

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
MARCH 17, 2022
4:15 P.M
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Denise Adams, Mayor Pro Temp, City of Winston-Salem
John C. Larson, Council Member, City of Winston Salem, Alternate
Fleming El-Amin, Commissioner, Forsyth County
Rick Cross, Mayor, Town of Bermuda Run
Mike Combest, Council Member, Village of Clemmons
Bill Apple, Mayor Pro Temp, Town of Kernersville
Susie Gordon, Councilman, Town of Rural Hall
Myron Marion, Mayor, Tobaccoville
Rick Morris, Commissioner, Stokes County
Willie Clark, Member, WSTA Board of Directors
Wesley Hutchins, Council Member, Town of Walkertown
James Shores, Commissioner, Davidson County
Benita Finney, Commissioner, Davie County
Andrew Perkins, Vice Chairman, NCDOT Board of Transportation

PRESIDING: Mike Horn, Mayor, Town of Lewisville, Chairman

STAFF PRESENT:

Pat Ivey, NCDOT
Fredrick Haith, NCDOT
Suzette Morales, FHWA
Andy Bailey, NCDOT
Toneq' McCullough, WSDOT
Donna Woodson, WSTA
Jeff Fansler, WSDOT
Byron Brown, WSDOT
Matthew Burczyk, WSDOT
Kelly Garvin, WSDOT
Marlene Davis, WSDOT
Matthew Duchan, WSDOT
Hunter Staszak, WSDOT
Phillip Craver, NCDOT

RECORDING SECRETARY: Laura Nixon, WSDOT

OTHERS

Larry Bell, TV13, Alrik Lunsford, Sal Schiappa, Grace Messinger

Chairman Horn stated that due to the pandemic, members of the Winston-Salem Urban Area Transportation Advisory Committee (TAC) are participating virtually. All members will vote by roll call. A member will be recognized, at which time, the member will state his or her vote. Chairman Horn then requested that Kelly Garvin, TAC Secretary, take roll call.

Chairman Horn read the Ethics Awareness and Conflict of Interest Statement.

1. Public Comments.

Citizen: Sal Schiappa

- Mr. Schiappa addressed the TAC members with a concern about his property on West Mountain Street.
- Chairman Horn ask that the TAC Secretary forward Mr. Schiappa's complaint along with all supporting documents to Division 9 and to Forsyth County Sherriff's Office.
- Mayor Pro Temp Bill Apple of Kernersville offered additional assistance in that he would speak to the Mayor of Kernersville and to the local law enforcement agency on these issues.

Action Items

2. Consideration of the February 17, 2022, TAC Meeting Minutes.

Presented by Chairman Mike Horn.

MOTION: Rick Cross

SECOND: John Larson

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Fiscal Year 2020-2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown

- The Fiscal Year (FY) 2020-2029 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area

2045 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) projects in the FY 2020-2029 State Transportation Improvement Program (STIP). The 2045 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.

- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects. Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP. STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR. Modifications to the STIP do not require adoption but are provided for information.
- The document describes the additions, deletions, amendments, and modifications to the Winston-Salem Urban Area FY 2020 – 2029 MTIP.
- As required by the WSUAMPO’s Public Participation Policy, the amendments, and modifications to the FY 2020 – 2029 MTIP were made available for public review and comment for at least thirty (30) days from February 5, 2022, through March 9, 2022. No comments were received.
- Mayor Pro Temp Adams asked if the rising cost of construction will affect current projects, and will they have to come back for amendment?
- Andrew Perkins responded that NCDOT is reviewing STIP projects closely and there is an escalation cost increase of 2% overall and they are adding a contingency clause for construction overages.
- Mayor Pro Temp Adams was concerned if the funds were depleted and projects not complete would there be a chance of infrastructure money be used to complete such projects.
- Andrew Perkins stated that they are reviewing the new bill now and are determining what moneys would be available for and for what projects.

MOTION: Denise Adams

SECOND: Rick Cross

VOTE: FOR: Unanimous

AGAINST: None

4. Adopting the Fiscal Year 2022-2023 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in

- coordination with the Federal Transit Administration (FTA).
- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning. The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- The draft UPWP for Fiscal Year 2022-2023. The UPWP consists of the following parts:
 - Table 1, a Funding Sources Table;
 - Table 2, a Narrative Task Table;
 - Tables 3, 4 and 5, Federal Transit Administration (FTA) Section 5303 Transit Planning Funding Allocation; and
 - Table 6 a Five Year Planning Calendar for the MPO.
- Per our Federally Funded Projects Methodology \$843,731, that is 5% of the total available Direct Attributable (DA) funds, was allocated to planning studies. Provided in the attached UPWP are the studies that are being recommended for funding as part of this yearly exercise.
- John Larson asked what the status of rail service to Winston Salem is.
- Kelly Garvin replied that this issue was still being pursued and that we are determining how to bring a corridor to Winston Salem for a streetcar.
- Denise Adams stressed her concerns in Washington this week to many members of government and advocated the need for rail service in Winston Salem.

MOTION: Denise Adams
 SECOND: Fleming El-Amin
 VOTE:

FOR: Unanimous
 AGAINST: None

Information Items for Future Action

5. Review of Surface Transportation Block Grant - Direct Attributable (STBG-DA) and Transportation Alternatives – Direct Attributable (TAP-DA) Funding for Recommended Projects through the 2022 Call for Projects.

Presented by Matthew Burczyk

- The United States Census defines urbanized areas with a population over 200,000 as Transportation Management Areas (TMAs) and the Winston-Salem Urban Area was designated as a TMA after the 2000 U.S. Census. As a TMA, the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) has the authority to program available Surface Transportation Block Grant – Direct Attributable (STBG-DA) and

Transportation Alternatives – Direct Attributable (TAP-DA) funds for transportation planning, bicycle, greenway, sidewalk, street and highway, transit, and other projects in the urban area.

- On January 4, 2022 WSUAMPO staff announced a call for projects to begin the process of programming \$16,874,635 in STBG-DA and TAP-DA funds.
 - In February 2022, MPO communities submitted 11 sidewalk projects, 3 greenway projects, 2 intersection projects, 1 small roadway project, and 1 transit project for funding consideration through the WSUAMPO 2022 Call for Projects. The total amount of federal funds requested was \$27,913,814.
 - The projects were reviewed and evaluated by a committee that included the MPO’s Planning Development Coordinator and Bicycle & Pedestrian Coordinator, City of Winston-Salem Engineering staff, Town of Walkertown staff, NCDOT’s Division 9 Proposals Engineer and Project Development Engineer, and a member of the public.
 - The review committee agreed on a recommendation to fund 11 projects across 5 agencies and organizations. The attached tables contain the lists of ranked projects and the proposed funding strategy.
- 6. Review of a request to support the North Carolina Clean Energy Center’s effort to create a fourth Clean Cities Coalition in North Carolina to represent the Winston-Salem Urban Area and other underrepresented regions of the state.**

Presented by Matthew Burczyk and Alik Lunsford (Clean Cities Coalition)

- The NC Clean Energy Technology Center (NCCETC) is located on North Carolina State University’s (NCSU) campus in the College of Engineering and has a mission to advance a sustainable energy economy by educating, demonstrating, and providing support for clean energy technologies, practices, and policies. The NCCETC currently collaborates with the three Clean Cities Coalitions in the state, which cover the Charlotte, Raleigh-Durham, and Asheville metropolitan areas. Clean Cities Coalitions were originally created by the U.S. Department of Energy to help reduce reliance on petroleum products and improve air quality by convening partnerships of public and private stakeholders to share information and resources regarding alternative fuels and advanced vehicle technologies.
- Currently, only 44% of the state’s population is covered by the three existing coalitions. The fourth Clean Cities Coalition would cover an additional 45% of North Carolina’s population and the NCCETC is seeking partners to help form it to provide alternative fuel initiatives to rural and underserved communities in the Eastern, Northeastern, and Central regions of the state.
- The NCCETC has asked that the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) support the formation of this new Clean Cities Coalition to expand opportunities for clean fleets, alternative fuels, and sustainable transportation across North Carolina. There is no financial commitment required of the WSUAMPO and member jurisdictions will have access to resources providing guidance on methods to improve the efficiency and sustainability of fleet vehicles. NCCETC staff can also provide assistance by providing advice on available technologies and available grant

funds to help offset the costs of installing new technologies. There will also be quarterly stakeholder meetings during which participants will learn more about these technologies and network with others in the region who are working to improve the sustainability of their vehicle fleets.

- Alrik Lunsford with Clean Cities Coalition gave presentation to TAC members.
- Mike Horn asked Matthew Burczyk to forward this information to TAC members.

7. Review of North Carolina Department of Transportation (NCDOT) Complete Streets Implementation Guidance.

Presented by Byron Brown and Fred Haith (NCDOT)

- Complete Streets policies require North Carolina Department of Transportation (NCDOT) planners, project managers, engineers, and designers to consider and incorporate multimodal facilities in the design and improvement of all appropriate transportation projects.
- NCDOT's Complete Streets Project Evaluation Methodology has been provided to aid in the evaluation of highway projects with complete streets elements and opportunities. This document provides guidance, resources, and descriptions of elements that should be considered in a Complete Streets evaluation process.
- Also available is the Complete Streets Dashboard, tools which offers real-time review status of projects submitted to Integrated Mobility Division (IMD) Project Review Submission Portal.
- These materials as well as Frequently Asked Questions, Evaluation Methodology, Complete Streets Review Assessment form, Project Sheet, Infographics, and Information on upcoming virtual training sessions occurring in March and Implementation Guide have been included in your packet.
- Fredrick Haith, Transportation Engineer will present this information on behalf of NCDOT.
- Byron Brown stated that this is an Informational Item only with no future action required.

Staff Reports

8. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

- Myron Marion voiced his concern over a media cast where a bridge project was in default and asked if this could happen to any current projects.
- Pat Ivy responded that he did not foresee any issues with any current projects.

- Fleming El-Amin expressed his concern of increased traffic on Oak Summit Road and Germanton Road due to additional housing development. Requested improvements for safety reasons.

b. WSUAMPO Transportation Project Update

No questions for staff.

c. NCDOT Transportation Planning Update

No questions for staff.

d. NCDOT Integrated Mobility Division

No questions for staff.

e. FHWA Update

No questions for staff.

f. Piedmont Triad Regional Council of Governments Update

No questions for staff.

g. Forsyth County OEAP Air Quality Update

No questions for staff.

h. Bicycle and Pedestrian Facilities Projects Update

No questions for staff.

i. Winston-Salem Transit Authority (WSTA) Update

No questions for staff.

j. Piedmont Authority for Regional Transportation (PART) Update

No questions for staff.

k. Davidson County Transportation (DCT)

No questions for staff.

l. Title VI Compliance Update

No questions for staff.

m. MPO Calendar of Activities

No questions for staff.

n. Ethics Liaison

- Kelly Garvin asked all members to ensure that they complete their ethics form by April 15th, 2022. Please contact her if they have any questions or concerns.
- Mayor Horn asked that Kelly Garvin send out a reminder to all members.
- Kelly replied that she would be making calls next week.

- Mike Horn asked members their preference of continuing virtual meetings or return to in person meetings that we are still waiting on the legal department for guidance.
- Mike Combest, James Shores, Bill Apple and Myron Marion expressed the desire to continue the meetings virtual.
- Mayor Pro Temp Adams suggested that we should check with legal and state to determine if this option is viable.

9. Next Meeting/Adjourn Meeting

- Next TAC meeting will be May 19, 2022.

ADJOURNMENT: 5:33 pm