



Variance Request Form (Post Construction Stormwater) City of Winston-Salem Code of Ordinances (Chapter 75 Article IV)

NOTE: This form may be photocopied for use as an original.

PART 1: GENERAL INFORMATION

(Please include attachments if the room provided is insufficient.)

1. Applicant's name (the corporation, individual, etc. who owns the property and who is applying for the Post Construction Stormwater Management permit):

2. Print Owner/Signing Official (person legally responsible for the property and its compliance)

Name: _____

Title: _____

Street address: _____

City, State, Zip: _____

Telephone: _ (____) _____

Fax: _ (____) _____

3. Contact person who can answer questions about the proposed project:

Name: _____

Telephone: _ (____) _____

Fax: _ (____) _____

E-mail: _____

4. Project Name (Subdivision, facility, or establishment name – consistent with project name on plans, specifications, letters, operation and maintenance agreements, etc.):

5. Project Location:

Property Identification Numbers (PIN's): _____

Street address: _____

City, State, Zip: _____

6. Does this project require a 401 Certification/404 permit? *Please explain the specifics of why this is required and also provide the status of that permit (under review, approved etc.) If the permit has been issued please attach a copy of it to this variance. Also explain if approval of this variance will have any implications for this permit/certification.*

PART 2: PROPOSED ACTIVITY/DEVELOPMENT DESCRIPTION/VARIANCE DESCRIPTION

(Please include attachments if the room provided is insufficient.)

1. Description of proposed development activity Also, please attach an 11” x 17” overall site plan that accurately depicts the boundaries of the land on which the development is taking place

PART 3: APPLICANTS CERTIFICATION

I, _____(print or type name of person listed in Part 1, Item 2), certify that the information included on this variance application form is correct, that the project will be constructed in conformance with the approved plans and post construction stormwater management permit. The approved plans and permit shall take into account any variances approved in this application and shall not deviate from what was approved.

Signature: _____
Date: _____
Title: _____

PART 4: OTHER PERMIT ITEM SUBMITTALS THAT ARE REQUIRED BEFORE APPROVAL OF THIS VARIANCE CAN BE GRANTED

A hard copy of the sealed set of Stormwater management plans and report must be submitted and approved before a variance can be approved. These should clearly show/take into account the areas under consideration in this variance application. Please initial in the space below to indicate that these have been submitted

Initials: _____

PART 5: CHECKLIST OF ITEMS THAT MUST BE SUBMITTED FOR THIS VARIANCE

A complete application submittal consists of the following components. Incomplete submittals will be returned to the applicant. Initial below to indicate that the necessary information has been provided.

Applicant's Initials	Item
_____	Original and two copies of the Variance Request Form and the attachments listed below.
_____	A vicinity map of the project (see PART 1, ITEM 5)
_____	Three (3) copies of the 11" x 17" plan (see PART 2, ITEM 1)
_____	Three (3) copies of the 11" x 17" plan/exhibit (see PART 2 ,ITEM 4)