

MINUTES
WINSTON-SALEM URBAN AREA
TECHNICAL COORDINATING COMMITTEE (TCC)
March 17, 2022
2:00 P.M.
SECOND FLOOR, CONFERENCE ROOM,
BRYCE A. STUART MUNICIPAL BUILDING

MEMBERS PRESENT:

Kelly Bennett, Project Planner, Forsyth County
Andy Bailey, Western Piedmont Planning Group Supervisor, NCDOT
Fred Haith, Division 9, NCDOT
Kelly Garvin, Planning Development Coordinator, WSDOT
Kirk Ericson, Assistant Planning Director, CCPB
Nasser Rahimzadeh, Planner, Town of Clemmons
Chris Jensen, Engineer, Town of Kernersville, Alternate
Dan Corder, Administrator, Village of Tobaccoville
Donna Woodson, General Manager, WSTA
Jason Hill, Public Works Director, Rural Hall
Cary Gentry, Director, Forsyth County Air Quality
Lee Rollins, Manager, Bermuda Run
Homer Dearmin, Manager, City of King
Scott Leonard, Planner, Davidson County
Scott Rhine, Director, PART
Scott Snow, Manager, Town of Walkertown

PRESIDING: Toneq' McCullough, Chairman, WSDOT

STAFF PRESENT:

Byron Brown, Principal Planner, WSDOT
Matthew Burczyk, Transportation Project Planner, WSDOT
Marlene Davis, Title VI Coordinator, WSDOT
Matthew Duchan, Transit Transportation Planner, WSDOT
Hunter Staszak, Transportation Planner, WSDOT
Jeff Fansler, Acting Deputy Director, WSDOT
Richard Jones, Transportation Manager, Davidson County
Phillip Craver, Corridor Engineer, NCDOT Division 9
Suzette Morales, Community Planner, FHWA
Alex Rotenberry, Regional Planner II, NCDOT
Richard Jones, Transportation Manager, Davidson County

RECORDING SECRETARY: Laura Nixon, WSDOT

OTHERS:

Larry Bell, TV13, Alrik Lunsford, Grace Messinger

Toneq' McCullough stated that due to the pandemic, all members of the Winston-Salem Urban Area Technical Coordinating Committee (TCC) are participating virtually. All members will vote by roll call. A member will be recognized, at which time, the member will state his or her vote. Ms. McCullough then requested that Kelly Garvin, TCC Secretary, take roll call.

1. Public Comments

No Comments

Action Items

2. Consideration of the February 17, 2022, TCC Meeting Minutes.

Presented by Chairman Toneq McCullough

MOTION: Lee Rollins

SECOND: Kirk Ericson

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Fiscal Year 2020-2029 Metropolitan Transportation Improvement Program (MTIP) Amendments and Modifications for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown

- The Fiscal Year (FY) 2020-2029 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive list of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2045 Metropolitan Transportation Plan (MTP) and match Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) projects in the FY 2020-2029 State Transportation Improvement Program (STIP). The 2045 MTP and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The North Carolina Department of Transportation (NCDOT) regularly updates the STIP to include new projects and modify existing projects. Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) triggers the amendment of the MTIP. STIP amendments for regionally significant projects that have significant project revisions or cross the Federal Highway Administration (FHWA) 4-year funding period or modeling horizon years require an AQCDR. Modifications to the STIP do not require adoption but are provided for information.

- As required by the WSUAMPO’s Public Participation Policy, the amendments and modifications to the FY 2020 – 2029 MTIP were made available for public review and comment for at least thirty (30) days from February 5th, 2022, through March 9th, 2022. No comments were received.

MOTION: Fred Haith

SECOND: Scott Snow

VOTE:

FOR: Unanimous

AGAINST: None

4. Adopting the Fiscal Year 2022-2023 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO).

Presented by Byron Brown

- All Metropolitan Planning Organizations (MPOs) that have been designated as Transportation Management Areas (TMAs) with an urbanized population of over 200,000 are required to develop an annual Unified Planning Work Program (UPWP) in coordination with the Federal Transit Administration (FTA).
- Each year the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) is required to develop and approve a Unified Planning Work Program (UPWP) for transportation and transit planning. The UPWP identifies what transportation and transit planning projects and work tasks will be completed during the fiscal year and the estimated amount of Federal and State highway and transit planning funds that will be used to complete the work, plus the required local funding matches.
- The draft UPWP for Fiscal Year 2022-2023. The UPWP consists of the following parts:
- Table 1, a Funding Sources Table;
- Table 2, a Narrative Task Table;
- Tables 3, 4 and 5, Federal Transit Administration (FTA) Section 5303 Transit Planning Funding Allocation; and
- Table 6 a Five Year Planning Calendar for the MPO.
- Per our Federally Funded Projects Methodology \$843,731, that is 5% of the total available Direct Attributable (DA) funds, was allocated to planning studies. Provided in the attached UPWP are the studies that are being recommended for funding as part of this yearly exercise.

MOTION: Scott Rhine

SECOND: Andy Bailey

VOTE:

FOR: Unanimous

AGAINST: None

Information Items for Future Action

5. Review of Surface Transportation Block Grant - Direct Attributable (STBG-DA) and Transportation Alternatives – Direct Attributable (TAP-DA) Funding for Recommended Projects through the 2022 Call for Projects.

Presented by Matthew Burczyk

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- The projects were reviewed and evaluated by a committee that included the MPO's Planning Development Coordinator and Bicycle & Pedestrian Coordinator, City of Winston-Salem Engineering staff, Town of Walkertown staff, NCDOT's Division 9 Proposals Engineer and Project Development Engineer, and a member of the public.
- The review committee agreed on a recommendation to fund 11 projects across 5 agencies and organizations.
- Matthew Burczyk gave detailed information per the list of ranked projects and proposed funding strategy.

6. Review of a request to support the North Carolina Clean Energy Center's effort to create a fourth Clean Cities Coalition in North Carolina to represent the Winston-Salem Urban Area and other underrepresented regions of the state.

Presented by Matthew Burczyk and Alrik Lunsford

- The NC Clean Energy Technology Center (NCCETC) is located on North Carolina State University's (NCSU) campus in the College of Engineering and has a mission to advance a sustainable energy economy by educating, demonstrating, and providing support for clean energy technologies, practices, and policies. The NCCETC currently collaborates with the three Clean Cities Coalitions in the state, which cover the Charlotte, Raleigh-Durham, and Asheville metropolitan areas. Clean Cities Coalitions were originally created by the U.S. Department of Energy to help reduce reliance on petroleum products and improve air quality by convening partnerships of public and private stakeholders to share information and resources regarding alternative fuels and advanced vehicle technologies.

- Currently, only 44% of the state’s population is covered by the three existing coalitions. The fourth Clean Cities Coalition would cover an additional 45% of North Carolina’s population and the NCCETC is seeking partners to help form it to provide alternative fuel initiatives to rural and underserved communities in the Eastern, Northeastern, and Central regions of the state.
- The NCCETC has asked that the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO) support the formation of this new Clean Cities Coalition to expand opportunities for clean fleets, alternative fuels, and sustainable transportation across North Carolina. There is no financial commitment required of the WSUAMPO and member jurisdictions will have access to resources providing guidance on methods to improve the efficiency and sustainability of fleet vehicles. NCCETC staff can also provide assistance by providing advice on available technologies and available grant funds to help offset the costs of installing new technologies. There will also be quarterly stakeholder meetings during which participants will learn more about these technologies and network with others in the region who are working to improve the sustainability of their vehicle fleets.
- Alrik Lunsford gave presentation on Clean Cities Coalition to TCC members.
- Nasser Rahimzadeh asked how involved are you in assistance in requesting parking counts and charging station requirements.
- Mr. Lunsford replied that they put out a report yearly that has the charging infrastructure information listed. They also have a conference that has the third-party suppliers to introduce the new technology.

7. Review of North Carolina Department of Transportation (NCDOT) Complete Streets Implementation Guidance.

Presented by Byron Brown and Fred Haith

- Complete Streets policies require North Carolina Department of Transportation (NCDOT) planners, project managers, engineers and designers to consider and incorporate multimodal facilities in the design and improvement of all appropriate transportation projects.
- NCDOT’s Complete Streets Project Evaluation Methodology has been provided to aid in the evaluation of highway projects with complete streets elements and opportunities. This document provides guidance, resources, and descriptions of elements that should be considered in a Complete Streets evaluation process.
- Also available is the Complete Streets Dashboard, tools which offers real-time review status of projects submitted to Integrated Mobility Division (IMD) Project Review Submission Portal.
- These materials as well as Frequently Asked Questions, Evaluation Methodology, Complete Streets Review Assessment form, Project Sheet, Infographics, and Information on upcoming virtual training sessions occurring in March and Implementation Guide have been included in your packet.
- Fredrick Haith, Transportation Engineer will present this information on behalf of NCDOT.
- Byron Brown made note that this item is for Information and no further action would be necessary.

Staff Reports

8. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

Presented by Fred Haith

- All updates are listed in the report.

b. WSUAMPO Transportation Project Update

Presented by Kelly Garvin

- All updates are listed in the report.

c. NCDOT Transportation Planning Update

Presented by Andy Bailey

- Andy Bailey commented that he wanted to ensure that we were up to date with the CTP with the latest requirements that have been adopted.

d. NCDOT Integrated Mobility Division

Presented by Alex Rotenberry

- Transportation Demand Management Call for projects is open and the deadline for these is tomorrow.
- Multimodal Planning Program just opened. There will be a webinar on this program in April.
- AARP Community Challenge Grant is open, deadline is 3-22-2022.
- IMD is updating the NC Bike Route System and there is an interactive map online to view current routes.
- Reminder that the RAISE Grant is currently open until April 14, 2022.

e. Federal Highway Administration

Presented by Suzette Morales

- FHWA employees are returning to office April 25, 2022.

f. Piedmont Triad Regional Council of Governments Update

No Update

g. Forsyth County OEAP Air Quality Update

No Update

h. Bicycle and Pedestrian Facilities Projects Update

Presented by Matthew Burczyk

- Matthew added that the “Multimodal Planning Program Grant” for communities under 10,000, only required a 10% local match.
- Piedmont Legacy Trails Summit is still going on. Last event is next Friday.

i. Winston-Salem Transit Authority (WSTA) Update

No Update

j. Piedmont Authority for Regional Transportation (PART) Update

No Update

k. Davidson County Transportation (DCT)

No Update

l. Title VI Compliance Update

No Update

m. MPO Calendar of Activities

No Update

n. Ethics Liaison

Presented by Kelly Garvin

- Kelly reminded members to complete their Ethics form by April 15, 2022. She will start calling members next week.

o. Moving Times Newsletter

No Update

9. Next Meeting/Adjourn Meeting

- Next TCC meeting will be May 19, 2022.
- Toneq McCullough mentioned that there will a discussion in the TAC meeting to whether we continue with virtual meetings or go back to in-person meetings. TCC meetings will follow the TAC decisions on this matter.

ADJORNMENT: 3:12 pm

DRAFT