

A. Organization & Contact Information

Case Id: 16236
Name: THE WELLS CENTER FOR WOMEN IN
Address: *No Address Assigned

Completed by thewellscenter@gmail.com on 11/18/2022 3:06 PM

A. Organization & Contact Information

The Request for Proposals and additional materials to assist with completing the application can be found on the City's webpage for [Community Agencies](#)

A.1. Organization Name

THE WELLS CENTER INC FOR WOMEN IN TRANSITION

A.2. Project/Program

CATCH

A.3. FY 2023-24 Funding Request Amount

\$7,500.00

A.4. Agency's Total Operating Budget

\$138,000.00

A.5. Mailing Address

PO BOX 11313 WINSTON SALEM, NC 27116

A.6. Project/Program Location Address

100 West Sprague Street Winston-Salem, NC 27127

A.7. Organization Website

THE WELLS CENTER INC FOR WOMEN IN TRANSITION

A.8. Year 501(c)(3) status obtained

09/27/2002

A.9. Organization Fiscal Year

01/01

A.10. Federal Tax ID Number

42-1540552

A.11. Federal DUNS Number

084677232

EXECUTIVE DIRECTOR/MANAGER

A.12. Name, Title

Peggie Wells, Executive Director

A.13. Email

p.wells@thewellscenter.org

A.14. Phone

(336) 972-1031

CONTACT

A.15. Name, Title

Peggie Wells, Executive Director

A.16. Email

p.wells@thewellscenter.org

A.17. Phone

(336) 972-1031

BOARD CHAIR

A.18. Name

Scott Cumbie

A.19. Term Expiration

11/11/2025

A.20. Email

scott@scottcumbie.com

A.21. Phone

(336) 782-1590

B. Project Overview

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B. Project Overview

Please provide the following information.

APPROACH (7 POINTS)

B.1. Provide a concise description of the proposed project/program, indicating specifically how City funds will be used. Briefly, what are the goals/objectives of the project/program?

THE WELLS CENTER, INC., For Women In Transition (TWC) is requesting funds for its intensive evidence-based pre-release, provided at the Forsyth Detention Center, and post-release community program, for women exiting incarceration, and transitional housing program known as CATCH (Changing Attitudes To Change Habits). We provide trauma psychotherapy, life-skills, courses on character, behavior, and making choices; obtaining GED; educational and employment training and placement. We use evidence based materials, 7-Habits by Stephen Covey and Trauma exposure and healing, using evidence-based scholarly articles along with other materials. The wells center provides supportive mentorship using community volunteers that provide positive support for the women we serve. The community volunteer mentors provide emotional support and develop positive relationships with women offenders, while detained in the Forsyth Detention Center (jail) and following release from detainment. Also, under the wells center CATCH program, we provide a safe environment, transitional housing, for women exiting incarceration returning back to the community. The wells center's program duration is a minimum 90-days and a maximum of 24-months.

The wells center proposes to use the requested funds to continue the current mentoring component with the provision of providing a monthly stipend to the part-time mentor coordinator, who oversees the recruitment, training of volunteer mentors, and the matching process. The community volunteer mentors provide emotional support and develop positive relationships with women offenders, while detained in the Forsyth Detention Center (jail) and following release. Secondly, the requested funds will be used to provide immediate needs for women exiting incarceration. Such include clothing, under garments, shoes, hygiene, transportation, vital records, food, rent and etc. With the rise in cost of living, the wells center is asking that the city of Winston Salem grant this organization \$2500 more than the previous two years.

The goals and objectives of the wells center's CATCH program is a three-fold focus integrated approach program. First to meet the treatment, health, and behavioral needs; secondly, providing economic and social development training and support for women exposed to the criminal justice system and thirdly, reduce the rate of recidivism among women offenders in Winston Salem, NC.

B.2. How will a participant access the proposed project/program, use the services, and derive a beneficial outcome from participation?

The Wells Center has developed community relationships with numerous community agencies/providers, including Goodwill-Forsyth Criminal Justice Program; TASC; Community Probation & corrections; Federal and State Corrections, Triad Therapy, Salem Pregnancy, etc. Such relationships have become referring agents to The Wells Center. Also, interested participants access The Wells Centers program via website, community courts, NC Women's prisons, Forsyth

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Detention Center, public defender's office and Public Defender's office and other neighboring agencies.

Participants using The Wells Center's program services are afforded a one of a kind opportunity, which is made available in this community. Participants have an opportunity to reset, and restart, a life of betterment. Participants have a opportunity to become empowered, employed, self-sustaining, self-sufficient, and productive citizens within the community via The Wells Center's practical educational and skills training program in which we provide for this population of women.

NEED (7 POINTS)

B.3. Describe the unmet need that the proposed project/program seeks to address. Include data supporting the need.

According to the socioeconomic status office (2019), the push to incarcerate more women ignores the physiological, and psychological forces that often underlie female offending, including higher-than-average rates of lifetime exposure to cumulative trauma, as well as physical and sexual victimization; untreated mental illness; the use of substances; to manage distress; and behavioral choices that arise in conjunction with gross economic disparities. With prevalence of abuse histories of women in community jails and correctional facilities, the need for gender-specific and trauma sensitive program services is paramount.

For such cause and vital need in our community, The Wells Center is providing a service that no other organization is providing in our community for women involved in the Criminal Justice system. The Wells Center is one of its kind in our community. Women involved in the criminal justice system in our community are not only underserved and are in need of specialized services but too are ignored and overlooked. The Wells Center is making a profound difference because of the services we are providing in the lives of this population of women.

COLLABORATION (6 POINTS)

B.4. Describe any specific collaborative relationships with other organizations (public or private) and how they will impact the project/program. How will collaboration contribute to the planning, implementation, operation, oversight, and performance measurement of the proposed project/program?

The Wells Center has developed several collaborative relationships with other community organizations:

1. TASC-Insight Human Service- TASC serves as a referring agency via community probation. As participants are assessed for service need and meet requirements of The Wells Center they are referred and provided the needed services.
2. Triad Therapy - Triad Therapy provide substance abuse counseling. The Wells Center has a collaborative referral relationship with Triad Therapy. Upon the need of psycho-therapy trauma participants women are referred to The Wells Center.
3. Forsyth Criminal Justice Program- is a dual relationship. The Wells center refer clients for employment training and educational needs and Forsyth Criminal Justice refer women in need of The Wells Center's program services.

C. Strategy and Performance

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C. Strategy and Performance

Please provide the following information.

STRATEGY (5 POINTS)

C.1. The City of Winston-Salem's strategic priorities, adopted most recently in the [2017-2021 Strategic Plan \(2019 Update\)](#) and under review for adoption by City Council for FY 2022 - FY 2025 Strategic Plan, are used as guiding principles to establish community priorities based on the vision, mission, and values set forward by the Mayor and City Council.

Indicate which of the City's strategic focus areas your program aligns with best (select one):

Service Excellence

C.2. Select the service area(s) that your project/program relates to:

- Housing/Homelessness
- Economic Development
- Construction Rehabilitation
- Poverty Reduction
- Arts and Culture
- Youth
- Public Safety
- Transportation
- Other

PERFORMANCE (15 POINTS)

C.3. Describe the system to be used to track participant and program data. List any key reports and their frequency that will be used to capture project/program performance.

THE WELLS CENTER use several evaluation tools to track participant and program performance and data. Pre-entrance assessment surveys; post-exit assessment survey; monthly mentor report, that focus on the frequency of contacts, goal achievements, mentor and mentee activities; quality of mentor relationship.; Monthly therapy progress notes, which track participants behavior, attitude, and mental state of being.; Course evaluation reports completed by the community volunteer course facilitators. The evaluation reports report participant's personal growth and course engagement.; Also included is the program director's monthly report documenting the participants attitude, behaviors, conduct and compliance of transitional home policies and rules.

The noted reports are submitted to the executive director on a monthly basis and reviewed quarterly by the executive

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director and program director. Upon which, a systematic review is conducted to identify program strengths and weakness, and areas in need of improvements. Such reports are coordinated in report summary and reported to the board of directors for program review to evaluate if program goals and objectives are being achieved.

C.4. Explain the steps that will be taken if the stated program goals provided in C.3. are not achieved.

The Wells Center make every effort to stay within our mission to achieve established goals and objectives for serving women detained in Forsyth Detention Center (jail); and those returning to the community following incarceration. If the program goals and objectives are not achieved, the program is re-evaluated, and new measurable and obtainable goals are re-established. The Wells Center is glad to report that such re-evaluation of program goals has not had a need to change or re-established.

C.5. Use the chart below to show how your agency measures program effectiveness. List goals, activities, and performance measures you will use to evaluate services, facilities, and programs that will be funded by the City. Performance measures can be quantitative and/or narrative.

Applicants will be reimbursed funds based upon timely submissions of eligible invoices. These invoices should describe services rendered and should align with the goals and objectives cited here. Where outcomes do not align with goals, please be prepared to provide a written summary of shortcomings.

Stated Program Goals	Program Activities in Support of Goals	FY 21-22 Previous Year Results	FY 22-23 Current Year Projected Results	FY 23-24 Next Year Anticipated Results
Reduce the rate of recidivism among women involved in the criminal justice system in Winston Salem, NC	Community volunteer mentors provide mentoring support to assist participants to meet specific, measurable, achievable, realistic, and timely goals.	Provided service to 11 participants. Of the 11 served, 8 women have not been involved in the criminal justice system. Such participants are gainfully employed and are successfully thriving in the community. Also, 2 participants continue the relationship connection with the wells center's assigned volunteer community mentor to complete and attain their established short-term goals.	Work with a total of 82 unduplicated women involved in the criminal justice system. 60 of which will be those detained in the Forsyth Detention Center. The remaining 12 are projected to be post-release community participants	To Increase the number of post-release community participants served to 35

To provide the immediate needs for an underserved population of women in the community of Winston Salem, NC using Maslow's theory, hierarchy of needs: physiological needs, safety needs, love and belonging needs, esteem needs, and self-actualization needs.	Providing a safe and secure environment, transitional housing for women returning to the community following release from incarceration.	Transitional home has been in operation for 8-months. having a total number of 5 beds. To date a total of 7 women have been served. The minimum stay is 90-days. The maximum length of stay is 24-months.	To fill the transitional house to full capacity of 5 participants and report successful outcomes.	To have 100% of 35 post-release participants successfully complete the wells center's supportive program.
To engage and solicit a greater number of community partners and organizations to financially support the wells center's mission.	To hire part-time staff, 1-2 case managers transitional house manager and program director.	The wells center has not paid staff. The daily operations are carried out using community volunteers. The executive director is also a part-time volunteer.	To hire paid part-time staff. Will allow the wells center to provide services at a better sufficiency rate for women offenders.	To be deemed the number one agency of choice in Winston Salem for women involved in the criminal justice center.

	Total Unduplicated Number Served	Total Number Served
FY 21-22 Previous Years Results	11	11
FY22-23 Current Year Projected Results	82	82
FY 23-24 Next Year Anticipated Results	95	95

C.6. FY 21-22 Program Accomplishments

Although 2021 and the majority of 2022 was a difficult year for the wells center financially and programmatically, we were able to accomplish positive program outcomes. We served a number of 11 participants and out of those 11 we were able to report that 8 women did not re-offend/ The 8 women are gainfully employed and are striving to live productive lives in the community. In addition, the wells center accomplished a major milestone by obtaining a transitional home, to house up to 5 women, and are now providing a safe and secure environment for women returning to our community. The wells center added an additional 4 community volunteers to serve as mentors. The wells center has a total of 12 community volunteer mentors.

C.7. FY 22-23 Key Objectives

1. To raise enough revenue to adequately secure and fund the wells center's evidence-based pre-release and community post-release CATCH program, via fundraising activities, which will proposed in the wells center's 2023 strategic plan.

2. Connect and build more community relationships with other service organizations in the community.
3. Establish greater governance objectives within the organization.

D. Organizational Capacity

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D. Organizational Capacity

Please provide the following information.

MISSION (5 POINTS)

D.1. Provide an overview of the organization. Include the organization's mission statement and the major services, programs, and activities provided. How does the proposed project/program help advance the mission of your organization?

We are the community bridge to positive outcomes for women exiting incarceration in Winston Salem/Forsyth County. We provide an integrated approach to meet the treatment, health, and behavioral needs of women offenders who are reintegrating back into the community from incarceration. Thereby, striving to be the most effective resource in helping women offenders successfully re-enter the community, increase community safety and decrease recidivism. THE WELLS CENTER is one of its kind in the community of Winston-Salem.

The wells center provides an evidence-based pre-release, at Forsyth Detention Center, and a community post release service program known as CATCH (Changing Attitudes to Change Habits). The wells center facilitates Stephen Coveys, 7-Habits course, related to character building, behavioral modification and making choices. 7-Habits is a 7-weeks course. In addition, such course is facilitated as part of the post-released community program; Also, the wells center provides a 7-week course of Trauma Recovery/Healing using evidence-based materials. The courses are facilitated by Peggie Wells, Executive Director, on a quarterly basis serving 15 unduplicated participants each quarter, thus serving a total of 60 women per year. In addition to the courses TWC provides a mentoring component for the women who complete the pre-release courses.

The mentoring component is managed by the Mentor Coordinator, assisted by the Executive Director. The mentor coordinator recruits community volunteer mentors, trains them and matches each with one or two incarcerated women. Mentors meet weekly with the mentee (participant) while they are incarcerated. The goal of mentoring is to provide supportive, trusting and positive relationships. Prior to the mentees release, the mentor and mentee map out a plan of action for exiting the jail and obtainable short-term goals. The mentoring relationship does not end upon release but continues following release. Once a mentee (participant) is released the mentor continues the support and relationship with the mentee (participant). The wells center provides personal needs, clothing, shoes, food, housing and or rent assistance.

The mentor provides limited transportation to appointments, employment, etc. The mentors provide emotional support to the participants. The mentor also assists the mentee in identifying employment opportunities and getting connected with other community resources. Under the wells center's CATCH program, we focus on trauma by providing therapeutic trauma psychotherapy. The wells center provides life-skills, education, specialized employment training, etc. The mission of CATCH is to change negative cognition to inspire positive behaviors. CATCH is a 90-day up to 24-month program that evolves around personal growth. Perspective participants complete an intake interview process, complete application, needs assessment. Process is conducted by the program director and executive director. Participants attend enrichment classes two to three times a week, group sessions once a week and individual counseling once a week. TWC also provides a transitional home having the ability to house up to 5 Participants that follow a strategic daily schedule.

FUNCTION (5 POINTS)**D.2. How long has your organization been in operation?**

Since 2015, 7 Years

D.3. How does your organization benefit and serve the City of Winston-Salem and its citizens?

The wells center is one of its kind in the community of Winston- Salem. We are a gender-specific organization serving an underserved poverty-stricken population of women. According to the Health and Human Services, 2019, the rise in number women in the criminal justice system has led to an increased examination of the specific treatment and program needs of women offenders. Comparisons of male and female offenders consistently show that women have more complex histories of trauma and victimization, mental and physical health issues, and substance use. Such contextual variables are correlated with high-risk behaviors among women. Despite research showing that women exposed to the criminal justice system have complex needs, women exposed to the criminal justice system are afforded fewer services compared to their male counterparts, Leukefield, 2019. Women in jails and prisons are overwhelmingly poor, with most living well-below poverty, Kajstura, 2017. Recidivism is linked to the failure to provide women with the economic, health, and psychosocial supports necessary to enhance well-being. For this cause and the fact that Winston-Salem is within the top 10 rating scale of having the highest rate of recidivism among women offenders and non-supporting specific provision of service that directly serve this population of women, the wells center is providing and filling the gap for this particular population of women who are underserved and overtly overlooked.

STRUCTURE (5 POINTS)**D.4. In the chart below, list key personnel and executive staff involved in the proposed project/program.**

Position Title	Activities/Inputs	Total Work Hours Per Week	% of hours proposed to be funded
Executive Director	Weekly psycho-trauma therapy & Facilitate weekly pre-release course at Forsyth Detention Center; facilitate Weekly community post-release course. Organization planning; maintaining and securing community relationships. etc.,	30	0.00 %
Program Director/Mentor Coordinator	Weekly meetings with participants residing in transitional house; Enforcing house rules and daily schedule; Facilitating weekly spiritual growth course; soliciting community mentor volunteers; training mentors; and assigning mentors to program participants.	30	0.00 %

D.5. List all executive staff and their compensation (other than per diem).

Executive Staff Name	Title/Role	Compensation	% of Hours Proposed to be Funded
Peggie Wells	Executive Director	\$0.00	0.00 %
Pamela Benton	Program Director/Mentor Director	\$0.00	0.00 %

D.6. Attach an organizational chart

Organizational Chart *Required

2022_Organizational Chart.xlsx

D.7. Please complete the Diversity of Employment and the Employment Profile below. See the [Request for Proposals \(RFP\)](#) for definitions of position types used in the Employment Profile.

Describe the hiring process and how it is structured to provide the most diverse candidate pool. Best practices for accessing a diverse hiring process and candidate pool include:

The wells center provision of provided services does not have paid staff. The wells center operates by using talents of community volunteers that have a heart and passion to work closely with an underserved population of women. For such structure base, of using community volunteers, the wells center is diverse having a myriad of diverse volunteer support team.

Please enter the total number of Full-Time Positions and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	0	0	0	0	0	0
Professionals	0	0	0	0	0	0
Technicians	0	0	0	0	0	0
Office/Clerical	0	0	0	0	0	0
Laborers/Service Workers	0	0	0	0	0	0
Total Full-Time	0	0	0	0	0	0

Please enter the total number of Temporary/Part-Time Positions (FTE) and Employees you have in the table below, as well as the employee's appropriate race/ethnicity and gender identity.

	Male - White	Male - Black	Male - Other	Female - White	Female - Black	Female - Other
Executives/Managers	1				1	
Professionals				2	1	
Technicians						
Office/Clerical				3		
Laborers/Service Workers						
Total Part-Time/Temp	1	0	0	5	2	0

D.8.



Attach a list of all Board Members AND compensation (other than per diem) *Required

TWC 2023 Board of Directors.docx

D.9. Number of full Board meetings held during the last twelve months

10

D.10. Number of Board's Executive Committee meetings held during the last twelve months

6

ABILITY (5 POINTS)

D.11. If this is an application for new funding, please describe the steps your organization will take to establish an action plan for successful program launch, including appropriate stakeholder training and coordination. Articulate a clear methodology for service delivery within the context of established goals and include a timeline of key action items and approximate dates for delivery.

The wells center is not proposing new funding but continued funding.

D.12. Describe your organizations' past success with flexibly responding to unforeseen events, which had the potential to negatively impact deliverables. What were best practices learned, if any? How would you successfully use these practices with the proposed program, if necessary?

The wells center's operation of providing program services to women involved in the criminal justice system identify creative ways to assist and serve women offenders exposed to the criminal justice system during the pandemic, COVID. The wells had to discover new ways to let this population of women know that we were available for them. Therefore, such creative ways were reaching out via letter communication to make them aware of the services we provide. The wells center has adopted this communication method as part of our continual on ongoing method to reach incarcerated women.

D.13. How does your program's policies/procedures ensure fair treatment, equitable access, and utilization of benefits for all persons, particularly marginalized and underserved groups and communities (i.e., marketing, outreach, eligibility determination and appeals)?

The wells center's mission is broad in nature. We serve and provide assistance to any woman residing in Winston-Salem, that have been exposed to the criminal justice system. The wells center has a developed non-discriminatory policy in place.

E. Cost Effectiveness

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E. Cost Effectiveness

Please provide the following information.

BUDGET AND FUNDING (10 POINTS)

E.1. Please complete the table to show the organization's operating budget.

Expenditures by Program	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Program Services	\$58,000.00	\$58,000.00	\$65,000.00
Fundraising	\$10,000.00	\$10,000.00	\$10,000.00
Management and General	\$61,000.00	\$61,000.00	\$63,000.00
Total Expenditures by Program	\$129,000.00	\$129,000.00	\$138,000.00

Expenditures by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
Employee Salaries and Wages	\$22,500.00	\$22,500.00	\$35,000.00
Employee Benefits	\$0.00	\$0.00	\$0.00
Facility Rent and Utilities	\$50,000.00	\$50,000.00	\$56,000.00
Training and Conference Registration	\$5,000.00	\$5,000.00	\$5,000.00
Membership and Dues	\$500.00	\$500.00	\$1,000.00
Travel and Transportation	\$18,000.00	\$18,000.00	\$18,000.00
Grants to Individuals and Organizations	\$0.00	\$0.00	\$0.00
Contracted Fundraising Services	\$10,000.00	\$10,000.00	\$10,000.00
Goods Purchased for Resale	\$0.00	\$0.00	\$0.00
Other Contracted Services	\$3,000.00	\$3,000.00	\$3,000.00
Other Operating Expenditures	\$20,000.00	\$20,000.00	\$10,000.00
Capital Outlay	\$0.00	\$0.00	\$0.00
Total Expenditures by Category	\$129,000.00	\$129,000.00	\$138,000.00

Revenues by Category	Budgeted FY 22-23	Projected Actuals FY 22-23	Proposed Budget FY 23-24
City of Winston-Salem	\$5,000.00	\$5,000.00	\$7,500.00
Forsyth County	\$25,000.00	\$0.00	\$8,000.00
State of North Carolina	\$0.00	\$0.00	\$0.00
Federal Government	\$0.00	\$0.00	\$9,500.00
Admissions/Program Revenues/Sales	\$0.00	\$0.00	\$0.00

Memberships	\$0.00	\$0.00	\$0.00
Donations	\$34,000.00	\$50,000.00	\$53,000.00
Foundation Grants	\$60,000.00	\$69,000.00	\$60,000.00
Interest and Investment Income	\$0.00	\$0.00	\$0.00
Parent Organization	\$0.00	\$0.00	\$0.00
Other	\$5,000.00	\$5,000.00	\$0.00
Total Revenues by Category	\$129,000.00	\$129,000.00	\$138,000.00

Describe any amounts listed under "Other Operating Expenditures" or "Other Revenues." Provide details on any specific federal government revenue sources.

Evidence-based teaching materials, books, participant journals and general supplies, food

E.2. Has the City of Winston-Salem provided funding in the past? If so, provide a funding history of the most recent five years of City contributions in the table below.

Year	Funding Source	Funding Amount
2022	SOAR	\$5,000.00
2021	SOAR	\$5,000.00
2020	SOAR	\$5,000.00

E.3. Complete the table below to show specific details of proposed City funding and other leveraged funding for the proposed project/program. List each additional funding source for the program.

Activity	Funding Requested from City	Funds from Other Sources	Other Funds Source
Program Services	\$7,500.00	\$57,500.00	Donors/womens fund/winston salem foundation/private foundations
Management & General Operation	\$0.00	\$80,500.00	Donors/womens fund/ winston salem foundation/private foundations
	\$7,500.00	\$138,000.00	

E.4. For each activity and line item above, please provide a short but detailed description of how City resources will be used to carry out proposed programming.

Monthly stipend, \$3750, for Mentor coordinator and \$3750 for participant needs

E.5. Where another stakeholder or agency is providing non-monetary assistance with a particular aspect of your programming, please provide a short description of those activities and how they will supplement the use of City funds.

The well center does not have non-monetary stakeholders.

E.6. If this year's request is different in any way (amount, activities, etc.) from a prior year's request, explain how and why. If you are a new applicant, please describe how you would adjust your project/program if your funding request is not funded at the full amount.

The wells center is requesting an \$2500 increase from past granted funds due to the cost-of-living increase.

SUSTAINABILITY (7 POINTS)

E.7. Describe the plan to sustain the project/program funding in future years. Include information about other funding sources to leverage City funds requested.

The wells center is in preparation of completing a feasible and sustainable plan of action that will sustain this organization its financial stability which is to identify financial stakeholders who will support this organizations mission.

BARRIERS (3 POINTS)

E.8. Describe any potential programmatic barriers to project implementation (e.g. recruitment or outreach challenges, etc.) and your plans for overcoming them.

The persistent program barrier that the wells center is encountering is the lack of funding to hire part-time staff to help support the provided program services. The wells center is preparing to carve out a strategic fundraising plan to meet our financial needs.

E.9. Describe any institutional barriers to project implementation (e.g. staff vacancies, pending departures, etc.) and your plans for overcoming them.

The wells center is incurring such institutional barriers such as lack of paid part-time staffing to carry out the necessary day to day activities.

AVERAGE COST (5 POINTS)

E.10. Use the table below to show the average amount of City funds requested per beneficiary to be served during the year and the average total cost of the service per beneficiary to be served during the year (including all funding sources)

Proposed funds from the City for this project:	7500
Number proposed to be served for the year:	7
Average City funds per beneficiary:	525
Proposed funds from all sources:	149000
Number proposed to be served for the year:	96
Average total funds per beneficiary:	525

F. Required Documents

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F. Required Documents

Please provide the following information.

Documentation

Code of Conduct/Conflict of Interest Policy *Required

10792_Wells Center Conflict of Interest Policy 2019.docx

Submit a copy of the agency's latest 990 Form as submitted to the Internal Revenue Service. *Required

2021 990 Part I.pdf

2021 990 Part II.pdf

Organization By-Laws *Required

10787_TWC_ByLaws_UPDATED 080120.docx

Articles of Incorporation *Required

Articles of Incorporation.pdf

Organization Policies (including personnel, formal non-discrimination, procurement, accounting, etc) *Required

10789_TWC_BOD and Staff Code of Ethics.docx

23186_TWC policy.docx

IRS 501(c)3 Designation Letter *Required

501(c)3.pdf

Audited Financial statements or third-party review from 2020 and 2021 *Required

Financial Audit 2020 NA.docx

North Carolina Secretary of State - Current and Active Status (<https://www.sosnc.gov/search/index/corp>)

***Required**

NC Secretary of State Current Active Status.pdf

Other

***No files uploaded*

G. Income Based Projects/Services Only

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Address: *No Address Assigned

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G. Income Based Projects/Services Only

** Complete this section only if you are requesting funds for a Community Development project (for CDBG, HOME and/or ESG funding).**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

G.1. In the right-hand column below, indicate the number of participants to be served by the proposed project/program within each income category during the year. Click [here](#) to see Winston-Salem income limits by household size.

Income Range	# to be served
0 to 30% of median	0
31% to 50% of median	0
51% to 80% of median	0
Greater than 80% of median	0

G.2. Describe policies, procedures, and criteria for determining who is eligible. Describe the procedures for screening, eligibility determination, intake, assessment and orientation of participants

NA

H. Construction/Rehab Only

Completed by thewellscenter@gmail.com on 11/18/2022 3:15 PM

Case Id: 16236

Name: THE WELLS CENTER FOR WOMEN IN

Address: *No Address Assigned

H. Construction/Rehab Only

** Complete this section only if you are requesting funds for a Housing Construction or Rehabilitation project.**
If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

H.1. Describe the proposed project and provide plans. If the project is approved, we will need a detailed work write-up.

H.2. Provide a projected timeline for the proposed work.

H.3. Describe how the project will be managed, including the contractor procurement process.

H.4. Describe the target market, including any special populations to be served.

H.5. Describe the services or program you plan to provide.

H.6. Describe the property management plan.

H.7. List the development team members.

H.8. Describe the financial capability of the sponsor/owner organization.

H.9. Listing of projects undertaken by principals over the past ten years, identifying project name and address, type of project, and number of units; please note any projects for which local government funding was received.

Project Name	Address	Type of Project	No. Units	Govt Funding
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Documentation

Development budget that include a detailed sources and uses statement of all funds, including the requested loan from the City, in electronic format, preferably a spreadsheet.

***No files uploaded*

Participant/program data sample report

***No files uploaded*

Market study or other analysis to verify the need for the project.

***No files uploaded*

Operating pro forma that includes rent and operating cost assumptions and all estimated loan payments, in electronic format.

***No files uploaded*

I. Emergency Shelter Only

Completed by thewellscenter@gmail.com on 11/18/2022 3:15 PM

Case Id: 16236

Name: THE WELLS CENTER FOR WOMEN IN

Address: *No Address Assigned

I. Emergency Shelter Only

** Complete this section only if you are requesting funds for an Emergency Shelter project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Emergency Shelter: Essential Services

Activity	Total Budget (\$)
Case Management	\$0.00
Child Care	\$0.00
Education Services	\$0.00
Employment Assistance	\$0.00
Job Training	\$0.00
Outpatient Health Services	\$0.00
Transportation	\$0.00
Legal Services	\$0.00
Services to Special Population	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

Emergency Shelter: Operating Costs

Activity	Total Budget (\$)
Rent	\$0.00
Shelter Security	\$0.00
Fuel	\$0.00
Equipment	\$0.00
Insurance	\$0.00
Utilities	\$0.00
Food	\$0.00
Furnishings (limited to less than \$500 per item)	\$0.00
Supplies	\$0.00
Maintenance or Minor Repairs	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00
	\$0.00

J. Rapid Rehousing and HMIS Only

Completed by thewellscenter@gmail.com on 11/18/2022 3:16 PM

Case Id: 16236

Name: THE WELLS CENTER FOR WOMEN IN

Address: *No Address Assigned

J. Rapid Rehousing and HMIS Only

** Complete this section only if you are requesting funds for a Rapid Rehousing project.**

If the section is not applicable to your project, please leave the questions blank and mark the step "Complete."

Prior to the beginning of any funding year, any ESG-funded program must participate in the local Homeless Management Information System (HMIS) designated by the Winston-Salem/Forsyth County Continuum of Care, or for domestic violence programs, a comparable database in accordance with HUD's standards.

Rapid Rehousing Financial Assistance

Activity	Total Budget (\$)
Rent Assistance	\$0.00
Rental Application Fees	\$0.00
Security Deposits	\$0.00
Last Month's Rent	\$0.00
Utility Deposits	\$0.00
Utility Payments	\$0.00
Moving Cost Assistance	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

Rapid Rehousing Services

Activity	Total Budget (\$)
Case Management	\$0.00
Housing Search and Placement	\$0.00
Mediation	\$0.00
Legal Services	\$0.00
Credit Repair	\$0.00
Counseling	\$0.00
Information and Referral	\$0.00
Monitoring/Evaluation of Progress	\$0.00
Overhead Costs (limited to 15% of total activity request)	\$0.00

HMIS/Data Collection Budget

HMIS Activity	City ESG Request	State ESG Request
Staff Costs	\$0.00	\$0.00
Equipment	\$0.00	\$0.00
User Fees	\$0.00	\$0.00
	\$0.00	\$0.00

Submit

Completed by thewellscenter@gmail.com on 11/18/2022 3:16 PM

Case Id: 16236

Name: THE WELLS CENTER FOR WOMEN IN

Address: *No Address Assigned

Submit

I certify that the applicant meets the conditions specified in the application instructions and will be able to carry out the proposed services in concert with these conditions. I also certify that the organization is a certified IRS 501(c)(3) non-profit organization.

Peggie Wells

Electronically signed by thewellscenter@gmail.com on 11/18/2022 3:16 PM

IDIS Setup

No data saved

Case Id: 16236

Name: THE WELLS CENTER FOR WOMEN IN

Address: *No Address Assigned

IDIS Setup

Please provide the following information.

Project Name

National Objective

Activity Number ID

HUD Activity Code

Project Description

Accomplishment Type

Initial Application Date

Service Area

Ward

Census Tract(s)

Block/Group

MWBE