Employee Salaries and Wages	\$17,000.00	\$17,000.00	\$17,000.00
Employee Benefits	\$0.00	\$0.00	\$0.00
Facility Rent and Utilities	\$29,000.00	\$29,000.00	\$29,000.00
Training and Conference Registration	\$8,000.00	\$8,000.00	\$8,000.00
Membership and Dues	\$0.00	\$0.00	\$0.00
Travel and Transportation	\$10,000.00	\$10,000.00	\$10,000.00
Grants to Individuals and Organizations	\$30,600.00	\$30,600.00	\$30,600.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$3,500.00	\$3,500.00	\$3,500.00
Other Contracted Services	\$6,000.00	\$6,000.00	\$6,000.00
Other Operating Expenditures	\$5,900.00	\$5,900.00	\$5,900.00
Capital Outlay	\$0.00	\$0.00	\$0.00
	\$110,000.00	\$110,000.00	\$110,000.00

Revenues by Category	Budgeted FY 19-20	Projected Actuals FY 19-20	Proposed Budget FY 20-21
City of Winston-Salem	\$25,000.00	\$25,000.00	\$25,000.00
Forsyth County	\$25,000.00	\$25,000.00	\$25,000.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$0.00
Admissions/Program Revenues/Sales	\$7,000.00	\$7,000.00	\$7,000.00
Memberships	\$9,000.00	\$9,000.00	\$9,000.00
Donations	\$20,000.00	\$20,000.00	\$20,000.00

Printed By: Hope Ann Walsch on 1/27/2020

1 of 3

Foundation Grants	\$21,000.00	\$21,000.00	\$21,000.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$3,000.00	\$3,000.00	\$3,000.00
	\$110,000.00	\$110,000.00	\$110,000.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

Donations from unanimous donors.

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2019	Community Agency	\$25,000.00
2018	Community Agency	\$25,000.00
2017	Community Agency	\$25,000.00
2016	Community Agency	\$25,000.00
2015	Community Agency	\$20,000.00

E.3. Please complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Program Services	\$10,000.00	\$20,500.00	County/Donations/Membership
Rent/Utilities	\$7,000.00	\$22,000.00	Membership/Donors/Fundraising
Stipends	\$3,000.00	\$14,000.00	County/Donations/Membership
Conferences/Training	\$2,000.00	\$6,000.00	County/Fundraising/Donations
Travel/Transportation	\$2,000.00	\$8,000.00	County/Fundraising
Contracted Services	\$1,000.00	\$5,000.00	Donations/Membership/Fundraising
Other Operating Expenses	\$0.00	\$9,500.00	County/Donations/Donors/Membership
	\$25,000.00	\$85,000.00	

E.4. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

HARRY VCOS RFF remains the same as FY 19/20. Funding will be utilized for general purposes to include operating expenses and program services..

SUSTAINABILITY (7 POINTS)

E.5. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

HARRY VCOS continues to aggressively make provisions to sustain itself through its membership, dues, donations and fundraising. We seek the support of our local government to help us service the veterans that reside within its jurisdiction.

BARRIERS (3 POINTS)**E.6. Describe any potential barriers to the project implementation and how you plan to overcome them.**

Due to an increase in the number of referrals for emergency assistance HARRY VCOS has placed a cap on the maximum funds available to each client. Veterans and or an active duty eligible family member must also meet an income eligibility to receive the assistance. HARRY VCOS collaborates with their partners to identify available matching and/or funds over and above our maximum available funds.

AVERAGE COST (5 POINTS)**E.7. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)**

Proposed funds from the City for this project:	10,000
Number proposed to be served for the year:	50
Average City funds per beneficiary:	200
Proposed funds from all sources:	30,5000
Number proposed to be served for the year:	102
Average total funds per beneficiary:	300

F. Required Documents

Completed by harryvcos@gmail.com on 11/22/2019 1:04 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

F. Required Documents

Please provide the following information

Documentation

Code of Conduct/Conflict of Interest Policy *Required

Code of Conduct.docx

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

2018 IRS 990.pdf

Organization By-Laws *Required

By-Laws.JPG

Articles of Incorporation *Required

Articles of Incorporation.JPG

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

NON DISCRIMINATION EQUAL OPPORTUNITY POLICY.doc

IRS 501(c)3 Designation Letter *Required

Updated IRS Tax Exempt Doc..JPG

Audited financial statements or a third-party review *Required

Financial Compilation 2016 and 2017 (1).pdf

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

NC Secty of State 2019 Search.pdf

Other

***No files uploaded*

G. Community Development Only

Completed by harryvcos@gmail.com on 11/22/2019 1:04 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

G. Community Development Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Ranges of Income	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

3. Explain how services will assist participants in reaching objectives of the proposed project/program. Describe the policies or procedures for follow-up after participants leave the proposed project/program.

H. Construction/Rehab Only

Completed by harryvcos@gmail.com on 11/22/2019 1:04 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project. **

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

1. Describe the proposed project, including any plans. If the project is approved, we will need a detailed work write-up.

2. Provide a projected timeline for the proposed work.

3. Describe how the project will be managed, including the contractor procurement process.

4. Describe the target market, including any special populations to be served.

5. Describe the services or program you plan to provide.

6. Describe the property management plan.

7. List the development team members.

8. Describe the financial capability of the sponsor/owner organization, including submission of the organization's operating budgets, agency audits, and Form 990s for the prior three years, unless already submitted to the City.

9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govmt Funding
--------------	---------	-----------------	-----------	---------------

Documentation

Market study or other analysis to verify the need for the project.

**No files uploaded

Printed By: Hope Ann Walsch on 1/27/2020

Development costs that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

Operating Budget

***No files uploaded*

Form 990

***No files uploaded*

I. Emergency Shelter Only

Completed by harryvcos@gmail.com on 11/22/2019 1:04 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project. **

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by harryvcos@gmail.com on 11/22/2019 1:04 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by harryvcos@gmail.com on 11/22/2019 1:05 PM

Case Id: 10694

Name: Veterans Supportive Services - 2020/21

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Ciat Shabazz

Electronically signed by harryvcos@gmail.com on 11/22/2019 1:05 PM