

A. Organization & Contact Information

Completed by kathleen.wiener@uwforysyth.org on 11/19/2020
11:32 AM

Case Id: 11087
Name: 2021 UWFC Overflow - 2021/22
Address: *No Address Assigned

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

United Way of Forsyth County

A.2. Project/Program

Winter Overflow

A.3. FY 2021-22 Funding Request Amount

\$11,500.00

A.4. Agency's Total Operating Budget

\$14,849,154.00

A.5. Mailing Address

301 N. Street Suite 1700 Winston-Salem, NC 27101

A.6. Project/Program Location Address

520 N. Spring Street Winston-Salem, NC 27101

A.7. Organization Website

www.forsythunitedway.org &
www.forsythendhomelessness.org

A.8. Year 501(c)(3) status obtained

1974

A.9. Organization Fiscal Year

July/June

A.10. Federal Tax ID Number

A.11. Federal DUNS Number

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Cynthia S. Gordineer, President & CEO

A.13. Email

cindy.gordineer@uwforysyth.org

A.14. Phone

(336) 721-9333

CONTACT

A.15. Name, Title

Andrea Kurtz, Senior Director Housing Strategies

A.16. Email

andrea.kurtz@uwforysyth.org

A.17. Phone

(336) 577-6826

BOARD CHAIR

A.18. Name

Catrina Thompson

A.19. Term Expiration

12/31/2022

A.20. Email

cthompson@wspd.org

A.21. Phone

(336) 403-4136

B. Project Overview

Completed by kathleen.wiener@uwforysyt.org on 11/18/2020 1:18 PM

Case Id: 11087

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B. Project Overview

Please provide the following information

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

This project provides funds to support a winter overflow shelter for people experiencing homelessness during the four months of the year when the weather is most inhospitable to people sleeping outside between the time of December 1 to March 31.

As the fiscal agent for the CoC, United Way of Forsyth County (UWFC) manages this project. The CoC has selected City with Dwellings (CwD) to run the winter overflow shelter for adults. The primary goal of this project is to make sure every person seeking shelter in the winter is provided a hot meal and a safe, warm place to sleep.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

In typical years, participants will come to 520 N. Spring Street to check in then they will be provided transportation to the church where they will be sleeping that night. CwD staff and volunteers will make sure guests are connected to the Community Intake Center for assessment for supportive housing and connection to other mainstream resources which will help resolve their homelessness. However, due to the COVID 19 pandemic, churches are unable to provide space for shelter and CwD had to change their method of providing shelter and develop a new strategy.

CwD will operate a 2 pronged strategy to address winter overflow needs this year. They have received CARES Act funds to operate a 40 unit hotel based shelter for people who have are long term, persistently homeless and mentally ill individuals. In addition, they will operate a white flag shelter for individuals who are otherwise street homeless on nights when the temperature is expected to fall below 32 degrees.

B.3. Below, please provide anticipated service metrics into the appropriate fields.

Where applicable, applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings. If applicable and serving individual clients over a period of time.

Average Number of Participants Served at a Single Time

100

Maximum Number of Participants to Be Served at a Single Time

100

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Unduplicated Total Number of Participants to Be Served During the Program Year

250

NEED (7 POINTS)

B.4. Describe the population(s) to be served. Describe the key demographic and economic characteristics of the clients to be served.

Based on Data from the CoC APR report for the entire Forsyth County tree reporting group, between July 2019 and June 2020, 2,367 people received services from homeless service providers in Forsyth County. On any given night there are about 500 people experiencing homelessness in our community. (Note: all homeless system data in this answer is taken from this report).

Approximately 1633 people experienced homelessness as a single adult and 674 people experienced homelessness as a part of a family. Of the people seeking homeless services, 36% were female and 64% male; about 63% identify as Black and 30% identify as White. This is in stark contrast to the current population of Forsyth County which is 52% female/ 48% male and 68% white, 26% Black, 3% of people served reported being of Hispanic descent, while 6.4% of the county is of Hispanic descent.

50% of people report having a disability, whereas only 6.7% of people under age 65 in the county have a disability.

46% report no income at the time of entry to the program.

23% report income under \$1,000 per month.

9% report an income of \$2,000 or more per month.

35% of people report income received Social Security benefits either SSI or SSDI.

35% of people served by the system had a known positive exit to housing. (6% had no exit data collected) 44% of people who exit with a housing destination exit within 14 days of the date homelessness started.

The overflow shelter predominantly serves individuals on the street. Based on recent data from the street outreach committee there are over 200 unique individuals who are known to sleep at least some of the year on the streets. Prior to FY20/21 no street outreach data has been collected in HMIS, anecdotally, from individuals on the street outreach teams, persons living on the street have a significant level of severe and persistent mental illness and barriers to accessing our primary shelter system. Beginning in this current program year CwD will be entering street outreach data into HMIS. This will help us better understand our street population.

B.5. Describe the unmet need that the proposed project/program seeks to address. Why does the population described above need the proposed assistance? Include data supporting the need.

During the winter months of December through March, the weather is often inhospitable to people who are sleeping outside or in other places not meant for human habitation. During this period of time, the community often sees a spike in the number of people requesting emergency shelter over the capacity of the year-round shelter programs.

Based on outreach surveys of the homeless population, there are approximately 200 people who are known to sleep outside most of the year but are willing to access the low barrier overflow shelter when the weather is inhospitable.

Each winter for the past five years the overflow shelters have served over 100 people per night of the overflow season. With the growing pressures on the affordable housing market in our community, we anticipate this number to either

hold steady or increase.

COLLABORATION (6 POINTS)

B.6. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?

The Winter Overflow is a collaboration between UWFC, CwD and five local faith communities which host and staff the overflow shelters. The partnerships built by CwD provide oversight and CwD works with the WSFC CoC which provides additional oversight to the project. During this winter, with COVID 19, these partners will be supporting both the hotel based program and the white flag shelter.

CwD also collaborates with the year-round shelters to ensure their beds are all full before moving people into overflow and to identify shelter options for people they can not serve, such as families with minor children.

IDIS Setup

No data saved

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IDIS Setup

Please provide the following information

Project Name

National Objective

Activity Number ID

HUD Activity Code

Project Description

Accomplishment Type

Initial Application Date

Service Area

Ward

Census Tract(s)

Block/Group

MWBE

C. Strategy and Performance

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C. Strategy and Performance

Please provide the following information

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem adopted the [2017-2021 Strategic Plan \(2019 Update\)](#) as a guiding document to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council. Indicate which of the City's strategic focus areas your program aligns with best (select one):

Livable Neighborhoods

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Explain the plan for monitoring and evaluating the project/program. Also include the steps that will be taken if the stated program goals provided in C.5. are not achieved.

The goal of the winter overflow is to provide a warm place to sleep for all people experiencing literal homelessness during winter months. If the demand for shelter exceeds the capacity of CwD to shelter them, the CoC will work with CwD to divert people from the overflow shelter to other housing opportunities such as temporarily staying with friends/family or for those with income staying in a hotel/motel.

C.4. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

We use the North Carolina HMIS database to track data and information on the success of our programs across the CoC.

In addition, we work with staff from agencies across the CoC to individually track key data which will help them evaluate their effectiveness in helping people get housed. We use a number of reports to monitor the progress of our work including:

Annual Reports:

LSA: required by HUD for the CoC to submit annually. Report is created from data in the NC HMIS system. This report is being revised for 2018 to be more detailed and population specific.

APR: required by HUD for all CoC funded programs. Report is created from data in the NC HMIS system.

PIT Count: UWFC organizes a street count that is paired with a one-night census from all of the emergency and transitional shelters in Forsyth County to create a snapshot of homelessness in the community. The January Count, which is required by HUD, is the official count data that we use. We also elect to do a July count, which we use for planning and projection purposes only.

Monthly Reports:

Data Quality: on a monthly basis all staff connected to rapid re-housing or coordinated assessment services review their data quality report to ensure the data is complete and correct in the HMIS system.

By Name List (BNL): the Community Intake Center (CIC) uses a BNL of people experiencing chronic or otherwise highly vulnerable homelessness. This list is reviewed monthly to assess the number of chronically homeless people in our community, the number of homeless veterans, and housing placements. It is also used on a daily basis by the CIC.

C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.

Stated Program Goals	Program Activities in Support of Goals	FY 19-20 Previous Year Results	FY 20-21 Current Year Projected Results	FY 21-22 Next Year Anticipated Results
The winter overflow shelter will provide emergency shelter for people unable to access year round shelter during December through March.	5 night monitors, one for each location housing up to 20 people per night.	5 night monitors staffed 5 locations for winter overflow	2 peer support specialists to monitor hotel program, and staff volunteers from local shelters to help monitor the White Flag nights.	5 night monitors will staff 5 locations for winter overflow
Winter overflow	100 beds were	100 beds will be	0 beds will be	100 beds will be

shelter will provide shelter for up to 100 people beyond the capacity of the community's year round shelter beds	available for winter overflow from December 1 to March 31	available for winter overflow from December 1 to March 31	available for winter overflow from December 1 to March 31, but CwD will run a White Flag shelter, with capacity for 60 to 100 guests following social distancing guidelines.	available for winter overflow from December 1 to March 31
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	Total Unduplicated Number Served	Total Number Served
FY 19-20 Previous Year Results	250	250
FY 20-21 Current Year Projected Results	150	150
FY 21-22 Next Year Anticipated Results	200	200

C.6. FY 19-20 Program Accomplishments

For the FY19/20 overflow season, City with Dwellings had contact with 568 unique individuals. Of these 206 were provided overflow emergency shelter. 362 were diverted to the year-round shelters. 56 were diverted to family/friends or other resources in their natural support system.

C.7. FY 21-22 Key Objectives

Focus on improving the intake process to find out more about the client's housing history in order to improve targeting and diversion strategies.

D. Organizational Capacity

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10:15 AM

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D. Organizational Capacity

Please provide the following information

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

United Way of Forsyth County (UWFC) brings the community and its resources together to solve problems that no one organization can address alone.

The major projects of UWFC:

- Community investments in the areas of Education, Health, Income and Basic Needs
- Housing Matters, coordination and backbone support to the WSFC CoC
- The Forsyth Promise, cradle to career education network
- Place Matters, strategic investment in 13 neighborhoods to help develop thriving neighborhoods
- Partnership for Prosperity, community-based initiative to address poverty in Forsyth County

UWFC's community investments provide over \$12,000,000 to programs across Forsyth County that serve citizens of our community with a wide range of human services. Our investments focus on the areas of Education, Health, Income and Basic Needs. Investments in each area are driven by a set of community goals and outcomes which are developed by Impact Councils staffed by experts in each area from across the community and members of our partner agencies.

While there are many agencies and programs in our community addressing the needs of people who are homeless, UWFC's support of the work of the Ten Year Plan to End Chronic Homelessness and now Housing Matters demonstrates the power of organizing and coordinating services to leverage the power of many organizations working together to solve seemingly unsolvable problems, such as homelessness. Since UWFC began work with the WSFC CoC, chronic homelessness has decreased over 90%.

FUNCTION (5 POINTS)

D.2. How long has your organization been in operation?

over 94 years

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

For over 94 years UWFC and its precursor organization the United Fund have served the Forsyth County community by leveraging resources to meet the human service needs of residents of Forsyth County. UWFC benefits and serves the residents of Forsyth County in multiple ways. Through our investments and the leveraging of those investments through key partnerships, UWFC helps to improve the lives of residents in the areas of Education, Health, Income and Basic Needs. In addition, UWFC is a leader in our community in addressing human service needs with data-informed

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decision making, which allows us to focus every dollar of our investments on its highest and best use for achieving real, lasting change in our community.

The programs we are requesting funds for from the City specifically address the needs of individuals and families in our community who experience homelessness by providing backbone support and leadership to the Winston-Salem/Forsyth County Continuum of Care (WSFC CoC) and supporting the work of our CoC to support Forsyth County's efforts to be a housing first community, ending chronic homelessness, and working to develop a system of care so any resident of our community who becomes homeless can be re-housed in under 30 days.

The Housing First System places the emphasis of ending homelessness on moving people as quickly as possible into permanent housing and then wrapping key support services around them. Since UWFC began supporting the WSFC CoC implementation of the Ten Year Plan to End Chronic Homelessness our community has seen over a 90% decrease in chronic homelessness and achieved the milestone of "ending veteran homelessness," as recognized by HUD and the US Inter-agency Council on Homelessness.

STRUCTURE (5 POINTS)

D.4. In the chart below, list key personnel involved in the proposed project/program.

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Shelter Monitor	5 FTE shelter monitors overnight at the overflow locations.	200	100.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Cynthia S. Gordineer	President and CEO	\$211,951.00	0.00 %
Barry T. Leonard	Chief Financial Officer	\$152,000.00	0.00 %
Mark Uren	VP Resource Development	\$121,073.00	0.00 %
Deborah Wilson	Chief Impact Officer	\$113,325.00	0.00 %
Kim Thore	Chief Marketing Officer	\$91,072.00	0.00 %
Brittany Pruitt Fletcher	Chief of Staff	\$85,000.00	0.00 %

D.6. Attach an organizational chart



Organizational Chart *Required

Organizational Flow Chart Update September 2020.docx

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool.

UWFC advertises open positions on our own website, the WS Journal, The Chronicle, NC Center for Non Profits and Indeed, which reach a broad audience of job seekers. Applicants are screened by HR staff to assess minimum

qualifications are met. All applications from candidates meeting minimum qualifications are reviewed by the hiring director, and top candidates are selected for interviews. Interview teams are selected to represent the program or department hiring. Once a top candidate(s) is selected the HR staff review references and the director will make a formal offer.

Please enter the total number of **Full-Time Positions and Employees** you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	1	1		3	1	
Professionals	1	2		12	9	2
Technicians						
Office/Clerical	1			4	2	
Laborers/Service Workers						
Total Full-Time						

Please enter the total number of **Temporary/Part-Time Positions (FTE) and Employees** you have in the table below

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers						
Professionals		1		1		
Technicians						
Office/Clerical		1				
Laborers/Service Workers						
Total Part-Time/Temp						

D.8.



Attach a list of all Board Members AND compensation (other than per diem) ***Required**

UW 2020 Board Roster.doc

D.9. Number of full Board meetings held during the last twelve months

6

D.10. Number of Board's Executive Committee meetings held during the last twelve months

6

ABILITY (5 POINTS)

D.11. Describe the implementation or operational plan to get the proposed project/program up and running in a timely manner. Describe any key contingencies on which the startup depends. Please upload any maps, milestones, etc. to "F. Required Documents."

This project is already operational. This funding will allow the project to continue without interruption.

D.12. How do your policies and procedures (including marketing, outreach, eligibility determination and appeals) ensure fair and equal access to the benefits of the program to all persons who seek to participate?

The Overflow Shelter works with the WSFC CoC and law enforcement to ensure any individual who is not able to

secure a shelter bed in a year-round shelter is connected to the Overflow Shelter. Staff of CwD hold meetings at times and places frequented by people who are homeless, they work with participants in their drop-in programs, law enforcement, and the street outreach programs as well as local faith communities to make sure information about how to access emergency shelter during the winter is available to everyone who may need it.

E. Cost Effectiveness

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E. Cost Effectiveness

Please provide the following information

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 20-21	Projected Actuals FY 20-21	Proposed Budget FY 21-22
Program Services	\$12,206,823.00	\$12,206,823.00	\$12,206,823.00
Fundraising	\$868,887.00	\$868,887.00	\$868,887.00
Management and General	\$1,458,360.00	\$1,458,360.00	\$1,458,360.00
Total Expenditures by Program	\$14,534,070.00	\$14,534,070.00	\$14,534,070.00

Expenditures by Category	Budgeted FY 20-21	Projected Actuals FY 20-21	Proposed Budget FY 21-22
Employee Salaries and Wages	\$2,633,443.00	\$2,633,443.00	\$2,633,443.00
Employee Benefits	\$624,276.00	\$624,276.00	\$624,276.00
Facility Rent and Utilities	\$188,280.00	\$188,280.00	\$188,280.00
Training and Conference Registration	\$59,160.00	\$59,160.00	\$59,160.00
Membership and Dues	\$272,400.00	\$272,400.00	\$272,400.00
Travel and Transportation	\$19,890.00	\$19,890.00	\$19,890.00
Grants to Individuals and Organizations	\$9,407,363.00	\$9,407,363.00	\$9,407,363.00
Contracted Fundraising Services	\$0.00	\$0.00	\$0.00
Goods Purchased for Resale	\$0.00	\$0.00	\$0.00
Other Contracted Services	\$1,070,352.00	\$1,070,352.00	\$1,070,352.00
Other Operating Expenditures	\$258,906.00	\$258,906.00	\$258,906.00
Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenditures by Category	\$14,534,070.00	\$14,534,070.00	\$14,534,070.00

Revenues by Category	Budgeted FY 20-21	Projected Actuals FY 20-21	Proposed Budget FY 21-22
City of Winston-Salem	\$934,000.00	\$934,000.00	\$934,000.00
Forsyth County	\$10,000.00	\$10,000.00	\$10,000.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$1,808,701.00	\$1,808,701.00	\$1,808,701.00
Admissions/Program Revenues/Sales	\$0.00	\$0.00	\$0.00

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Memberships	\$0.00	\$0.00	\$0.00
Donations	\$10,850,000.00	\$10,850,000.00	\$10,850,000.00
Foundation Grants	\$973,203.00	\$973,203.00	\$973,203.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$273,250.00	\$273,250.00	\$273,250.00
Total Revenues by Category	\$14,849,154.00	\$14,849,154.00	\$14,849,154.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

individual gifts, corporate gifts and specific donations

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2016	City ESG	\$11,500.00
2017	City ESG	\$11,500.00
2018	City ESG	\$11,500.00
2019	City ESG	\$11,500.00
2020	City ESG	\$11,500.00

E.3. Please complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Winter Overflow	\$11,500.00	\$0.00	N/A
	\$11,500.00	\$0.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

The City resources are used to cover staffing or operational costs for the winter overflow strategy for the CoC. UWFC manages these funds for the CoC and subcontracts with the agency the CoC selects to operate the seasonal shelter plan; currently this partner is City with Dwellings (CwD).

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your programming, please provide a short description of those activities and how they will supplement the use of City funds.

CwD partners with several local faith communities to provide support, staffing, meals, comfort and hygiene products for the seasonal shelter guests.

E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

This years request is the same as prior years.

SUSTAINABILITY (7 POINTS)

E.7. Describe the plan to sustain the project/program funding in future years. Include information about other

funding sources to leverage City funds requested.

Both UWFC and CwD anticipate all current funding will remain committed to the overflow. If there are funding losses CwD and UWFC will work with the CoC and the Mayor's office to identify sources of funds to help cover the short fall.

BARRIERS (3 POINTS)

E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.

We do not anticipate barriers to implementation.

E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.

We do not anticipate barriers to implementation.

AVERAGE COST (5 POINTS)

E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	11,500
Number proposed to be served for the year:	250
Average City funds per beneficiary:	46
Proposed funds from all sources:	11,500
Number proposed to be served for the year:	250
Average total funds per beneficiary:	46

F. Required Documents

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F. Required Documents

Please provide the following information

Documentation

Code of Conduct/Conflict of Interest Policy *Required

UW Code of Ethics.pdf

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

UW 990 FY1819 signed.pdf

Organization By-Laws *Required

UW Bylaws.pdf

Articles of Incorporation *Required

UW Articles of Incorporation.pdf

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

UW Anti Discrimination Policy.docx

UW Personnel Policies.pdf

UW Procurement Policy.PDF

UWFC Accounting Policies & Procedures Summary Document 2008.doc

WSFC CoC CIC PP Approved 12-19-17 OC.pdf

IRS 501(c)3 Designation Letter *Required

UW 501(c)3.pdf

Audited financial statements or a third-party review *Required

UW audit FY1819.final.pdf

**North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)
*Required**

UW Solicitation License 2.4.2020-11.15.2020.pdf

Other

***No files uploaded*

G. Income Based Projects/Services Only

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G. Income Based Projects/Services Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

H. Construction/Rehab Only

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H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.**
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

H.1. Describe the proposed project, including any plans. If the project is approved, we will need a detailed work write-up.

H.2. Provide a projected timeline for the proposed work.

H.3. Describe how the project will be managed, including the contractor procurement process.

H.4. Describe the target market, including any special populations to be served.

H.5. Describe the services or program you plan to provide.

H.6. Describe the property management plan.

H.7. List the development team members.

H.8. Describe the financial capability of the sponsor/owner organization, including submission of the organization's operating budgets, agency audits, and Form 990s for the prior three years, unless already submitted to the City.

H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govmt Funding
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Documentation

Market study or other analysis to verify the need for the project.

***No files uploaded*

Development costs that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

Operating Budget

***No files uploaded*

Form 990

***No files uploaded*

I. Emergency Shelter Only

Completed by kathleen.wiener@uwforyth.org on 11/16/2020
10:17 AM

Case Id: 11087
Name: 2021 UWFC Overflow - 2021/22
Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project. **
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$11,500.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$11,500.00

J. Rapid Rehousing and HMIS Only

Completed by kathleen.wiener@uwforyth.org on 10/29/2020
11:05 AM

Case Id: 11087

Name: 2021 UWFC Overflow - 2021/22

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by kathleen.wiener@uwforysyth.org on 11/19/2020
12:56 PM

Case Id: 11087

Name: 2021 UWFC Overflow - 2021/22

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Kathleen Wiener

Electronically signed by kathleen.wiener@uwforysyth.org on 11/19/2020 12:56 PM