

**MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
JANUARY 21, 2021
2:00 P.M.
SECOND FLOOR, CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Kirk Ericson, Assistant Planning Director, CCPB
Byron Brown, Transportation Principal Planner, WSDOT
Scott Buffkin, Manager, Village of Clemmons
Lee Rollins, Manager, Town of Bermuda Run
Kelly Bennett, Project Planner, Forsyth County
Pat Ivey, Division 9 Division Engineer, NCDOT
Kelly Garvin, Planning Development Coordinator, WSDOT
Stacy Tolbert, Planner, Town of Lewisville
Scott Leonard, Planner, Davidson County
Megan Garner, Manager, Town of Rural Hall
Chris Jensen, Engineer, Town of Kernersville
Donna Woodson, General Manager, WSTA
Daryl Vreeland, Urban Area Coordinator, NCDOT

PRESIDING: Toneq' McCullough, Chairman, WSDOT

STAFF PRESENT:

Suzette Morales, Planner, FHWA
Fred Haith, Division Planning Engineer, NCDOT
Richard Jones, Transportation Manager, Davidson County
Matthew Burczyk, Transportation Project Planner, WSDOT
Marlene Davis, Title VI Coordinator, WSDOT
Byron Brown, Principal Planner, WSDOT
Victoria Bailiff, Project Planner, WSDOT
Laura Nixon, Engineering Tech, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS:

Lyuba Zuyeva, VHB Engineering
Jesse Day, Piedmont Triad Regional Council
Brianna Haferman, Piedmont Triad Regional Council
Katie Gore, TV13

Toneq' McCullough stated that due to the Safe at Home Order issued by Governor Cooper, members of the Winston-Salem Urban Area Technical Coordinating Committee (TCC) are participating virtually. All members will vote by roll call. A member will be recognized, at which time, the member will state his or her vote. Ms. McCullough then requested that Kirk Ericson, TCC Secretary, take roll call.

1. Public Comments

No one present.

Action Items

2. Election of Officers

Presented by Chairman Toneq' McCullough

MOTION: Donna Woodson nominated Toneq' McCullough to serve as Chairman and Jeff Fansler as Vice Chairman of the TCC.

SECOND: Lee Rollins

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the November 19, 2020 TAC Meeting Minutes

Presented by Chairman Toneq' McCullough.

MOTION: Donna Woodson moved approval of the minutes.

SECOND: Stacy Tolbert

VOTE:

FOR: Unanimous

AGAINST: None

4. Public Hearing and Consideration of Amendments to the 2020 Comprehensive Transportation Plan for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMP)

Presented by Byron Brown and Lyuba Zuyeva, consultant with VHB.

- Over the past several months, VHB and staff have worked together on this update effort, using a variety of technology options to ensure we provided adequate opportunities for the public to participate throughout the pandemic.
- The Comprehensive Transportation Plan (CTP) is a state requirement in North Carolina.
- The plan is a vision plan that looks to the next 30 years, includes highway public transit, rail, bicycle and pedestrian information.

- Since the last update a few small changes were made to the CTP maps and projects to reflect recently opened projects: Northern Beltway-Eastern Section Phase B and C and Idols Road. A small update was also made to the bicycle project recommendations to fix overlapping projects and small termini adjustments.
- The planning region of the plan includes Forsyth County and portions of Davidson, Davie and Stokes counties.
- The CTP highway selection consideration includes congestion (future volume/capacity), economic development, accessibility and mobility, safety, existing plans, preference for incremental improvements/modernization, public and stakeholder input, support for ITS and geographic equity across the region.
- The CTP highway project recommendation interactive map is available online at bit.ly/WS2046MTP.
- The CTP transit project selection will take into account existing plans, analyze the existing ridership characteristics, will coordinate with transit agencies and include public and stakeholder input.
- During the comment period, one citizen submitted a comment requesting transit from the East Ward to Union Station area where there is a high concentration of job opportunities.
- The CTP bicycle and pedestrian project selection will include a review of previously-completed plans, bicycle and pedestrian crash data, review existing facilities and gaps and proximity to recognized activity centers, transit routes and medication and university campus locations.
- A public comment period was held through January 18, 2021, a public meeting was held on October 22, 2020.
- There will be a public hearing at today's Transportation Advisory Committee (TAC) meeting.
- If adopted by the WSUAMPO TAC, the CTP will go to the NCBOT for approval/adoption.
- Documents are posted online at www.mtpupdate.com/.

MOTION: Scott Leonard moved approval.

SECOND: Kelly Garvin

VOTE:

FOR: Unanimous

AGAINST: None

5. Public Hearing and Consideration of the Winston-Salem Urban Area Metropolitan Transportation Organization Public Participation Plan

Presented by Victoria Bailiff.

- The MPO adopted the current Public Participation Policy on July 19, 2012.
- The Public Participation Plan is designed to be consistent with the federal and state requirements including, the National Environmental Policy Act (NEPA), the Americans with Disabilities Act (ADA), the Clean Air Act Amendments (CAAA) of 1990 and Title VI of the Civil Rights Act of 1964.
- The Public Participation Plan has been updated to a more user friendly format and outline.

- Situations that have arisen due to the COVID-19 pandemic have been taken into account and provisions for virtual public interaction have been included in the document.
- The update includes the insertion of the latest Federal Act regarding transportation, a social media policy, and an updated contact list in the Appendix.
- The update of the Public Participation Policy public review process began on November 19, 2020 and continued for the required 45 days until January 3, 2021.
- A public hearing is being held at the beginning of the January 21, 2021 Transportation Advisory Committee meeting.

MOTION: Lee Rollins moved approval.

SECOND: Donna Woodson

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of the Fiscal Year 2020 – 2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown.

- The Fiscal Year (FY) 2018-2027 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2040 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) projects in the FY 2020-2029 State Transportation Improvement Program (STIP).
- The 2040 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP.
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2020 – 2029 MTIP were made available for public review and comment for at least 30 days from October 20, 2020 through November 19, 2020.
- No comments were received.

MOTION: Kirk Ericson moved approval.

SECOND: Stacy Tolbert

VOTE:

FOR: Unanimous
AGAINST: None

7. Consideration of Resolution of Endorsement of Targets for Safety Performance Measures Established by the North Carolina Department of Transportation

Presented by Victoria Bailiff.

- Per the Federal Highways Administration’s (FHWA) Highway Safety Improvement Program (HSIP) final rule (23 CFR, Part 490), the North Carolina Department of Transportation (NCDOT) must coordinate the establishment of safety targets with the Metropolitan Planning Organizations (MPO) in the state.
- Last year, on January 16, 2020 the Winston-Salem TAC approved a resolution of support for the first safety performance measure targets established by the State.
- In accordance with Federal guidelines, the review of progress toward meeting these goals must be tracked and recorded annually in the Highway Safety Improvement Plan (HSIP) annual report. The measures and targets identified for 2021 include:
 1. The goal is to reduce total fatalities by 4.20 percent each year from 1,427.2 (2015-2019 average) to 1,309.9 (2017-2021 average) by December 31, 2021.
 2. The goal is to reduce the fatality rate by 4.35 percent each year from 1.208 (2015-2019 average) to 1.105 (2017-2021 average) by December 31, 2021.
 3. The goal is to reduce total serious injuries by 3.24 percent each year from 3,905.0 (2015-2019 average) to 3,656.1 (2017-2021 average) by December 31, 2021.
 4. The goal is to reduce the serious injury rate by 3.35 percent each year from 3.281 (2015-2019 average) to 3.065 (2017-2021 average) by December 31, 2021.
 5. The goal is to reduce the total non-motorized fatalities and serious injuries by 3.65 percent each year from 543.4 (2015-2019 average) to 504.4 (2017-2021 average) by December 31, 2021.
- On August 31, 2020, NCDOT set the above targets for the state’s Safety Performance Measures (PM).
- North Carolina MPO’s have 180 days (or until February 27, 2021) to either adopt the state’s targets or set their own targets.
- The WSUAMPO will adopt the State’s targets.
- This information will be amended in the 2045 Metropolitan Transportation Plan.

MOTION: Scott Leonard moved approval.

SECOND: Scott Buffkin

VOTE:

FOR: Unanimous
AGAINST: None

Information Items for Future Action

8. Review of the Draft Fiscal Year 2021-2022 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO)

Presented by Kelly Garvin.

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in coordination with the Federal Transit Administration (FTA).
 - Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning.
 - The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
 - The UPWP consists of the following parts:
 1. Table 1, a Funding Sources Table;
 2. Table 2, a Narrative Task Table;
 3. Tables 3, 4 and 5, Federal Transit Administration (FTA) Section 5303 Transit Planning Funding Allocation; and
 4. Table 6 a Five Year Planning Calendar for the MPO.
 - As part of this UPWP the Village of Clemons has requested \$40,000 for a Bicycle and Pedestrian study which is 80% of the total.
 - The Village would be responsible for the 20% match of \$10,000 making the total amount for this study \$50,000.
 - Along with that change several studies that had not yet begun and are not anticipated to start until FY 2022 where moved from previous fiscal years for clarity purposes.
- 9. Review of a checklist certifying the Winston-Salem Urban Area Metropolitan Planning Organization's (MPO) Transportation Planning Process for fiscal year 2019-2020**

Presented by Kelly Garvin.

- The federal Moving Ahead for Progress in the 21st Century Act (MAP-21) requires the North Carolina Department of Transportation (NCDOT) and all Metropolitan Planning Organizations (MPOs) in the state to annually certify to the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) that their transportation planning processes are addressing the major issues of the urban area and are being conducted in accordance with all applicable provisions of federal law.
- To guide this self-certification process, NCDOT has provided the attached checklist.
- Staff has reviewed the checklist and provided a response to each of the items.
- Staff believes the Winston-Salem Urban Area MPO transportation planning process is adequately addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of federal law governing transportation planning.

- In the fall of 2016, the FHWA and FTA conducted a formal review of the Winston-Salem Urban Area MPO’s transportation planning process, and found that the process is being carried out in substantial compliance.
- 10. Review of the Fiscal Year 2020 – 2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).**

Presented by Byron Brown.

- The 2040 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP.
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO’s Public Participation Policy, the amendments and modifications to the FY 2020 – 2029 MTIP were made available for public review and comment for at least 30 days from December 21, 2020 through January 21, 2021.

11. Review Yadkin Valley Bicycle and Pedestrian plan

Presented by Mathew Burczyk and Jesse Day and Brianna Haferman with Piedmont Regional Triad Council.

- The Piedmont Triad Regional Council has led an effort over the last 15 months to create a bicycle master plan for the region that includes the counties of Davie, Forsyth, Iredell, Stokes, Surry and Yadkin.
- This region is popular among cyclists and has the potential to become a cycling destination for residents and visitors.
- Local leaders recognize the value of a bicycle-friendly region by supporting this plan, thereby supporting quality of life in each community of the Yadkin Valley Region.
- The Piedmont Regional Triad Council, Winston-Salem Forsyth MPO and Northwest Piedmont RPO will work in coordination with the North Carolina Department of Transportation (NCDOT), and municipal and county partners on leveraging funding opportunities through STBG-DA funds and the STI process.
- The plan’s projects will be incorporated in to the MTPs and CTPs.
- The plan will provide continuity from planning to implementation by adding progress reports about this plan’s implementation to the agencies of regularly scheduled MPO and ROP meetings, at lease semi-annually.
- NCDOT Divisions 9, 11 and 12 are included in the plan.

- The majority of survey respondents (85%) say that it is very important to create more bikeways and greenways in their communities, 63% are uncomfortable bicycling in the street with cars.
- Every \$1.00 of greenway trail construction supports \$1.72 annually from local business revenue, sales tax revenue and benefits related to health and transportation.
- This plan identifies opportunities for improving bicycling in the Yadkin Valley region for safety, health, recreation, transportation, tourism and economic development.
- This plan does not replace local plans nor dedicate funding, but rather indicates a willingness to support the Plan's recommended bicycle projects and programs.

12. Review of the Federal Transit Administration (FTA) Formula Programs 5307, 5339, and 5310 Funding Allocations for the Winston-Salem Urban Area for Fiscal Year 2021.

Presented by Toneq' McCullough.

- Transit systems located in urbanized areas of more than 200,000 in population are eligible to use Federal Transit Administration (FTA) Sections 5307 funds for operating and capital assistance.
- The Winston-Salem Urban Area received \$5,386,052 in FY 2020.
- There currently are three transit agencies in the MPO eligible to receive 5307 funding based upon data reported to the National Transit Database (NTD): Davidson County Transportation, Piedmont Authority for Regional Transportation (PART), and Winston-Salem Transit Authority (WSTA).
- The number of eligible agencies may increase in future years.
- Additionally, activities traditionally eligible under the Job Access Reverse Commute (JARC) program, which provides for job access for low-income individuals, continue to be an eligible activity for these funds.
- Section 5307 funds for fiscal year 2021 will be \$5,218,133.
- The Federal Transit Administration Section 5339 program is a formula based grant program to replace, rehabilitate and purchase buses and bus facilities.
- The program provides available federal resources to eligible direct recipients that operate fixed route bus services or that allocate funding to fixed route bus operators.
- The Winston Salem Urban Area received \$654,298 in FY 2020.
- Section 5339 funds for fiscal year 2021 will be \$580,567.
- The Winston-Salem Urban Area receives federal transportation funds to assist eligible agencies in meeting the transportation needs disabled and elderly populations in the urbanized area under the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) grant program.
- In fiscal year 2020, the Winston-Salem Urban Area MPO (WSUAMPO) received \$365,651 in Section 5310 funding apportionment.
- These funds are allocated to transportation sub-recipients through a competitive process of selection.
- Project proposals are accepted annually.

- MPO staff will issue a call for projects for these funds and make a final recommendation of award.
- This call for projects will also include a public funding workshop to discuss Federal Transit Administration (FTA) funding programs, the application processes and procedures.
- The process of advertisement, selection and recommendation of award to eligible agencies takes approximately 2-3 months.
- Section 5310 funds for fiscal year 2021 will be \$369,013.

Staff Reports (Presentation by Staff at Request of TAC Only)

13. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

Presented by Pat Ivey.

- The NC FIRST Commission submitted its final report to Transportation Secretary Eric Boyette on Jan. 8, 2021.
- The report includes a recommendation for an additional investment of at least \$20 billion over the next ten years.
- The report includes a series of revenue and finance options that will modernize and diversify how transportation is funded.
- Kelly Garvin will forward the report to committee members for their review.

b. WSUAMPO Transportation Project Update

Nothing new to report.

c. NCDOT Transportation Planning Update

Presented by Daryl Vreeland.

- The North Carolina Department of Transportation Helmet Initiative passed.
- To be considered for the Bicycle Helmet Initiative Award, the application is to be filled out completely and submitted by the application deadline of January 15, 2021.
- The N.C. Governor's Highway Safety Program will soon be accepting grant applications to fund programs aimed at preventing traffic deaths and injuries on North Carolina roadways.
- Applications will be accepted starting Jan. 1, 2021. Submissions must be made no later than 5 p.m. on Jan. 31.
- Grants are open to nonprofit organizations, local and state law enforcement, hospitals, state agencies, and other groups proposing data-driven projects that advance traffic safety.
- Grants awarded will be for the 2022 federal fiscal year, which begins Oct. 1, 2021.

d. Piedmont Triad Regional Council of Governments Update

No one present.

e. Forsyth County OEAP Air Quality Update

No one present.

f. Bicycle and Pedestrian Facilities Projects Update

Presented by Matthew Burczyk.

- The Governor’s Highway Safety Program (GHSP) is working with the UNC Highway Safety Research Center (HSRC) to seek out new communities to participate in the 2021 Watch for Me NC program.
- Communities will be selected through a competitive application process.
- Applications are due by 5pm on February 1, 2021.
- The Watch for Me NC program aims to reduce pedestrian and bicycle injuries and deaths through a comprehensive, targeted approach of public education, community engagement, and leveraging specific law enforcement efforts.
- Participating communities receive digital and print materials for advertising, law enforcement training, workshops for coalition members and technical support in exchange for participating in monthly check-in calls with UNC HSRC staff and reporting their program efforts.
- For more information and to apply, please visit: www.watchformenc.org/about/participate/

g. Winston-Salem Transit Authority (WSTA) Update

Nothing new to report.

h. Piedmont Authority for Regional Transportation (PART) Update

No one present.

i. Davidson County Transportation (DCT)

Nothing new to report.

j. Title VI Compliance Update

Nothing new to report.

k. MPO Calendar of Activities

Nothing new to report.

I. Ethics Liaison

Presented by Kirk Ericson.

- This is the start of a new Ethics requirement year; submittal information will be forthcoming.
- There are two new members on the Transportation Advisory Committee, John Larson, will be the alternate for Robert Clark, who replaced Dan Besse. James Shores replaced Zak Crotts.

14. Next Meeting/Adjourn Meeting

- The next TCC meeting will be February 18, 2021.

ADJOURNMENT 3:17 pm.