

Variance Request Form (Post Construction Stormwater) City of Winston-Salem Code of Ordinances (Chapter 75 Article IV)

NOTE: This form may be photocopied for use as an original.

PART 1: GENERAL INFORMATION

(Please include attachments if the room provided is insufficient.)

1.		the corporation, individual, etc. who owns the property and who is st Construction Stormwater Management permit):
2.	Print Owner/Signin Name: Title:	g Official (person legally responsible for the property and its compliance)
	Street address:	
	City, State, Zip:	
	Telephone:	
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3.	Contact person who	o can answer questions about the proposed project:
	Telephone:	
	Fax:	
	E-mail:	
4.		division, facility, or establishment name – consistent with project name on s, letters, operation and maintenance agreements, etc.):
5.	Project Location: Property Identificat Street address: City, State, Zip:	ion Numbers (PIN's):

6.	Does this project require a 401Certification/404 permit? Please explain the specifics of why this is required and also provide the status of that permit (under review, approved etc.) If the permit has been issued please attach a copy of it to this variance. Also explain if approval of this variance will have any implications for this permit/certification.
D	ART 2: PROPOSED ACTIVITY/DEVELOPMENT DESCRIPTION/VARIANCE ESCRIPTION The decident of the composition of the
1.	Description of proposed development activity Also, please attach an 11" x 17" overall site plan that accurately depicts the boundaries of the land on which the development is taking place

2.	Describe the variance that is requested for this proposed development? For example is it a request to not treat/attenuate a certain area of impervious surface for quality and/or quantity controls, a request to impact a stream buffer area by grading in a zone where grading is not permitted under the ordinance provisions or by construction of impervious surface with a stream buffer area etc.		
3.	State any unnecessary hardships which would result from strict application of the ordinance and hence why you believe this variance may be necessary. For example is the topography an impediment to meeting all ordinance provisions and has everything feasible been looked at to ensure all impediments cannot be overcome etc?		

4.	Quantify the specific impacts this variance is requesting? For example, how much stream buffer area is impacted and what is the percentage of the impacted area in relation to the overall buffer area, what is the amount of proposed impervious area that is requested to go untreated/un-attenuated and what is the percentage of this area in relation to the entire proposed impervious area etc. Please also provide 11' x 17" exhibits of the areas that the variance is requested for, clearly showing by hatching or highlighting the areas in question and showing these areas in relation to the overall site plan as well		
5.	In order to consider and potentially grant this variance the developer must be able to prove that the granting of any such variance will not have <u>ANY</u> adverse impacts as regards water quality (for example if the variance is requesting some proposed impervious area to go untreated will treatment of other existing impervious area offset that area etc.) and water quantity (from a flooding and erosion perspective) to both downstream and potentially upstream properties, infrastructure, conveyances etc. A brief description of how such adverse impacts will be		
	avoided must be provided here and the developers engineer should expand on this by providing, if requested by City staff, a detailed engineering report to further demonstrate this. (Note: In the case of a development that will require a Stormwater management design or study to be submitted as part of the permitting process then the engineer can incorporate this no adverse impact demonstration of granting of the variance into that report. Otherwise a separate report may be requested should the City Staff believe the area requested by the variance is large enough to warrant such a report)		

6.	Demonstrate that a lack of practical design/site layout alternatives exist by providing a detailed rational as to why you believe this variance request should be approved. For example have all potential alternative design options/layouts been looked at? Can the basic project purpose be practically accomplished in a manner without a variance approval which would comply with the provisions of the ordinance?		
7.	In the case of this variance applying to stream buffer impacts provide a description of how diffuse flow will be maintained through the protected riparian buffers:		
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PART 3: APPLICANTS CERTIFICATION I, _______(print or type name of person listed in

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Part 1, Item 2),	certify that the information included on this variance application form is correct, that
the project will be constructed in conformance with the approved plans and post construction	
	nagement permit. The approved plans and permit shall take into account any variance s application and shall not deviate from what was approved.
Signature:	
Date:	
Title	

PART 4: OTHER PERMIT ITEM SUBMITTALS THAT ARE REQUIRED BEFORE APPROVAL OF THIS VARIANCE CAN BE GRANTED

A hard copy of the sealed set of Stormwater management plans and report must be submitted and approved before a variance can be approved. These should clearly show/take into account the areas under consideration in this variance application. Please initial in the space below to indicate that these have been submitted

Initials:	
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PART 5: CHECKLIST OF ITEMS THAT MUST BE SUBMITTED FOR THIS VARIANCE

A complete application submittal consists of the following components. Incomplete submittals will be returned to the applicant. Initial below to indicate that the necessary information has been provided.

Applicant's Initials	Item
	Original and two copies of the Variance Request Form and the attachments listed below.
	A vicinity map of the project (see PART 1, ITEM 5) Three (3) copies of the 11" x 17" plan (see PART 2, ITEM 1) Three (3) copies of the 11" x 17" plan/exhibit (see PART 2, ITEM 4)