



Hanes Mill Road Solid Waste Facility, 325 W. Hanes Mill Road, Winston-Salem, NC 27105
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MEMORANDUM

To: Customers of Hanes Mill Road Landfill and Old Salisbury Road Landfill

Date: 9/27/21

Subject: Landfill Safety Guidance

The Solid Waste division of WSFC Utilities would like to thank you for being a valuable customer of our landfills located at 325 W. Hanes Mill Road, where we accept municipal solid waste, and at 3336 Old Salisbury Road, where we accept construction and demolition debris. The safety of our customers and employees is of utmost importance and we would like to take a moment to remind our customers of the safety rules in place at the facilities to help protect everyone.

Landfill safety rules are posted at the scale house of each facility. Informational signs are also posted on the roadways within the landfill. Additional details on these rules, guidelines and related policies are provided below.

1. Stay alert and pay close attention.
 - a. A landfill is an extremely busy location and can be a dangerous place if proper safety procedures are not followed.
 - b. Landfill staff and customers are both operating large pieces of equipment with large blind spots.
2. Do not use a mobile phone while operating your vehicle.
 - a. According to the National Highway Traffic Safety Administration, 3,142 deaths occurred in 2019 as a result of distracted driving.
3. Drive slowly and cautiously.
 - a. Be aware there may be pedestrians in unexpected locations. There are many tasks being performed daily along the roads, such as picking up litter or mowing, that place our staff at risk due to the speed of vehicles.
 - b. There may be customers who are unfamiliar with the site traveling slowly, traveling in the wrong direction or stopped.
 - c. Customers should look around them, remain vigilant and aware of their surroundings, and, although always complying with spotters' instructions, should not rely solely and exclusively on spotters' instructions in order to avoid potential hazards.
 - d. Please be aware of the various speed limits within the landfill property. As the customer enters the site, please observe and obey all speed limit and other traffic signs, including the

stop sign located directly in front of the scales. Vehicles should come to a complete stop before the scales and should not exceed 5 mph as the vehicles pull onto/mount the scales.

- e. At Hanes Mill Road Landfill, vehicles may not exceed 35 mph on the paved portion of the landfill, after leaving the scale house area and before crossing the railroad tracks. After crossing over the railroad tracks, vehicles may not exceed 20 mph. At Old Salisbury Road Landfill, customers may not exceed 20 mph after they leave the scale house and prior to approaching the tipping floor. Once customers have reached the tipping floor, at either facility, they should not exceed 10 mph. Please follow the same speeds in reverse order when leaving the facility.
4. Please be aware that you enter the landfill at your own risk. Spotters are located at the entrance to the tipping floor. Pay close attention to the spotters' instructions. If you do not follow the spotters' instructions, the spotters have the authority to ask you to leave the premises.
 - a. When a customer arrives at the working face, they will enter the tipping floor area near the spotter's station and must await the spotter's instruction. Upon entering the tipping floor, the customer must make eye contact with the spotter and exchange a "thumbs-up" to ensure that the spotter sees the customer. The spotter will either direct the customer to stop and await further instruction or direct the customer where to go.
 - b. Once an opening is ready for waste, the spotter will direct the customer to the location that should be used. This location should be a minimum of 15 feet away from other vehicles using the landfill. If the customer believes that there are fewer than the required 15 feet of distance, the customer should indicate that to the spotter.
 - c. The customer should turn their vehicle around and back into the location indicated by the spotter. While backing, the customer should continue to watch the spotter for clear hand signals to stop backing, but should continue to observe their side and rear view mirrors, and should not rely on the spotter, alone, to avoid collision or other accident.
 - d. Once given the stop signal by the spotter, the customer may begin the process of unloading.
 - e. When getting out of a vehicle to open a gate, remove the tarp from a load, raise a tailgate, or perform any other activity outside a vehicle, the customer should remain close to their vehicle and, in any event, no farther than five feet away from it. In general, a customer should not exit or remain outside their vehicle, except to open a gate, raise a manually operated tailgate, or remove a tarp from a load.
 5. Maintain at least 15 feet of distance from other vehicles.
 - a. Customers should be placed at least 15 feet away from each other by the spotter. If a customer believes a spotter has directed the customer to an unsafe location or in an unsafe manner, the customer should contact a supervisor.
 - b. Customers should stay within five feet of their vehicle, at all times, and should also follow their employer's corporate guidance and/or their vehicle's manufacturer's recommendations with respect to where the customer should stand or be located in relation to the vehicle when emptying or unloading it.
 - c. Customers should never walk between vehicles or approach other drivers or vehicles while at the working face.
 - d. Customers should never walk out into the trash.

6. Wear safety vests and protective boots.
 - a. The City requires landfill staff to wear safety vests, or their equivalent, and safety shoes that have steel toe protection, or their equivalent, and puncture resistant soles. Customers are advised to also wear such vests and boots.
7. Do not scavenge or remove waste, scrap metal, appliances, or tires.
 - a. Scavenging at the working face is prohibited by state rules and is not permitted anywhere at either landfill facility.
8. Stuck vehicles
 - a. The City is aware that customers may occasionally become stuck in the landfill due to the nature of the land and weather events. The landfill has developed policies for assisting in those instances. If you would like the City to assist you and your drivers if your vehicles are stuck in the future, please execute the attached waiver and return to our Department. Contact information is provided below for electronic transmission, and on the letterhead for mailing a hard copy.
9. Closing tailgate
 - a. Once your vehicle's container has been emptied, you must close your vehicle's tailgate. If your vehicle is not equipped with an automatic or remotely operated tailgate, you will need to exit your vehicle and manually close your tailgate. In that instance, a customer may exit the tipping floor and pull off to the right on their way out of the landfill, in order to close their tailgate. CAUTION: If there is still waste in the container, DO NOT dump it along the side of the road. Either leave it in your container or return to the tipping floor to off-load the material.
 - b. For those customers who dump containers that do not have a tailgate or solid rear door and who wish to turn the container so the opening is facing the front of the truck, the City requires that drivers do so in an unpaved area of the landfill, in order to prevent damage to the pavement. Areas near but outside of the tipping floor, are provided for rotating containers. Customers must use the provided areas/spaces.
10. Random waste inspections
 - a. Customers are occasionally selected for random waste inspections. These inspections are required under the facility's permit. If a customer is selected for inspection, the customer will be informed by the spotter and directed to an isolated area to dump.
 - b. An inspector will meet the customer at the inspection area and will inform them when to start dumping. The inspector will not be close to the vehicle as it is dumping.
 - c. After the waste is completely dumped, the inspector will direct the customer to pull away from the waste, place their vehicle in park and exit the vehicle, while they await the results of the inspection. Alternatively, the customer may wait in the vehicle, but must turn off the vehicle's engine before the inspector will begin the inspection.
 - d. If unacceptable waste is found during the inspection, the customer will be informed which components of the waste were found to be unacceptable and will be directed to remove those components from the landfill.

If you have questions, or require additional explanation about our policies, please contact Gordon Dively, Solid Waste Operations Manager, at 336-734-1502, or charlesgd@cityofws.org.