

**MINUTES  
WINSTON-SALEM URBAN AREA  
TECHNICAL COORDINATING COMMITTEE (TCC)  
JULY 15, 2021  
2:00 P.M.  
SECOND FLOOR, CONFERENCE ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Kirk Ericson, Assistant Planning Director, CCPB  
Kelly Bennett, Project Planner, CCPB  
Lee Rollins, Manager, Town of Bermuda Run  
Megan Gardner, Manager, Town of Rural Hall  
Scott Snow, Manager, Town of Walkertown  
Chris Jensen, Engineer, Town of Kernersville, Alternate  
Pat Ivey, Division Planning Engineer, NCDOT  
Kelly Garvin, Planning Development Coordinator, WSDOT  
Donna Woodson, General Manager, WSTA  
Scott Rhine, Director, PART  
Joe Geigle, Planning & Environment Engineer, FHWA  
Daryl Vreeland, Urban Area Coordinator, NCDOT

**PRESIDING:** Toneq' McCullough, Chairman, WSDOT

**STAFF PRESENT:**

Phillip Craver, Engineer, NCDOT  
Fred Haith, Planning, Engineer, NCDOT  
Richard Jones, Davidson County  
Jeff Fansler, Deputy Director, WSDOT  
Byron Brown, Transportation Principal Planner, WSDOT  
Matthew Burczyk, Transportation Project Planner, WSDOT  
Marlene Davis, Title VI Coordinator, WSDOT  
Brenda King, Finance Manager, WSDOT  
Heather Curry, Analyst, Budget

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**OTHERS:**

Larry Bell, TV13

Toneq' McCullough stated that due to the Safe at Home Order issued by Governor Cooper, members of the Winston-Salem Urban Area Technical Coordinating Committee (TCC) are participating virtually. All members will vote by roll call. A member will be recognized, at which time, the member will state his or her vote. Ms. McCullough then requested that Kirk Ericson, TCC Secretary, take roll call.

**1. Public Comments**

No one present.

**Action Items**

**2. Consideration of the May 20, 2021 TCC Meeting Minutes**

Presented by Chairman Toneq' McCullough.

MOTION: Pat Ivey moved approval of the minutes.

SECOND: Scott Rhine.

VOTE:

FOR: Unanimous

AGAINST: None

**3. Consideration of the Fiscal Year 2020 – 2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).**

Presented by Byron Brown.

- The Fiscal Year (FY) 2020-2029 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2045 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) projects in the FY 2020-2029 State Transportation Improvement Program (STIP). The 2045 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects. Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP.
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR.
- Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2020 – 2029 MTIP were made available for public review and comment for at least 30 days from May 10, 2021 through June 9, 2021.

- No comments were received.

MOTION: Lee Rollins moved approval.

SECOND: Scott Snow.

VOTE:

FOR: Unanimous

AGAINST: None

**4. Consideration of an amendment to Fiscal Year 2021-2022 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO)**

Presented by Kelly Garvin.

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in coordination with the Federal Transit Administration (FTA).
- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning.
- The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- On March 18, 2021 WSUAMPO adopted the Fiscal Year 2021-2022 UPWP.
- The Town of Kernersville is requesting that their Old Salem Road and Teague Lane intersection feasibility study be moved from FY 2020-2021 (current year) to FY 2021-2022.
- Due to some administrative delay they will be unable to begin the project before the end of the current fiscal year.
- Per the WSUAMPO's Public Participation Policy, the amended UPWP was made available for public comment for 30 days from May 10, 2021 to June 9, 2021.

MOTION: Kirk Ericson moved approval.

SECOND: Scott Rhine.

VOTE:

FOR: Unanimous

AGAINST: None

**5. Consideration of the Winston-Salem Urban Area MPO Prioritization 6.0 Local Input Point Methodology.**

Presented by Kelly Garvin.

- The State Transportation Improvement Program (STIP) identifies the construction funding for and scheduling of transportation projects at the state level over a 10-year period. The North Carolina Department of Transportation (NCDOT) proactively updates the STIP every two years to ensure it accurately reflects the state's current financial situation.
- The Strategic Transportation Investments law mandates ongoing evaluation and improvement to ensure the process continues to be responsive to North Carolina's diverse needs.
- This is accomplished through what is known as the strategic prioritization process. The strategic prioritization process 6.0 began in fall 2019 when NCDOT and local planning organizations asked for public feedback on and later submitted projects to be evaluated for the 2024-2033. STIP.
- NCDOT will release the preliminary scores for projects it evaluated for the 2024-2033 STIP.
- Projects that are evaluated and will receive a preliminary score include:
- Projects in the last four years of the 2020-2029 STIP (the current STIP) – these projects are in the developmental stages. (Projects in the first five years of the STIP are committed for funding and are not subject to being reprioritized.)
- Projects submitted as part of the development of the 2020-2029 STIP but were not funded.
- New projects that local planning organizations and NCDOT division submitted in fall 2019.
- Projects that do not score high enough to be funded in the statewide category can be considered and potentially funded at the regional category.
- Projects that do not score high enough to be funded in the regional category can be considered and potentially funded at the division category. Projects in these categories are scored and ranked based on data as well as local input.
- From September 1, to November 30, 2021, NCDOT's 14 divisions – as well as metropolitan and regional planning organizations will rank local priorities, which involves assigning what are called "local input points."
- Each group has established clear methodologies in determining how to assign local input points as required by law.

MOTION: Scott Rhine moved approval.

SECOND: Chris Jensen.

VOTE:

FOR: Unanimous

AGAINST: None

### **Information Items for Future Action**

Staff requested the committee to consider Items 6a and 6b for action due to time constraints.

Scott Rhine made a motion to consider Items 6a and 6b for action. The motion was duly seconded by Pat Ivey and unanimously carried.

**6a. Review and Consideration of the an Amendment to the 2045 Metropolitan Transportation Plan (MTP) to include Public Transportation Agency Safety Plan Performance Measures (PTASP-PM)**

Presented by Byron Brown.

- Per the recent Federal Transit Administration (FTA) guidance regarding MPO adoption of transit safety targets, FTA regulations state that MPOs have up to 180 days after receipt of safety targets from the transit provider to establish transit safety targets.
- The timing of adopting transit safety targets may impact FTA’s STIP/TIP approvals. The NCDOT Board of Transportation will take action on the next modification to the STIP on August 5, 2021.
- Thus, for there to be no impact to FTA’s STIP/TIP approvals, MPOs must establish targets by July 30, 2021.
- Anything beyond this date has a possibility of impacting transit funding in the MPO area.
- There is no standard methodology MPOs must use to adopt transit safety targets.
- Therefore, MPOs have the choice to support safety targets on a per transit provider basis or to develop their own targets by combining multiple agency safety targets into one value. In November of 2020, the TAC adopted the Winston-Salem Transit Authority’s PTASP.
- To comply with the requirements the TAC must adopt each agencies PTASP Performance Measure (PTASP-PM) and staff has prepared an amendment to add the PTASP Performance Measures for Davidson County Transportation and the Piedmont Authority for Regional Transportation to the 2045 Metropolitan Transportation Plan (MTP).
- Per the Public Participation Plan, amendments to the MTP require a 30 public review period.
- These amendments were made available from June 16, 2021 to July 16, 2021.
- Any comments received after today will be provided at the September 16 meeting.
- IMD will compile the STIP/TIP modifications and the MPO target establishment resolutions then submit to FTA as one document to simplify FTA’s compliance verification process when approving STIP/TIP amendments.

MOTION: Kirk Ericson moved approval.

SECOND: Kelly Garvin.

VOTE:

FOR: Unanimous

AGAINST: None

**6b. Review and Consideration of a Resolution adopting the Public Transportation Agency Safety Plan Performance Measures (PTASP-PM)**

Presented by Byron Brown.

- Per the recent Federal Transit Administration (FTA) guidance regarding MPO adoption of transit safety targets, FTA regulations state that MPOs have up to 180 days after receipt of safety targets from the transit provider to establish transit safety targets.

- The timing of adopting transit safety targets may impact FTA’s STIP/TIP approvals.
- The NCDOT Board of Transportation will take action on the next modification to the STIP on August 5, 2021. Thus, for there to be no impact to FTA’s STIP/TIP approvals, MPOs must establish targets by July 30, 2021.
- Anything beyond this date has a possibility of impacting transit funding in the MPO area.
- There is no standard methodology MPOs must use to adopt transit safety targets.
- Therefore, MPOs have the choice to support safety targets on a per transit provider basis or to develop their own targets by combining multiple agency safety targets into one value.
- To comply with the requirements per FTA guidance, IMD is requesting the TCC/TAC adopt the enclosed resolution of support for PTASP Performance Measure (PTASP-PM).
- This resolution as its states includes the safety performance measures for Winston-Salem Transit Authority (WSTA), Davidson County Transportation (DCT) and the Piedmont Authority for Regional Transportation (PART).
- IMD will compile the STIP/TIP modifications and the MPO target establishment resolutions then submit to FTA as one document to simplify FTA’s compliance verification process when approving STIP/TIP amendments.

MOTION: Scott Rhine moved approval.

SECOND: Pat Ivey.

VOTE:

FOR: Unanimous

AGAINST: None

Staff requested the committee to consider Item 7 for action due to time constraints.

Lee Rollins made a motion to consider Item 7 for action. The motion was duly seconded by Kirk Ericson Ivey and unanimously carried.

**7. Review of the Fiscal Year 2020 – 2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).**

Presented by Byron Brown.

- The Fiscal Year (FY) 2020-2029 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2045 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) projects in the FY 2020-2029 State Transportation Improvement Program (STIP).
- The 2045 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects.

- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP.
- STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR. Modifications to the STIP do not require adoption but are provided for information.
- As required by the WSUAMPO's Public Participation Policy, the amendments and modifications to the FY 2020 – 2029 MTIP were made available for public review and comment for at least 30 days from June 11, 2021 through July 12, 2021.

MOTION: Scott Snow moved approval.

SECOND: Pat Ivey.

VOTE:

FOR: Unanimous

AGAINST: None

**8. Review of the an Amendment to add the Long Branch Trail to the 2045 Metropolitan Transportation Plan for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).**

Presented by Byron Brown.

- The 2045 Metropolitan Transportation Plan (MTP) is the long-range multimodal fiscally constrained planning document that identifies the needs, funding and direction of our transportation network over the next 25 years.
- This document is complimented by the Comprehensive Transportation Plan (CTP) which is not required to be fiscally constrained but does include transportation projects identified as important to our community.
- The MTP just as the MTIP is amended as needed when new projects are added or existing projects are modified. Changes such as the movement of projects across horizon years, funding changes, or project scope modification all impact the MTP and its MTIP counterpart.
- The Long Branch Trail Extension (WS-RDWY-046) is included as a project in the CTP and staff would like to include this project in the MTP now that funding for the project has been determined.
- As required by the WSUAMPO's Public Participation Policy, this amendments will be made available for public review and comment for at least 30 days from July 21, 2021 through August 23, 2021.

**9. Consideration of an amendment to Fiscal Year 2021-2022 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).**

Presented by Kelly Garvin.

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in coordination with the Federal Transit Administration (FTA).
- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning.
- The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- On March 18, 2021 WSUAMPO adopted the Fiscal Year 2021-2022 UPWP.
- The City of Winston-Salem is requesting that their WSTA route study be moved from FY 2020-2021 to FY 2021-2022. Due to some administrative delay they were unable to begin the project before the end of the fiscal year.
- The Village of Clemmons is also requesting that the scope of their bicycle and pedestrian study be reduced to only a pedestrians study.
- The total cost is set to remain \$50,000. The Village would be responsible for \$10,000 (the 20% match) with the federal amount being \$40,000.
- Per the WSUAMPO's Public Participation Policy, the amended UPWP will be made available for public comment for 30 days.

### **Staff Reports (Presentation by Staff)**

#### **10. MPO Staff Reports**

##### **a. NCDOT Division 9 Transportation Projects Update**

Presented by Pat Ivey.

- Northern Beltway projects are moving forward.
- Staff will be reviewing/updating project funds in STIP.
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##### **b. WSUAMPO Transportation Project Update**

Presented by Kelly Garvin.

- Municipalities with project listed on the WSUAMPO will be receiving a call from staff to make sure project list is up to date.

##### **c. NCDOT Transportation Planning Update**

Nothing new to report.

##### **d. Piedmont Triad Regional Council of Governments Update**



Nothing new to report.

**e. Forsyth County OEAP Air Quality Update**

Nothing new to report.

**f. Bicycle and Pedestrian Facilities Projects Update**

Nothing new to report.

**g. Winston-Salem Transit Authority (WSTA) Update**

Nothing new to report.

**h. Piedmont Authority for Regional Transportation (PART) Update**

Presented by Scott Rhine.

- July is the start of a new fiscal year.
- MPO items needed immediate action as targets must be established by July 30, 2021.
- Routes and ridership are still affected by COVID.
- Work is underway for a Household Survey.

**i. Davidson County Transportation (DCT)**

Nothing new to report.

**j. Title VI Compliance Update**

Nothing new to report.

**k. MPO Calendar of Activities**

Nothing new to report.

**l. Ethics Liaison**

Nothing new to report.

**11. Next Meeting/Adjourn Meeting**

Presented by Toneq' McCullough.

- Next TCC meeting will be September 16, 2021

ADJOURNMENT 2:46 pm.