



## SMALL HOME DAY CARE INFORMATION SHEET

- Definition:** Small Home Daycare provides care for three (3) to five (5) pre-school age children, plus up to three (3) additional school age children. Care must be provided on a regular basis at least once per week, for more than four hours per day.
- Permits Required/Process:**
- Evaluation of Structure- \$150.00- An evaluation is required so that the Building Inspector can inspect and evaluate the proposed Small Home Day Care space for minimum building code requirements. Once the Evaluation is approved, a copy of the evaluation form will be given to the owner/operator and a copy should be submitted to the State of North Carolina.  
**\*Note:** any deficiencies must be corrected by obtaining the necessary permits
  
  - Zoning Permit- \$100.00- A Zoning Permit is required so that the Zoning Inspector can ensure compliance with the indoor and outdoor play area requirements specified in the UDO. There is a two hundred square foot minimum for indoor area. There is an 800 square feet minimum for the outdoor play area; this area must be enclosed with a four feet minimum security fence. Once the inspection is approved, an approval letter will be given to the owner/operator and a copy should be submitted to the State of North Carolina.
  
  - Building/Trade Permit(s) - cost to be determined- If the Evaluation reveals issues that must be corrected, additional building and/or trade permits may be necessary. Once the permits have been obtained and the work is completed, you must call for an inspection. Once passed, a copy of the completed evaluation form will be given to the owner/operator and a copy should be submitted to the State of North Carolina
- Scheduling Inspections:** To request inspections, please call 336-727-2624; you will need your permit number(s) to schedule an inspection.
- Other Requirements:** Licensure by the State of North Carolina

For additional information, please contact the  
Winston-Salem/Forsyth County Inspections Department  
at: 336-727-2624