

A. Organization & Contact Information

Case Id: 11126
Name: HARRY VCOS - 2021/22
Address: *No Address Assigned

Completed by harryvcos@gmail.com on 11/20/2020 4:32 PM

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

HARRY Veterans Community Outreach Services, Inc.

A.2. Project/Program

Veterans Supportive Services

A.3. FY 2021-22 Funding Request Amount

\$20,000.00

A.4. Agency's Total Operating Budget

\$90,000.00

A.5. Mailing Address

897 Peters Creek Parkway Suite 102 Winston-Salem, NC
27103

A.6. Project/Program Location Address

897 Peters Creek Parkway Suite 102 Winston-Salem, NC
27103

A.7. Organization Website

www.harry4you.org

A.8. Year 501(c)(3) status obtained

August 2008

A.9. Organization Fiscal Year

January - December

A.10. Federal Tax ID Number

A.11. Federal DUNS Number

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Ciat Shabazz

A.13. Email

ciatshabazz@gmail.com

A.14. Phone

(336) 624-3254

CONTACT

A.15. Name, Title

Executive Director

A.16. Email

harryvcos@gmail.com

A.17. Phone

(336) 725-3410

BOARD CHAIR

A.18. Name

Alfonzo Boyd

A.19. Term Expiration

04/01/2022

A.20. Email

alfonsoboyd@gmail.com

A.21. Phone

(336) 997-8484

B. Project Overview

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Case Id: 11126

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Address: *No Address Assigned

B. Project Overview

Please provide the following information

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

HARRY VCOS is seeking City funds to offset our operating/program budget for fiscal year 2021-2022. Our SEEP (Supportive Empowerment Emergency Program) works to improve a veterans access to care and resources that enhances the quality of life for the veteran after their service to our country. HARRY VCOS fills the gap that the Veteran's Benefits Administration (VBA) does not provide for. The program addresses the veterans urgent needs to include emergency food, clothing, delinquent rental assistance, utility assistance and out of pocket medical expenses. HARRY VCOS Supportive Services initiative builds on the inclusiveness of its stakeholders...the veteran. HARRY VCOS staff is comprised of volunteer stakeholders, their eligible family members (caregivers) and dedicated community members. HARRY VCOS stakeholders and members work to improve outcomes for veterans thru its advocacy. The COVID 19 Pandemic during fiscal year 2021-2022 will require HARRY VCOS to focus on outreach to our quarantined veterans as well as those who are facing unemployment. COVID 19 has created a backlog within The Veterans Benefits Administration which delays the economic mobility and opportunities for veterans seeking their earned benefits. Veterans seeking services to sustain themselves and/or their family puts a strain on agencies that target population is not veterans.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

HARRY VCOS partners with community and health providers that identify veterans in need of urgent services. These agencies include VA Medical Centers Social Work, VA patient advocates, Supportive Services For Veterans and Families (SSVF) housed in Goodwill Industries and Salvation Army, our collaborative agency Triad Veterans and Military Resource Committee, Novant/Baptist hospital social workers refer veterans to our agency. Veterans self refer as word of mouth has proven to be another viable way to steer veterans to resources. The agency referral system increases our ability to better stabilize the health, mental/physical, of the veteran and reduces stress in the home. The veterans caregivers are afforded a support system that helps them to navigate and understand the complexity of achieving the best outcomes for their spouse/child in need of VA services. An individual interested in more details about our programs/services can visit our website www.harry4you.org and message us questions thru our "Contact Us" page.

B.3. Below, please provide anticipated service metrics into the appropriate fields.

Where applicable, applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings. If applicable and serving individual clients over a period of time.

Average Number of Participants Served at a Single Time

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Maximum Number of Participants to Be Served at a Single Time

2

Unduplicated Total Number of Participants to Be Served During the Program Year

250

NEED (7 POINTS)**B.4. Describe the population(s) to be served. Describe the key demographic and economic characteristics of the clients to be served.**

HARRY VCOS target population is veterans and their caregiver as well as active duty service members eligible family. The eligible recipient of emergency assistance must meet criteria for one time financial assistance due to unemployment, delay in benefits and an unforeseen decrease or loss of income . Due to COVID 19 and our fundraising challenges, the need for financial emergency assistance is being curbed to provide the maximum assistance to the most venerable veterans and their families. Supportive Services that include participation in Zoom workshops, meetings and/or peer mentoring support sessions are free and encouraged.

B.5. Describe the unmet need that the proposed project/program seeks to address. Why does the population described above need the proposed assistance? Include data supporting the need.

War has always been a dangerous business, bringing injury, wounds, and death, and as a result more veterans are moving from DOD-provided services to community-based services. Veterans are seeking assistance from community-based organization due to unexpected financial difficulties that far too often develop, due to no fault of their own, such as unemployment, on a fixed income (VA compensation, SSI, SSDI) and/or a financial hardship that developed due to loss of a spouse, parent or child. The needs could consist of one or more of the following:

- Household expenses – mortgage, rent, repairs and insurance
- Vehicle expenses – payments and insurance, major vehicle repairs
- Utilities – gas, electric and water
- Food and Clothing
- Children’s well-being – formula, diapers, school and child care expenses
- Medical bills, prescriptions & eyeglasses – the patient’s portion for necessary or emergency medical care only
- Legal assistance pro-bono referrals

There has been a troubling uptick of veteran homelessness since the COVID 19 pandemic. Eviction moratoriums across the country are expiring, and an uptick in eviction and foreclosures cases are increasing. About 11% of the adult homeless population are veterans, and this number has risen due to the pandemic. Current federal estimates ([governmental_legislative_work/](#)) that approximately 40,000 veterans experience homelessness on any given night.

COLLABORATION (6 POINTS)**B.6. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?**

Agencies that collaborate with HARRY VCOS to provide services include Kernersville/Salisbury VAMC; Salvation Army/Goodwill Industries (Supportive Services for Veterans & Military Families); Veterans Benefits Administration (VBA), Triad Veterans & Military Resource Coalition and agencies within the CoC Governance Council. Social Work Departments in the private/public Health care will randomly refer veterans for emergency assistance. HARRY VCOS initiative includes a working relationship with collaborating agencies that provide housing, educational, healthcare, employment services to our veterans. This relationship strengthens the ability to ensure our veterans have a good quality, stable and

wholesome quality of life during their residency in the City of Winston-Salem.

IDIS Setup

No data saved

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IDIS Setup

Please provide the following information

Project Name

National Objective

Activity Number ID

HUD Activity Code

Project Description

Accomplishment Type

Initial Application Date

Service Area

Ward

Census Tract(s)

Block/Group

MWBE

C. Strategy and Performance

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C. Strategy and Performance

Please provide the following information

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem adopted the [2017-2021 Strategic Plan \(2019 Update\)](#) as a guiding document to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council. Indicate which of the City's strategic focus areas your program aligns with best (select one):

Livable Neighborhoods

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Explain the plan for monitoring and evaluating the project/program. Also include the steps that will be taken if the stated program goals provided in C.5. are not achieved.

The delivery of emergency services requires a series of tasks; (a) self/agency referral; (b) intake assessment (phone contact due to COVID); (c) follow-up for required veteran status documents and income verification and (d) minimal time to address the emergency (within 48 hours). Type of service and revenue disbursed/utilized is entered into a data base. Financial assistance maximum is \$300 and can only be accessed once a year if utilized. Outreach success is measured by the number of veterans/caregivers who seek our services as a result of the interaction. Should the transmission of the COVID Virus is successfully addressed and pose no threat of transmission, face to face contact will resume.

C.4. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

HARRY VCOS maintains a daily log of all referrals, self and/or agency, and scheduled follow-up intake appointments.

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Quarterly reports are submitted to the City of WS detailing monthly activity for: (a) number of new members; (b) number of agency/self-referrals; (c) number of veterans awarded benefits; (d) number of times, new and/or referring, clients required consultation; (e) number veterans/caregiver/active duty family member received emergency assistance and number of veterans serviced during an outreach . Bi-yearly an evaluation of services provided to veterans is mailed for a reply with a self-addressed stamped envelope. Federal Privacy law is strongly adhered to along with the FOI Act. Follow-up is documented, recorded and stored in secure file room.

C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.

Stated Program Goals	Program Activities in Support of Goals	FY 19-20 Previous Year Results	FY 20-21 Current Year Projected Results	FY 21-22 Next Year Anticipated Results
Supportive Emergency Services	HARRY VCOS supportive services address the veteran and/or their caregivers unmet needs that are outlined in Project Overview (B. 5). Peers support and encourage their comrades to continue to serve by engaging in community projects/activities and/or volunteering to mentor youth.	35 veterans exceeded maximum financial assistance while 26 veterans received minimal financial assistance.	With COVID 19 lingering there has and will continue to be increase in need for service. An increase in of veterans in need of assistance due to homelessness has increased by 27%. Projecting 150-200 veterans being served.	Anticipating the return of normalcy and self/agency referrals will reach around 150-180 vets/caregiver or active duty service member eligible family member in need of emergency financial assistance.
Empowerment Outreach	Outreach is essential to reaching veterans. The outreach is key to our mission of identifying our veterans and their caregivers to promote awareness and knowledge of	307 veterans were reached during massive outreach due to COVID 19.	Projecting to reach 150-200 veterans/caregiver by way of street outreach, partnerships with faith based and/or collaborative agencies. Outreach	Anticipating COVID 19 will be at it's minimal infection rate and outreach to 150-200 veterans will be a reality.

	the resources available to them. About 11% of the adult homeless population are veterans, and this number has risen due to the pandemic.		increased by 45%.	
Advocacy	HARRY VCOS aligns with collaborative veterans organizations to address the issues that impede the speedy delivery of earned compensable benefits and health care.	HARRY Vets stakeholders traveled to Washington, with partners, to address delivery of service thru Veterans Benefits Administration.	Continue to collaborate via Zoom with collaborative partners and veteran stakeholders and their caregivers to address the unmet needs of the veterans during this pandemic. 10% of administrative time will be spent ensuring membership is apprised of all advocacy strategic planning.	Continue to collaborate via Zoom with collaborative partners and veteran stakeholders and their caregivers to address the unmet needs of the veterans during this pandemic. 10% of administrative time will be spent ensuring membership is apprised of all advocacy strategic planning.

	Total Unduplicated Number Served	Total Number Served
FY 19-20 Previous Year Results	97	307
FY 20-21 Current Year Projected Results	61	250
FY 21-22 Next Year Anticipated Results	175	300

C.6. FY 19-20 Program Accomplishments

Collaboration with AFGE during a trip to Washington, DC to support their efforts to provide speedy and fair adjudication of claims awaiting adjudication for earned benefits. Compensable earned benefits was awarded to 1 veteran who had been homeless. Assisted 2 veterans to settle into permanent housing from homelessness. Veteran membership stakeholders were assisted in participating Veterans Health Symposiums and Dept. of VA Caregivers Symposium in Greensboro, participants in Veteran's Day Parade with youth Ambassadors, hosted a Veteran's Day Open House . Participants in United Way Point In Time count.

C.7. FY 21-22 Key Objectives

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As COVID 19 pandemic vaccines affords the public an opportunity to level out from the medical challenges imposed during the height of the pandemic, we will continue to collaborate with veterans, caregivers and collaborative partners to enhance the interaction of veterans and expand the needed resources to improve their quality of life. Continue to advocate for assurance that the Veterans Benefits Administration will continue to make strides in performance improvements for timely and equitable delivery of benefits. Work with veterans to increase their engagement in community, inter-generational initiative, workshops/forums and honor activities.

D. Organizational Capacity

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D. Organizational Capacity

Please provide the following information

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

The mission of HARRY VCOS is to provide to veterans and members of our armed services a compassionate network of veterans, family, friends and concerned members of the community that are responsive to the health, social, economic and total wellbeing of the men/women who have and continue to serve in our Armed Services.

HARRY VCOS outreaches to veterans to identify those in need of Supportive and Emergency Services. HARRY VCOS assesses the specific urgent needs of the veteran and identifies pathways to strengthen the veteran and/or spouse of an active duty armed services member. Services include but are not limited to emergency transportation, food, clothing, assistance with utilities, minor house repairs and purchase of small household appliances are provided in order to ensure a healthy and wholesome and stable household the veteran. In addition, in an effort to ensure the stability of the veteran, assistance with co-pays for medical specialist and psychiatric treatment is available.

Temporary financial housing assistance is provided to veterans on an emergency basis pending their entry into one of the many housing assistance programs i.e. transitional housing, rapid rehousing and/or SSVF (Supportive Services for Veterans and Families).

HARRY VCOS initiative and services sets HARRY VCOS apart from the traditional Veterans Service Organizations as it is a grass roots local organization, staffed for the most part by volunteer stakeholders, that provides for more extensive services that are easily accessed and delivered efficiently and timely utilizing a holistic approach to delivery of service.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

HARRY VCOS was recognized by the State of NC in April 2008 and became recognized by the IRS as a 501 (C)(3) not-for-profit charitable organizat

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

HARRY VCOS is Winston-Salem's grass roots local veterans' organization that ensures any veteran that decides to make the city it's home will be provided with every resource to make for a good quality of life. Any veteran or active duty servicemember visiting or residing in Winston-Salem in need of assistance or they're looking for some resources need only to reach out to us and we'll find a way to get them to the right person," HARRY VCOS in cooperation with the City of Winston-Salem ensures the promise "To Make Whole", the men/women, after their return from serving our country is upheld.

Our veteran membership stakeholders continue to serve their community after leaving the military, often going into civil service like law enforcement or becoming exemplary employees in the private sector. Members are always looking for ways to support and participate in community events that give value to the communities they reside in.

HARRY VCOS initiatives enhance the quality of life for Winston-Salem veteran population by addressing their unmet needs. Supportive Emergency Empowerment Assistance has proven to be instrumental in preventing evictions, utility

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service termination, addressing veterans’ healthcare issues, assisting in providing wholesome healthy food for veterans with special diets and working with collaborative agencies that provide VASH (Veterans Affairs Supportive Housing) housing vouchers and identifying educational benefits. All of the aforementioned make the City of Winston-Salem a wholesome place that our veterans can call their home.

STRUCTURE (5 POINTS)

D.4. In the chart below, list key personnel involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Stipend Volunteer Clerk	Organize filing system, input membership/emergency assistance data, maintain membership file records/create accessible file retrieval system and prepare membership mailings	15	5.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Ret. Major Katherine Austin	Admin. Asst./Nurse/Peer Mentor	\$5,000.00	50.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

ORGANIZATION STRUCTURE.doc

Collaborative Network.doc

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool.

All staff is comprised of volunteers with stipends where applicable. 95% of staff are veteran stakeholders with 5% being non veterans .

Please enter the total number of Full-Time Positions and Employees you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers					1	
Professionals					1	
Technicians						
Office/Clerical						
Laborers/Service Workers						
Total Full-Time						

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers						
Professionals						
Technicians						
Office/Clerical		1				
Laborers/Service Workers						
Total Part-Time/Temp						

D.8.



Attach a list of all Board Members AND compensation (other than per diem) *Required

BOARD OF DIRECTORS DIRECTORY -2020.doc

D.9. Number of full Board meetings held during the last twelve months

4

D.10. Number of Board's Executive Committee meetings held during the last twelve months

6

ABILITY (5 POINTS)

D.11. Describe the implementation or operational plan to get the proposed project/program up and running in a timely manner. Describe any key contingencies on which the startup depends. Please upload any maps, milestones, etc. to "F. Required Documents."

HARRY VCOS has maintained itself as a viable resource for veterans/caregivers and active duty family members for 11 years. HARRY VCOS has garnered support from the VA Benefits Administration as well as the many collaborative partners who value our commitment to service our veterans. HARRY VCOS does what they can, when they can, where they can for any veteran or active duty family member with what we have.

D.12. How do your policies and procedures (including marketing, outreach, eligibility determination and appeals) ensure fair and equal access to the benefits of the program to all persons who seek to participate?

HARRY VCOS delivery of service focuses on 6 core elements; inclusiveness of all veterans who have served to protect our freedoms, we are community driven thus we outreach to any/all who have and continue to serve in our Armed Services, we are integrated and do not discriminate due to branch of service, race, age, gender, sexual preference and/or income. Our website includes a drop down for any person interested in accessing our services with a "contact us" page that is accessed by the office via email.

E. Cost Effectiveness

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Address: *No Address Assigned

E. Cost Effectiveness

Please provide the following information

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 20-21	Projected Actuals FY 20-21	Proposed Budget FY 21-22
Program Services	\$42,600.00	\$39,000.00	\$39,000.00
Fundraising	\$7,500.00	\$3,500.00	\$3,500.00
Management and General	\$59,900.00	\$43,500.00	\$43,500.00
Total Expenditures by Program	\$110,000.00	\$86,000.00	\$86,000.00

Expenditures by Category	Budgeted FY 20-21	Projected Actuals FY 20-21	Proposed Budget FY 21-22
Employee Salaries and Wages	\$17,000.00	\$8,000.00	\$8,000.00
Employee Benefits	\$0.00	\$0.00	\$0.00
Facility Rent and Utilities	\$29,000.00	\$29,000.00	\$29,000.00
Training and Conference Registration	\$8,000.00	\$2,000.00	\$2,000.00
Membership and Dues	\$0.00	\$0.00	\$0.00
Travel and Transportation	\$10,000.00	\$5,000.00	\$5,000.00
Grants to Individuals and Organizations	\$30,600.00	\$30,500.00	\$30,500.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$3,500.00	\$3,500.00	\$3,500.00
Other Contracted Services	\$6,000.00	\$6,000.00	\$6,000.00
Other Operating Expenditures	\$5,900.00	\$2,000.00	\$2,000.00
Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenditures by Category	\$110,000.00	\$86,000.00	\$86,000.00

Revenues by Category	Budgeted FY 20-21	Projected Actuals FY 20-21	Proposed Budget FY 21-22
City of Winston-Salem	\$25,000.00	\$25,000.00	\$20,000.00
Forsyth County	\$25,000.00	\$24,500.00	\$25,000.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$0.00
Admissions/Program Revenues/Sales	\$7,000.00	\$3,000.00	\$3,000.00

Memberships	\$9,000.00	\$3,000.00	\$3,000.00
Donations	\$20,000.00	\$10,000.00	\$10,000.00
Foundation Grants	\$21,000.00	\$15,000.00	\$20,000.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$3,000.00	\$5,500.00	\$8,500.00
Total Revenues by Category	\$110,000.00	\$86,000.00	\$89,500.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

Other operating expenses include: office supplies, Agency Insurance, repair/maintenance of office equipment & supplies

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2020	Community	\$25,000.00
2019	Community	\$25,000.00
2018	Community	\$25,000.00
2017	Community	\$25,000.00
2016	Community	\$25,000.00

E.3. Please complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Program Services	\$10,000.00	\$29,000.00	Forsyth County, Grants, Donations,
Rent/Utilities	\$5,000.00	\$24,000.00	Membership, County, Donations
Stipends	\$2,000.00	\$8,000.00	Membership, Donations
Contracted Services	\$1,000.00	\$5,000.00	Forsyth County, Fundraising, Grants
Other Operating Expenses	\$1,000.00	\$1,000.00	Membership, Donations
	\$19,000.00	\$67,000.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

The funds from the City of WS for program services will be utilized to prevent evictions, prevent the loss of utilities, assist with out-of-pocket expenses for OTC drugs, diets that sustain vets that have sever disabilities and assistance with purchase of small items that assist veterans transitioning from homelessness to permanent housing.

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your

programming, please provide a short description of those activities and how they will supplement the use of City funds.

Our stakeholders are the veteran membership. They for the most part are the active participants in the roll out of services and community engagement. This supplement's City funds as they support the sustainability of the agency/organization by paying dues and making charitable donations.

E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

HARRY VCOS is requesting \$5K less than previous year. The 19 pandemic has created a strain on the organization's ability to meet with clients in person. Thus, we have concluded that although we have waived the minimum for emergency services, we must safeguard the income eligibility for financial services. To ensure a safe and healthy work environment for volunteers the hours of operation are adjusted to 3 days a week with hours shortened due to mask wearing. Funding will be utilized for all aspects of the agency's operation to include operating expenses and program services.

SUSTAINABILITY (7 POINTS)

E.7. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

HARRY VCOS continues to aggressively make provisions to sustain itself through its membership, dues, donations ,fundraising and making application to Foundations' for RFF/RFP.

BARRIERS (3 POINTS)

E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.

COVID 19 has created many challenges and has required systemic changes...i.e. hours of operation, ensuring safe/healthy environment for senior volunteers and fundraising. Practicing social distancing in the office and getting accustomed to communication utilizing virtual/zoom methods is challenging for members whom are not tech savvy. There is a greater need to expand partnerships/collaboration with larger non profits to fully meet the needs of the veterans in dire need and/or distress.

E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.

With a vaccine in the horizon our plan is to strategically plan and adapt to the new methods of communication with clients, agencies and collaborative partners. As our population of volunteers are, for the most part, retired seniors, we are recruiting younger staff to fill in the gaps.

AVERAGE COST (5 POINTS)

E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	\$10,000.00
Number proposed to be served for the year:	40
Average City funds per beneficiary:	\$250.00
Proposed funds from all sources:	\$39,000.00
Number proposed to be served for the year:	156

Average total funds per beneficiary:	\$250.00
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F. Required Documents

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Case Id: 11126

Name: HARRY VCOS - 2021/22

Address: *No Address Assigned

F. Required Documents

Please provide the following information

Documentation

Code of Conduct/Conflict of Interest Policy *Required

Code of Conduct.docx

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

2019 HARRY Vets IRS 990.pdf

Organization By-Laws *Required

By-Laws.JPG

Articles of Incorporation *Required

Articles of Incorporation.JPG

Articles of Incorporation.JPG

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

NON DISCRIMINATION EQUAL OPPORTUNITY POLICY.doc

IRS 501(c)3 Designation Letter *Required

Updated IRS Tax Exempt Doc..JPG

Audited financial statements or a third-party review *Required

Shelton Tax Service.docx

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

North Carolina Secretary of State Search Results.html

Other

HARRY VCOS Accounting Manual.doc

G. Income Based Projects/Services Only

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Name: HARRY VCOS - 2021/22
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G. Income Based Projects/Services Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

H. Construction/Rehab Only

Completed by harryvcos@gmail.com on 11/20/2020 4:36 PM

Case Id: 11126

Name: HARRY VCOS - 2021/22

Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.**
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

H.1. Describe the proposed project, including any plans. If the project is approved, we will need a detailed work write-up.

H.2. Provide a projected timeline for the proposed work.

H.3. Describe how the project will be managed, including the contractor procurement process.

H.4. Describe the target market, including any special populations to be served.

H.5. Describe the services or program you plan to provide.

H.6. Describe the property management plan.

H.7. List the development team members.

H.8. Describe the financial capability of the sponsor/owner organization, including submission of the organization's operating budgets, agency audits, and Form 990s for the prior three years, unless already submitted to the City.

H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govmt Funding
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Documentation

Market study or other analysis to verify the need for the project.

***No files uploaded*

Development costs that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

Operating Budget

***No files uploaded*

Form 990

***No files uploaded*

I. Emergency Shelter Only

Completed by harryvcos@gmail.com on 11/20/2020 4:36 PM

Case Id: 11126

Name: HARRY VCOS - 2021/22

Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by harryvcos@gmail.com on 11/20/2020 4:37 PM

Case Id: 11126

Name: HARRY VCOS - 2021/22

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by harryvcos@gmail.com on 11/20/2020 4:37 PM

Case Id: 11126

Name: HARRY VCOS - 2021/22

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Ciat Shabazz

Electronically signed by harryvcos@gmail.com on 11/20/2020 4:37 PM