



Utilities Plan Review Process

Effective June 14, 2019

Winston-Salem/Forsyth County Utilities provides professional and timely review of water and sanitary sewer plans to ensure compliance with our standards. In an effort to meet the specialized needs of developers, engineers, property owners and local municipalities, our staff will keep you informed through coordination with other departments involved in the review process.

The process for plan review and approval of subdivisions situated within the city limits or gray area, having public streets or private drives, which require street and drainage approval by the City Engineer are as follows:

1. Submit two sets of plans for streets and drainage review to Engineering Department, Stuart Municipal Building, 100 E. First St., Winston-Salem, NC 27101.
2. Submit one set of plans for water and/or sewer review to the Utilities section, located in Engineering.
3. Upon completion of final revisions and receipt of approved plans signed by the City Engineer, Utilities will sign the plans and issue a water and/or sewer permit. Signed plans will be returned to the Consulting Engineer.
4. Four copies of the signed plans are to be returned to Utilities for internal distribution.

For more information, contact [Todd Lewis](#) at 336-747-6842.