

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
JANUARY 16, 2020
4:15 P.M
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
Allen Joines, Mayor, City of Winston-Salem
Denise Adams, Council Member, City of Winston-Salem,
Fleming El-Amin, Commissioner, Forsyth County
John Wait, Mayor, Village of Clemmons
Mike Horn, Mayor, Town of Lewisville
Brent Rocket, Commissioner, Town of Bethania
Mark Baker, Mayor, Village of Tobaccoville
Rick Cross, Mayor, Town of Bermuda Run
Jenny Fulton, Mayor, Town of Kernersville
Tim Flinchum, Mayor, Town of Rural Hall
Allen Todd, Mayor, Town of Wallburg
Wesley Hutchins, Council Member, Town of Walkertown
Zak Crofts, Commissioner, Davidson County
Rick Morris, Commissioner, Stokes County
Willie Clark, Member, WSTA Board of Directors

PRESIDING: Dan Besse, Council Member, City of Winston-Salem, Vice Chairman

STAFF PRESENT:

Scott Snow, Town of Walkertown
Pat Ivey, NCDOT
Phillip Craver, NCDOT
Fredrick Haith, NCDOT
Joe Geigle, FHWA
Cary Gentry, FCOEAP
Jordan Payne, FCOEAP
Scott Rhine, PART
Toneq' McCullough, WSDOT
Donna Goodson, WSTA
Kirk Ericson, CCPB
Byron Brown, WSDOT
Matthew Burczyk, WSDOT

Kelly Garvin, WSDOT
Brenda King, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS

Council Member Jeff MacIntosh

Vice Chairman Dan Besse read the Ethics Awareness and Conflict of Interest Statement.

1. Public Comments

Ethel Bryan, 2519 Pittsburgh Avenue, Winston-Salem, NC brought a letter to read that she mailed to Mayor Allen Joines' office regarding her concerns with Bus Route 106.

Action Items

2. Election of Officers

MOTION: Allen Joines nominated Mike Horn to serve as Chair.

SECOND: Denise Adams.

VOTE:

FOR: Unanimous

AGAINST: None

MOTION: Allen Joines nominated Dan Besse to serve as Vice Chair.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the November 21, 2019 TAC Meeting Minutes

Presented by Vice-Chairman Dan Besse.

MOTION: Denise Adams moved approval of the minutes.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the Winston-Salem Urban Area Metropolitan Planning Organization's (WSUAMPO) 2020-2029 Metropolitan Transportation Improvement Program (MTIP).

Presented by Kelly Garvin.

- The Draft 2020-2029 Metropolitan Transportation Improvement Program (MTIP) identifies State and federally funded transportation investments within the Winston-Salem Metropolitan Planning Organization Area.
- The MTIP is a subset of the adopted FY 2020-2029 State Transportation Improvement Program (STIP) which includes all federal and state funded projects for the State of North Carolina.
- The Board of Transportation adopted the FY 2020-2029 STIP in September 2019 after a public review period in the spring of 2019.
- The MTIP and STIP are collectively referred to as the Transportation Improvement Program (TIP).
- The TIP includes the Highway Program, the Non-Highway Program (transit, rail, bicycle, and pedestrian, and aviation), and the Statewide Program.
- The Metropolitan Planning Organization (MPO) develops the MTIP in cooperation with the North Carolina Department of Transportation (NCDOT) and area transit agencies.
- The Winston-Salem Urban Area MPO Transportation Advisory Committee must adopt the final MTIP, followed by NCDOT's approval.
- The NCDOT Board of Transportation adopts the STIP.
- The STIP and MTIP are updated on a two year cycle. In between updates, NCDOT and the MPO use amendments and administrative modifications to the STIP and MTIP to keep the TIP current and to accommodate project delays, project accelerations, and addition or deletions.

MOTION: Allen Todd moved approval.

SECOND: Allen Joines.

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of the Recommended Surface Transportation Block Grant – Direct Attributable (STBG-DA) and Transportation Alternatives – Direct Attributable (TA-DA) Federally Funded Project Process.

Presented by Kelly Garvin.

- Kelly distributed a Winston-Salem Urban Area Metropolitan Planning Organization Federally Funded Projects Process handout.
- The United States Census defines urbanized areas with a population over 200,000 as Transportation Management Areas (TMAs).
- The Winston-Salem Urban Area was designated as a TMA after the 2000 U.S. Census. As a TMA, the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) has the authority to program available STBG-DA and TA-DA funds for transportation planning, bicycle, greenway, sidewalk, street and highway, transit and other projects in the urban area.

- On March 19, 2015 the WSUAMPO Transportation Advisory Committee approved the Federally Funded Project Process.
- A committee made up of MPO staff and staff from the Town of Walkertown and the Town of Kernersville was formed to help update and improve the Federally Funded Process as well as the evaluation criteria used for project selection.
- The main changes include updating of the federal funding source (from STP-DA to STBG-DA), updating the legislation that governs these funding sources to reflect the most recent one (from MAP-21 to the FAST Act).
- Several steps were also added to simplify and clarify the process for the local government agency and the MPO such as the inclusion of every funded project in the State Transportation Improvement Program (STIP).
- A table showing the proposed funding breakdown for every call was also included.

MOTION: Allen Joines moved approval.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of Resolution of Endorsement of Targets for Safety Performance Measures Established by the North Carolina Department of Transportation (NCDOT) and amending the 2040 Metropolitan Transportation Plan (MTP)

Presented by Byron Brown.

- Per Federal regulations, the Federal Highway Administration's, Highway Safety Improvement Program final rule states that all State Department of Transportation's must work with their MPO's to coordinate and establish safety targets for state system roads.
- On February 15, 2018 the Winston-Salem TAC approved a Resolution of Support of these safety targets.
- This is the only performance measure that is updated annually, and thus, the 2020 measures and targets have been identified and included in the agenda packets.
- MPO's have 180 days or until February 27, 2020 to adopt the State's targets or establish their own.
- Staff is recommending adopting the state's targets.
- If these targets are supported by the TAC, they will be incorporated into the Metropolitan Transportation Plan (MTP).

MOTION: Allen Todd moved approval.

SECOND: Zak Crotts

VOTE:

FOR: Unanimous

AGAINST: None

7. Consideration of Letter of Support for the Workshop of Davidson and Live Center of Davidson County for North Carolina Department of Transportation’s (NCDOT) Federal Transit Administration’s Section 5310 Funding

Presented by Byron Brown.

- The North Carolina Department of Transportation’s Public Transportation Division administers the application and selection process for Federal Transit Administration (FTA) Section 5310 funding program, which is designed to assist agencies and organizations who provide services for seniors and individuals with disabilities in rural areas.
- The Workshop of Davidson and Live Center of Davidson County both provide services in rural and urban areas.
- Only services provided in rural areas are reimbursable under the state’s program.
- Services provided in the MPO’s urbanized areas must go through the MPO’s selection and review process.
- With the updated Letters of Support which now included the requested amount each agency is applying for from the state, the MPO’s TAC is support the agencies application to the State’s 5310 program.

MOTION: Zak Crotts moved approval.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

8. Consideration of the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown.

- The Winston-Salem Urban Area Metropolitan Transportation Improvement Program (MTIP) is a listing of all the projects programmed for the Winston-Salem Urban Area.
- The list of projects is a subset of the Metropolitan Transportation Plan and must match the State’s Transportation Improvement Program (STIP).
- Amendments, modifications and deletions of projects require the MTIP to be modified to capture those changes.
- As required by the MPO’s public participation policy, the amendments and modifications were available for public comment for 30 days from October 21 – November 23, 2019.
- No comments were received during this time.

MOTION: Denise Adams moved approval.

SECOND: John Wait.

VOTE:

FOR: Unanimous

AGAINST: None

9. Public Hearing and Consideration of Amendment to the 2040 Metropolitan Transportation Plan (MTP), removing the Martin Luther King Jr. Drive Extension project (WS-L016)

A public hearing was open for public comment, no one being present, the public hearing was closed.

MOTION: Denise Adams moved approval.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

10. Public Hearing and Consideration of Amendments and Changes to the Winston-Salem Transit Authority Transit Assets Management Plan (TAM)

A public hearing was open for public comment, no one being present, the public hearing was closed.

Presented by Toneq' McCullough.

- Metropolitan Planning Organizations (MPOs) are required to develop and report transit performance targets as noted in Title 23, Section 134 of the United States Code.
- Per the Final Rule on Transit Asset Management published by the Federal Transit Administration (FTA) on July 26, 2016, MPOs are required to coordinate with transit providers to set Transit Asset Management (TAM) performance targets and integrate these targets into their planning documents.
- On October 18, 2018, the Transportation Advisory Committee adopted the TAM plan for the Winston-Salem Transit Authority (WSTA).
- However based upon the Triennial Review conducted by the Federal Transit Administration, it was determined that WSTA's plan needed to address a missing element for project-based prioritization of investments.
- Per the Winston-Salem Urban Area MPO's Public Participation Policy, amendments to the Metropolitan Transportation Plan require a 30-day comment period, was will be held from November 30, 2019 to January 2, 2020.
- No comments were received.

MOTION: Fleming El-Amin moved approval.

SECOND: Denise Adams.

VOTE:

FOR: Unanimous

AGAINST: None

Information Items for Future Action

11. Review of the Draft Fiscal Year 2020-2021 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO)

Presented by Kelly Garvin.

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in coordination with the Federal Transit Administration (FTA).
- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning.
- The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- The draft UPWP will be submitted to NCDOT by January 30, 2020 and a final version after TAC adoption in March 2020 will be submitted as required before March 30, 2020.
- The 30-day required public comment period for this draft document will occur during the months of January and February.
- Per the WSUAMPO Public Participation Policy, all comments will be provided at the February 20, 2020 meeting.

12. Review of a checklist certifying the Winston-Salem Urban Area Metropolitan Planning Organization's (MPO) Transportation Planning Process for fiscal year 2020-2021

Presented by Kelly Garvin.

- The federal Moving Ahead for Progress in the 21st Century Act (MAP-21) requires the North Carolina Department of Transportation (NCDOT) and all Metropolitan Planning Organizations (MPOs) in the state to annually certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that their transportation planning processes are addressing the major issues of the urban area and are being conducted in accordance with all applicable provisions of federal law.
- To guide this self-certification process, NCDOT has provided a checklist.
- Staff has reviewed the checklist and provided a response to each of the items.

- Staff believes the Winston-Salem Urban Area MPO transportation planning process is adequately addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of federal law governing transportation planning.
- In the fall of 2016, the FHWA and FTA conducted a formal review of the Winston-Salem Urban Area MPO's transportation planning process, and found that the process is being carried out in substantial compliance.

13. Review of the Winston Salem Urban Area Metropolitan Planning Organization Prioritization 6.0 Projects

Presented by Kelly Garvin.

- The original Transportation Reform was initiated under Executive Order No. 2 in 2009.
- It mandates a professional approval process for project selection.
- In response, NCDOT created the Strategic Prioritization Process.
- The first version of the Strategic Prioritization Process (Prioritization 1.0) was used to support development of the FY 2012-2018 Transportation Improvement Program (TIP).
- Significant changes have been made to the process and were driven by House Bill 817 also known as Strategic Transportation Investments (STI).
- The bill established funding tiers (Statewide, Regional, and Division) and allocations across all modes.
- Prioritization 6.0 involves three pieces of information:
 - 1) A data driven, quantitatively scored estimate of project need,
 - 2) MPO priority score, and
 - 3) NCDOT Division priority score. The first step of Prioritization 6.0 is the identification of projects for evaluation and scoring by NCDOT's Strategic Planning Office of Transportation (SPOT).
- MPO staff issued a call for project from April 15, 2019 to May 17, 2019.
- Per the public participation policy, these projects will go through a public comment period from January 7, 2020 to February 10, 2020.

Staff Reports

14. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

Presented by Pat Ivey.

- Pat distributed an update of the Northern Beltway schedules for all sections.
- Legislature provided disaster funds and there is NC Build Bond funds available to help with funding constraints.
- Business 40 project is moving along and the project should be completed sooner rather than later.

b. NCDOT Transportation Planning Update

No questions for staff.

c. Piedmont Triad Regional Council of Governments Update

No questions for staff.

d. Forsyth County OEAP Air Quality Update

No questions for staff.

e. Bicycle and Pedestrian Facilities Projects Update

No questions for staff.

f. Winston-Salem Transit Authority (WSTA) Update

No questions for staff.

g. Piedmont Authority for Regional Transportation (PART) Update

No questions for staff.

h. Davidson County Transportation (DCT)

No questions for staff.

i. Title VI Compliance Update

No questions for staff.

j. MPO Calendar of Activities

No questions for staff.

k. Legislative Update

No questions for staff.

l. Ethics Liaison

Presented by Kirk Ericson.

- Ethic requirements need to be completed by April 15, 2020.
- Email reminders will continue to be sent until the deadline.

15. Next Meeting/Adjourn Meeting

- Next TAC meeting will be February 20, 2020.

Fleming El-Amin requested an update regarding progress of the Novak Street bridge.

ADJOURNMENT: 5:00 pm