

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
SEPTEMBER 16, 2021
4:15 P.M
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Denise Adams, Mayor Pro Temp, City of Winston-Salem
Jeff MacIntosh, Council Member, City of Winston-Salem
John McDermon, Council Member, Town of Rural Hall, Alternate
John Rogers, Commissioner, Town of Bethania
Rick Cross, Mayor, Town of Bermuda Run
Mike Rogers, Council Member, Village of Clemmons
Jenny Fulton, Mayor Pro Temp, Town of Kernersville
John Byrum, Mayor, Town of Midway
James Shores, Commissioner, Davidson County
Rick Morris, Commissioner, Stokes County
Andrew Perkins, Vice Chairman, NCBOT
Willie Clark, Member, WSTA Board of Directors

PRESIDING: Mike Horn, Mayor, Town of Lewisville, Chairman

STAFF PRESENT:

Fredrick Haith, NCDOT
Susette Morales, FHWA
Phillip Craver, NCDOT
Daryl Vreeland, NCDOT
Scott Rhine, PART
Toneq' McCullough, WSDOT
Donna Goodson, WSTA
Kirk Ericson, CCPB
Jeff Fansler, WSDOT
Byron Brown, WSDOT
Matthew Burczyk, WSDOT
Kelly Garvin, WSDOT
Marlene Davis, WSDOT
Laura Whitaker, WSDOT
Matthew Duchan, WSDOT
Brenda King, WSDOT
Jordan Toney, WSDOT
Matthew Duchan, WSDOT

RECORDING SECRETARY: Laura Nixon, WSDOT

OTHERS

Larry Bell, TV13

Chairman Horn stated that due to the Safe at Home Order issued by Governor Cooper, members of the Winston-Salem Urban Area Transportation Advisory Committee (TAC) are participating virtually. All members will vote by roll call. A member will be recognized, at which time, the member will state his or her vote. Chairman Horn then requested that Kelly Garvin, Interim TAC Secretary, take roll call.

Chairman Horn read the Ethics Awareness and Conflict of Interest Statement.

1. Public Comments.

No one present.

Action Items

2. Consideration of the July 15th, 2021 TAC Meeting Minutes.

Presented by Chairman Mike Horn.

MOTION: Denise Adams

SECOND: Rick Cross

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration Resolution Appointing an Interim Secretary for the Winston -Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Toneq' McCullough

- Due to restructuring within the City of Winston-Salem's Planning and Development Services department (formerly known as CCPB) and the Department of Transportation the role of the Transportation Advisory Committee (TAC) Secretary will need to shift to staff in the Department of Transportation.
- The Winston-Salem Urban Area Metropolitan Planning Organization's (WSUAMPO) Memorandum of Understanding (MOU) Section 1 paragraph 10b notates: "...the Transportation Planning Coordinator of the CCPB who shall also serve as the TAC Secretary" specifically identifying staff from City County Planning as the Secretary of the TAC.
- Making a permanent change requires a modification in the MOU. Because staff anticipates upcoming changes to the MOU as a result of the Census, once data is

released, staff is requesting approval of the change in departmental responsibility by resolution. The TAC Secretary typically does the following:

- keeps track of attendance and quorum during the meeting
- reviews the meeting minutes and maintains copies
- provides staff services to the Committee as needed
- maintains a current copy of the bylaws
- Staff is recommending that Kelly Garvin, Planning Development Coordinator, serve in the role as the Interim Secretary until the MOU can be revised.

MOTION: Denise Adams

SECOND: James Shores

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of an amendment to Fiscal Year 2021-2022 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO)

Presented by Kelly Garvin

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in coordination with the Federal Transit Administration (FTA).
- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning. The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches. On March 18, 2021 WSUAMPO adopted the Fiscal Year 2021-2022 UPWP.
- The City of Winston-Salem is requesting that their WSTA route study be moved from FY 2020-2021 to FY 2021-2022. Due to some administrative delays they were unable to begin the project before the end of the fiscal year.
- The Village of Clemmons is also requesting that the scope of their bicycle and pedestrian study be reduced to only a pedestrian study. The total cost is set to remain \$50,000. The Village would be responsible for \$10,000 (the 20% match) with the federal amount being \$40,000.
- Per the WSUAMPO's Public Participation Policy, the amended UPWP will be made available for public comment for 30-days.

MOTION: Rick Cross

SECOND: Mike Rogers

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of an Amendment to add the Long Branch Trail to the 2045 Metropolitan Transportation Plan for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown

- The 2045 Metropolitan Transportation Plan (MTP) is the long-range multimodal fiscally constrained planning document that identifies the needs, funding and direction of our transportation network over the next 25 years. This document is complimented by the Comprehensive Transportation Plan (CTP) which is not required to be fiscally constrained but does include transportation projects identified as important to our community.
- The MTP just as the MTIP is amended as needed when new projects are added, or existing projects are modified. Changes such as the movement of projects across horizon years, funding changes, or project scope modification all impact the MTP and its MTIP counterpart.
- The Long Branch Trail Extension (WS-RDWY-046) is included as a project in the CTP and staff would like to include this project in the MTP now that funding for the project has been determined.
- As required by the WSUAMPO's Public Participation Policy, this amendment will be made available for public review and comment for at least thirty (30) days from July 21, 2021 through August 23, 2021.

MOTION: Jeff MacIntosh

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of Amendments to the Fiscal Year 2022 Federal Congestion Mitigation and Air Quality (CMAQ) Projects for the Winston-Salem Urban Area MPO

Presented by Kelly Garvin

- Congestion Mitigation & Air Quality (CMAQ) is a federal program that funds transportation projects and programs in air quality nonattainment and maintenance areas to help achieve and maintain national standards for air quality pollutants. In North Carolina, North Carolina Department of Transportation (NCDOT) serves as the administrator for this program. Funding is apportioned to North Carolina based on the population in non-attainment and maintenance areas of the state and the severity of air quality problem
- The NCDOT announced the release of federal CMAQ funds for the Winston-Salem Urban Area MPO for Fiscal Years 2022. The funds are eligible to be programmed for projects in

Fiscal Year 2022, which runs from October 1, 2021 through September 30, 2022. NCDOT allocated \$1,794,028 to the Winston-Salem Metropolitan Planning Organization (WSMPO) for Fiscal Year 2023.

- Two candidate projects were submitted for funding consideration: the Winston-Salem Transit Authority requested \$920,000 for their Night, Saturday & Sunday service; and \$874,028 for a bus replacement and capital items
- These projects were approved by the TAC on April 15, 2021. Following NCDOT's review of these applications WSTA and MPO staff were asked to revise the amount requested on their Saturday, Sunday, and Night service project to be consistent with prior awards. As a result WSTA amended their application also for bus purchases.

MOTION: Denise Adams

SECOND: Rick Cross

VOTE:

FOR: Unanimous

AGAINST: None

Information Items for Future Action

7. Review of the Fiscal Year 2020-2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown

- The Fiscal Year (FY) 2020-2029 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2045 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) projects in the FY 2020-2029 State Transportation Improvement Program (STIP). The 2045 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects. Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP. STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR. Modifications to the STIP do not require adoption but are provided for information.
- The attached document describes the additions, deletions, amendments and modifications to the Winston-Salem Urban Area FY 2020 – 2029 MTIP.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2020 – 2029 MTIP were be made available for public review and

comment for at least 30 days from August 10, 2021 through September 12, 2021.

- Mayor Mike Horn asked all jurisdictions to review this carefully as they have changed and be prepared to bring questions to the November meeting
- 8. Review of Letter of Support for Davidson County Department of Senior Services, Workshop of Davidson and Life Center of Davidson County for North Carolina Department of Transportation’s Federal Transit Administration’s Section 5310 Funding.**

Presented by Kelly Garvin

- The North Carolina Department of Transportation (NCDOT) Public Transportation Division (PTD) administers the application and selection process for the allocation of Federal Transit Administration (FTA) Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities funding program in rural areas. The Section 5310 program provides funding to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options.
- The Workshop of Davidson, Life Center of Davidson County and Davidson County Department of Senior Services provide services within the Metropolitan Planning Area and in rural areas in Davidson County for disabled persons and individuals 65 years and older. Only services provided in the urbanized area (UZA) of the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) are eligible for funding by the Winston-Salem Urban Area MPO. For areas determined not to be within the MPO’s UZA, these providers can apply for funding through the State’s Section 5310 funding program. This letter of support acknowledges the Workshop of Davidson’s , Life Center of Davidson County and Davidson County Department of Senior Services’ desire to participate in the State’s competitive selection process for services provided outside the MPO’s UZA and the Transportation Advisory Committee’s (TAC) support for these agencies to apply for the State’s 5310 funding program.
- The Workshop of Davidson has requested \$104,000, the Life Center of Davidson County, Inc. has requested \$60,000 and Davidson County Department of Senior Services has requested \$250,000 from the State’s 5310 program.
- If approved by the TAC, this letter of support will be provided to the agencies to include in their application to NCDOT for Section 5310 funding opportunities provided by the State.

Information Items

- 9. Review of Fiscal Year 2023 Federal Congestion Mitigation and Air Quality (CMAQ) Projects for the Winston-Salem Urban Area MPO.**

Presented by Kelly Garvin

- Congestion Mitigation & Air Quality (CMAQ) is a federal program that funds transportation projects and programs in air quality nonattainment and maintenance areas to help achieve and maintain national standards for air quality pollutants. In North Carolina, North Carolina

Department of Transportation (NCDOT) serves as the administrator for this program. Funding is apportioned to North Carolina based on the population in non-attainment and maintenance areas of the state and the severity of air quality problem.

- The NCDOT announced the release of federal CMAQ funds for the Winston-Salem Urban Area MPO for Fiscal Years 2023. The funds are eligible to be programmed for projects in Fiscal Year 2023, which runs from October 1, 2022 through September 30, 2023. NCDOT allocated \$1,794,028 to the Winston-Salem Metropolitan Planning Organization (WSMPO) for Fiscal Year 2023.
- MPO staff issued a call for projects that ran from August 2, 2021 to September 1, 2021. Staff received 2 applications. The Office of Environmental Assistance & Protection will be evaluating both projects to determine the daily pollutant reduction in kilograms. The Office of Environmental Assistance & Protection uses series of computer models that estimate the average emissions for different types of highway vehicles. The vehicle emission factors, projected number of vehicles a project will remove from the network, and dynamics are used to determine the annual emissions reduction.

10. Notification of the Halting of Prioritization 6.0.

Presented by Kelly Garvin

- Due to concerns over the rising costs of transportation projects in the current State Transportation Improvement Program (STIP), the Prioritization Workgroup decided on July 19 to recommend to the Board of Transportation (BOT) that the next project prioritization cycle (P6.0) be halted during this time.
- These increases are due to low initial cost estimates as well as the rise in right of way, utilities and construction costs.
- The Strategic Prioritization Office of Transportation (SPOT) shared this recommendation with the BOT on August 4, 2021 and Board Members concurred.
- The SPOT Office intends to release the quantitative scores for the submitted projects in September.
- The next steps are:
 - any additional work on P6.0 will stop after quantitative scores are released;
 - P6.0 data will be preserved and be used as a basis for P7.0 when that process begins.
 - TCC & TAC Members and Alternates will be kept informed as progress occurs and updates are released.
- Fred Haith presented PowerPoint presentation on the STIP Update – Project Cost and NCDOT Re-Programming Process and the current status. (PowerPoint Presentation is recorded on the TCC meeting recording).

Denise Adams requested a list of the members of the workgroup.

Staff Reports (Presentation by Staff)

11. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

Fred Haith – *No Update*

b. WSUAMPO Transportation Project Update

Kelly Garvin – *No Update*

c. NCDOT Transportation Planning Update

Daryl Vreeland - *No Update*

d. Piedmont Triad Regional Council of Governments Update

Carter Spraddling - *No Update*

e. Forsyth County OEAP Air Quality Update

Cary Gentry - *No Update*

f. Bicycle and Pedestrian Facilities Projects Update

Matthew Burczyk – *No Update*

g. Winston-Salem Transit Authority (WSTA) Update

Donna Woodson – *No Update*

h. Piedmont Authority for Regional Transportation (PART) Update

Scott Rhine – *No Update*

i. Davidson County Transportation (DCT)

Richard Jones – *No Update*

j. Title VI Compliance Update

Marlene Davis – *No Update*

k. MPO Calendar of Activities

Byron Brown – *No Update*

l. Ethics Liaison

Kirk Ericson – *This will change to Kelly Garvin*

12. Next Meeting/Adjourn Meeting

- Next meeting: November 18, 2021

ADJORNMENT 5:11 pm